

# VENTURA COUNTY WATERWORKS DISTRICTS



COUNTY OF VENTURA  
PUBLIC WORKS AGENCY  
JEFF PRATT  
Agency Director

Representing: Ventura County Waterworks District Nos. 1, 16, 17, 19, and 38

Water & Sanitation Department

**Michaela Brown**  
Director

July 13, 2018

## NOTICE OF A MEETING OF THE VENTURA COUNTY WATERWORKS DISTRICT NO. 38 CITIZENS' ADVISORY COMMITTEE

**Eric Keller**  
Operations and  
Maintenance

**Susan Pan**  
Planning, Design,  
Construction, and  
Development

**Jean Fontayne**  
Customer Service,  
Billing, and  
Administration

NOTICE IS HEREBY GIVEN that a meeting of the Ventura County Waterworks District No. 38 Citizens' Advisory Committee will be held **Wednesday, July 18, 2018, from 3:30 p.m.** to adjournment in the Conference Room at the Sherwood Lake Club, 341 Williamsburg Way, Thousand Oaks, CA 91361.

Advisory Committee Members: Please contact the District Office by telephone (805-378-3005) or by email at [sharon.hurault@ventura.org](mailto:sharon.hurault@ventura.org) no later than July 17, 2018, if you are unable to attend.

Sincerely,

A handwritten signature in blue ink, appearing to read "mb", is written over a horizontal line.

Michaela Brown, Director  
Water and Sanitation Department

MB:sh

### AGENDA OF THE MEETING

1. CALL TO ORDER
2. APPROVAL OF THE MINUTES OF THE APRIL 18, 2018, MEETING
3. PUBLIC COMMENTS

Members of the public may address the Citizens' Advisory Committee (CAC) on items of interest to the public that are within the subject matter jurisdiction of the Committee but do not appear on the agenda.

With respect to agenda items, the public will be given an opportunity to address the Committee when the item is reached in the meeting.

4. DISTRICT STAFF REPORT

- A. **WATER QUALITY REPORT** – A report regarding water quality complaints, if any, received by the District since the previous CAC meeting and how these complaints were resolved.



- B. WATER SUPPLY CONDITIONS – An update on water supply conditions within the District, Southern California, and throughout the State.
- C. CALLEGUAS MUNICIPAL WATER DISTRICT / METROPOLITAN WATER DISTRICT OF SOUTHERN CALIFORNIA UPDATE – An update on decisions by these agencies which may impact the District.
- D. AVENUES OF PUBLIC OUTREACH – An update on how the District is reaching out to its customers concerning water conservation.
- E. UPDATE ON ADVANCED METERING INFRASTRUCTURE (AMI) IMPLEMENTATION PROJECT – The AMI project is an integrated system of smart meters, communications networks, and data management systems that enables two-way communication between utilities and customers which is being implemented within the District.
- F. BOARD LETTER TRACKER – AN UPDATE ON VENTURA COUNTY BOARD OF SUPERVISORS AGENDA ITEMS RELATED TO THE DISTRICT – A status report on what items the District may be presenting, or has recently presented, before the Ventura County Board of Supervisors.
- G. CONSUMER CONFIDENCE REPORTS – Copies of the 2017 Consumer Confidence Reports (Water Quality Reports) for District 17 will be distributed at the meeting. This report covers the testing performed between January 2017 and December 2017.
- H. DIRECTOR'S INFORMATIONAL ITEMS – Provides the opportunity for the Director to present items that are not within the subject matter of the District's Staff Report.
- I. BUDGET AND RATE SETTING PROCESS – Staff has begun evaluation of the District's budget revenue requirements and is developing a new communication strategy for the District's rate setting and Proposition 218 notices.

**5. ACTION ITEM(S)**

- A. **REVIEW THE DEPARTMENT'S PROPOSED LEAK ADJUSTMENT PROGRAM (PROGRAM)** – As a courtesy, the County of Ventura Water and Sanitation Department offers eligible, residential customers a financial adjustment to their water bills should they experience a significant water loss due to broken pipes or damaged plumbing fixtures on the customer's side of the meter.
- B. **CONCUR AND SUPPORT RECOMMENDED CHANGES TO THE DEPARTMENT'S LEAK ADJUSTMENT PROGRAM**



- C. **DISCUSS AND PROVIDE RECOMMENDATIONS TO STAFF REGARDING THE CADIZ VALLEY WATER CONSERVATION, RECOVERY, AND STORAGE PROJECT (PROJECT)** – This multi-million dollar project is designed to bring water from an aquifer in the Mojave Desert to Southern California. District staff is looking into the Project as a possible means of supplementing the District's water supply and stabilizing water rates.

6. COMMITTEE MEMBERS COMMENTS/INFORMATIONAL ITEMS

7. ADJOURNMENT

*IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT SHARON HURALT AT (805) 378-3005. REASONABLE ADVANCE NOTIFICATION OF THE NEED FOR ACCOMMODATION PRIOR TO THE MEETING (48 HOURS ADVANCE NOTICE IS PREFERABLE) WILL ENABLE US TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBLE.*

