

ISSUE DATE: March 27, 2023

SUBJECT: REQUEST FOR QUALIFICATIONS TO PROVIDE CONSTRUCTION MATERIAL TESTING & INSPECTION SERVICES

The Ventura County Public Works Agency, Roads & Transportation department is seeking Statement of Qualification (SOQ) from qualified firms to provide construction material testing and inspection services for upcoming locally funded transportation projects.

The work is expected to be as follows:

- 50631 Pavement Resurfacing – Guiberson, Riverside, and Sespe
 - 1.5” thick ARHM over ARAM for several Streets in the Bardsdale Area,
 - Paving is expected to occur from Summer 2023
 - <https://www.vcpublishworks.org/2023/02/06/pavement-resurfacing-guiberson-riverside-sespe/>
- 50632 Pavement Resurfacing – Ojai Area
 - Type III Slurry Seal and ARAM for various Streets in the Ojai Area
 - Work is expected to occur from Summer of 2023
 - <https://www.vcpublishworks.org/2023/02/06/pavement-resurfacing-ojai-valley/>
- 50633 Pavement Resurfacing – Moorpark Area
 - 1.5” thick ARHM over ARAM for various Streets in the Moorpark Area
 - Work is expected to occur from Fall 2023
 - <https://www.vcpublishworks.org/2023/02/06/pavement-resurfacing-moorpark-area/>
- 50637 Pavement Resurfacing – Santa Rosa Valley Area
 - 1.5” thick AC Overlay for various Streets in the Santa Rosa Valley Area,
 - Paving is expected to occur from Fall 2023
 - <https://www.vcpublishworks.org/2023/02/06/pavement-resurfacing-santa-rosa-valley/>

SERVICE REQUESTED

The County of Ventura uses Caltrans Quality Assurance Program for testing and sampling requirements. The successful proposer shall provide an experienced and qualified construction inspector and lab that specializes in roadway capital improvements and is familiar in working with public agencies to provide the services included in this Request for Qualifications.

The ideal candidate shall have at a minimum, five years of relative expertise and experience in construction material testing and inspection, with two years of recently completed construction projects performed for local agencies. The successful proposer shall demonstrate that they have the resources and capability to provide replacement or additional material inspectors if required.

The Consultant's material inspector shall work under an Agency Resident Engineer & Inspector. Desirable qualifications include having engineering knowledge and training for roadway construction, proficiency in one or more of the construction trades, a certification to perform material testing from Caltrans or ASTM. Knowledge of industry safety practices and OSHA safety regulations.

The Consultant's lab shall be able to perform various material Testing needs as requested by the Agency. The lab shall have all the necessary equipment and certification to perform the material testing to ensure that the Contractor is compliant the Specifications for the project

Construction Inspection services shall include but not be limited to the following tasks:

1. Consultant shall provide a Material Testing Field Inspectors for compaction testing on sub-grade soils, construction materials such as aggregate base, Asphalt binders, emulsions, concrete sampling.
2. Consultant shall provide Technicians for sample pickup from the job site and the batch plants.
3. Become familiar with Plans & Specifications, construction schedule and construction sequences.
4. Consultant shall perform various laboratory testing for asphalt, concrete, base, and Emulsion-Aggregate slurry seals.
5. Attend the Preconstruction Meeting and office meetings when requested.
6. Report any failed tests and inform the contractor and Agency immediately.
7. Notify construction contractor and Inspector about non-compliance items when discovered.
8. Prepare Material Testing Inspection Field Reports and Lab Reports. Distribute Reports to the Resident Engineer immediately.

SUBMISSION

The SOQ must not be more than 15 single sided pages electronically in PDF format.

. The SOQ shall include the following:

1. A cover letter signed by an authorized representative of the prospective consulting firm. Cover letter shall include contact information: Name, address, telephone number, and email address. A brief description of the firm including the type of services offered.
2. Statement of Understanding – Consulting firm shall include a statement describing their understanding of the work to be performed under this contract and a brief description of the firm including the types of services offered.
3. List of specific personnel to be made available for this specific contract and resume for each describing their education, experience, and qualifications.

EVALUATION CRITERIA

Evaluation Criteria	Rating (1-10)	Rating Factor	Total Weighted # of Points	Max. Possible
Project Understanding and Approach		x 3.0		30
Quality, Clarity, Responsiveness, & Overall Impression		x 2.0		20
Relevant Staff & Experience		x 3.0		30
Relevant Past Project Experiences (list a rating value of 5 if none)		x 2.0		20

SUBMISSION DEADLINE

Statements of Qualifications (SOQ's) should be submitted no later than 3:00 P.M. on Wednesday, April 19, 2023 to the following address:

County of Ventura – Public Works Agency
Hall of Administration 3rd Floor
Attention: Darren Arrieta
800 S. Victoria Avenue, #1620
Ventura, CA 93009

Or via Email: Darren.Arrieta@ventura.org

All Submittals should be sent by email. Incomplete submittals and/or submittals received after the deadline will not be accepted.

Consultants may submit questions via email to [Darren Arrieta@ventura.org](mailto:Darren.Arrieta@ventura.org) no later than noon on Wednesday April 12, 2023. All inquiries shall be made only through this email address; telephone calls will not be accepted.