

**Construction & Demolition Waste Diversion Program****Form B - Recycling Plan****Integrated Waste Management Division (IWMD) - County of Ventura****800 S. Victoria Ave. Ventura, CA 93009 - 805/658-4321 - Fax 805/658-4324 - [www.vcpublicworks.org](http://www.vcpublicworks.org)**

Date: mm/dd/yy	IWMD Permit Number CD	Project Description:	
APN:	Project Address:		Project Square Footage:
Applicant's Name:		Daytime Phone:	Projected Start Date: mm/dd/yy
Property Owner's Name (and Address if different from above):		Daytime Phone:	Estimated Completion Date: mm/dd/yy
Contractor's/Company's Name:		Daytime Phone:	Approved by IWMD Personnel:

Per Division 4, Chapter 7, Article 3 of Ventura County Ordinance 4421, you are required to reuse or recycle materials generated by this project.

This Form B opens a permit for management of construction and demolition discards. The recycling plan on the reverse of this form is intended to enable you to recycle or reuse at least 65% (by weight) of project discards. If recycling and reuse does not total at least 65%, explanatory documentation will be required with Form C, which will close the project.

**Permit Requirements**

Submit this Form B to IWMD by mail, fax, hand delivery or email ([PWA.IWMD-CD@ventura.org](mailto:PWA.IWMD-CD@ventura.org)) and obtain IWMD approval prior to proceeding with a project.

After completing a project, submit a Form C - Reporting Form to IWMD by mail, fax, hand delivery, or email ([PWA.IWMD-CD@ventura.org](mailto:PWA.IWMD-CD@ventura.org)) and obtain IWMD approval prior to contacting Building & Safety for a final inspection. Document compliance with recycling requirements by including legible letters and/or receipts, including weights for all materials reused, recycled, or landfilled. **Document "REUSE" with a signed statement, preferably on letterhead, including estimated weights of reused material.**

When submitting a Form C - Reporting Form, separate recycling receipts from trash receipts. Enter information from receipts into the Materials Table on Form C by material type. If submitting recycling receipts for source separated material, staple these receipts together by material type (i.e., concrete, metal, wood) and write the TOTAL weight of all receipts on the top sheet of each packet. Also staple trash receipts together with total weight as above. Enter trash weight as "Other - Explain." (See reverse side of this form)

Discuss waste prevention and recycling activities at the beginning of each safety meeting

Ensure each subcontractor generating waste from this project receives a copy of the completed Form B - Recycling Plan and Form C - Reporting Form. Explain planned recycling methods to each subcontractor and ensure any changes they make will not reduce recycling or reuse.

If source separating materials, clearly label each recycling container with a list of acceptable and unacceptable materials

***By signing this Form B, I attest the information I provided is complete and accurate to the best of my knowledge. I agree to comply with all permit requirements listed above.***

APPLICANT SIGNATURE:

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**Instructions for completing the below table, showing your recycling plan  
(For assistance with completing this form, please email PWA.IWMD-CD@ventura.org or call 805/658-4321)**

**Step 1:** In the first column, check the box for each material type expected to be generated by your project. In the second column, check materials to be source separated. Leave blank if it doesn't apply.

**Step 2:** Indicate how that material will be transported, by an Authorized Hauler (see list below), Contractor, Property Owner, or other. If "other," specify in the "comments" column.

**Step 3:** Indicate the destination for each material type generated. Any material with an asterisk must be recycled or reused. See local facility options listed below or write "other" and specify in the "comments" column.

**Step 4:** IWMD staff will review plans to ensure items on the "director's list" are recycled (concrete, asphalt, metal, paper, yard waste, lumber ) and additional materials (such as drywall) are targeted for recycling if the project will not reach 65% diversion without additional recycling or reuse.

**Step 5:** Ensure contractors implement the plans (or alter plans to recycle more) and provide project applicants with receipts, which are needed to close projects.

Material Types	Check each material to be generated ✓	Check if material will be hauled separately from other materials ✓	Transportation Method (authorized hauler, contractor, property owner)	Material Destination (not required if using authorized hauler)	Comments
Asphalt* / Shingles					
Brick, Masonry, Roof Tiles					
Cardboard*					
Carpet / Pads					
Concrete*					
Dirt/Sand/Rock*					
Drywall/ Gypsum Board					
Green Waste/ Wood*					
Metal*					
Other - Explain					
Plastics					
Salvage					

\* indicates all of this material type must be recycled or reused

**Whether using a hauler or self-hauling to a destination, you must REQUEST RECYCLING service and obtain a receipt showing recycling.**

**Transportation Options**

Authorized Hauler (name of hauler)  
Self Haul - Contractor  
Self Haul - Property Owner

**Destination Options - Greenwaste**

Agromin                      Ojai Valley Organics  
Calabasas Landfill        Peach Hills Soils  
Simi Valley Landfill & Recycling Center

**Destination Options - Sorting Centers**

Del Norte Regional Recycling & Transfer  
Gold Coast Recycling & Transfer Station  
Simi Valley Landfill & Recycling Center  
**Note:** Request a recycling receipt

**Authorized Haulers**

American Resource Recovery  
E.J. Harrison & Sons  
G.I. Industries, Inc./Waste Mgmt.  
J & L Hauling & Disposal  
Marborg Industries  
Mountainside Disposal/Burrtec

Newbury Disposal Co.  
Peach Hills Soils  
Santa Clara Valley Disposal Co.  
Self Haul Contractor  
Self Haul Property Owner  
Other

**Destination Options - Disposal**

Calabasas Landfill  
Chiquita Canyon Landfill  
Simi Valley Landfill & Recycling Center  
Toland Road Landfill  
**Note:** Calabassas, Chiquita, and Toland do not recycle mixed loads