



Construction & Demolition Waste Diversion Program

Form B - Recycling Plan

Integrated Waste Management Division (IWMD) - County of Ventura

800 S. Victoria Ave. Ventura, CA 93009 - 805/658-4321 - Fax 805/658-4324 - www.vcpublicworks.org

Date: mm/dd/yy	IWMD Permit Number CD	Project Description:	
APN:	Project Address:	Project Square Footage:	
Applicant's Name:		Daytime Phone:	Projected Start Date: mm/dd/yy
Property Owner's Name and Address:		Daytime Phone:	Estimated Completion Date: mm/dd/yy
Contractor's/Company's Name:		Daytime Phone:	Approved by IWMD Personnel:

Per County Ordinance 4421, You Are Required To Reuse, Recycle Or Salvage Recyclable Materials Generated By This Project

*This project **MUST** reuse, recycle, and/or salvage a minimum of 65%, by weight, of the material generated onsite.

Performance Requirements

Please read the following requirements, sign below, and initial each box to acknowledge that you agree to comply with these conditions. Sign here:

<input type="checkbox"/>	Form B - Recycling Plan must be received and approved by IWMD for this project to proceed. Return completed form by mail, fax, hand deliver or email to PWA.IWMD-CD@ventura.org
<input type="checkbox"/>	Form C - Reporting Form must be received and approved by IWMD prior to calling for Building & Safety Final Inspection and MUST be accompanied by legible letters and/or original receipts, including weights for all materials and/or waste reused, recycled, salvaged and/or landfilled. Return completed form by mail, fax, hand deliver or email to PWA.IWMD-CD@ventura.org . Document "REUSE" on letterhead; estimated weight of reused material must be included.
<input type="checkbox"/>	Form C - Reporting Form: Separate your recycling and trash receipts. Staple recycling receipts together by material type (i.e., concrete, metal, wood) and write the TOTAL weight of all receipts on the top sheet of each packet. Staple trash receipts together with total weight as above. Enter this information into the Materials Table by material type. Enter trash weight as "Other - Explain."
<input type="checkbox"/>	Waste prevention and recycling activities must be discussed at the beginning of each safety meeting.
<input type="checkbox"/>	The permit applicant must provide each NEW subcontractor with copies of completed Form B - Recycling Plan and Form C - Reporting Form. The permit applicant must provide each subcontractor with a tour of the site recycling area(s).
<input type="checkbox"/>	All recycling containers must be clearly labeled and lists of acceptable and unacceptable materials must be posted throughout the project site.

Waste Diversion must be calculated in pounds (LBS) (Total Estimated Recycled LBS divided by Total Estimated Generated LBS = % Recycling Rate)

- Step 1:** Review the **Material Types** that you will be utilizing and generating from this project.
- Step 2:** Determine the **Material Management Methods/Authorized Hauler** or **Material Destination** and select the appropriate option.
- Step 3:** Enter the "Estimated Weight" of ALL Recycled or Landfilled materials in pounds (LBS), in the appropriate "Estimated Weight" **BOXES**. See www.calrecycle.ca.gov/LGCentral/Library/DSG/ICandD.htm to convert volume to weight or contact IWMD.
- Step 4:** The TOTAL "Estimated Weight" of Recycled and/or Landfilled material will automatically be calculated in the appropriate **BOXES**.
- Step 5:** The **Estimated Recycling/Diversion Rate %** will automatically be calculated in **BOX 4**.
- Step 6:** Return completed form by mail, fax, hand deliver or email to PWA.IWMD-CD@ventura.org

Material Types	Material Management Method	Authorized Hauler or Material Destination	Estimated Weight Recycled in LBS.	Estimated Weight Landfilled in LBS.	Comments
Asphalt /Asphalt Shingles					
Brick / Masonry / Tiles					
Cardboard					
Carpet / Carpet Pad					
Concrete					
Dirt / Sand / Rock					
Drywall / Gypsum					
Green Waste / Wood / Stumps					
Metal					
Other - Explain					
Plastics					
Salvage: (doors, toilet, windows)					

Total Each Weight Column And Enter Into Correct Box				
Box 1 Total Estimated LBS To Be Recycled/Reused/Salvaged				
Box 2 Total Estimated LBS To Be Landfilled				
Box 3 Total Estimated Materials Generated For This Project				If less than 65% Diversion, call IWMD for assistance
Box 4 Estimated Recycling / Diversion Rate % For This Project				

Note: Additional pages can be attached & submitted

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