

**Construction & Demolition Waste Diversion Program****Form C - Recycling Report****Integrated Waste Management Division (IWMD) - County of Ventura****800 S. Victoria Ave. Ventura, CA 93009 - 805/658-4321 - Fax 805/658-4324 - www.vcpublishworks.org**

Date: mm/dd/yy	IWMD Permit Number CD	Project Description:	
APN:	Project Address:		Project Square Feet
Applicant's Name:		Daytime Phone:	Actual Start Date: mm/dd/yy
Property Owner's Name and Address: (If different from above)		Daytime Phone:	Actual Completion Date: mm/dd/yy
Contractor's/Company's Name:		Daytime Phone:	Approved by IWMD Personnel:

Per Division 4, Chapter 7, Article 3 of the Ventura County Ordinance Code, you are required to reuse, recycle or salvage recyclable materials generated by this project

Permit Requirements

This Form C - Reporting Form, MUST be completed prior to calling Building & Safety for a Final Inspection. Submit Form C to IWMD with legible letters and/or original receipts, including weights for all materials recycled, reused, salvaged or landfilled. Each entry on this form must correlate to a dated receipt (or written, signed statement required if receipts are not available) verifying recycling, reuse, salvage, or landfill disposal.

When submitting a Form C - Reporting Form, separate recycling receipts from trash receipts. Enter information from receipts into the Materials Table on Form C by material type. Enter trash weight as "Other - Explain." Complete all fillable sections of Form C, e-sign, then click "Submit Form". An email will populate. Please attach all receipts and documentation to this email before submitting. IWMD staff will respond within three (3) business days.

Document "REUSE/SALVAGE" with a signed statement, preferably on letterhead, including estimated weights of reused material.

For assistance with completing this form, please email PWA.IWMD-CD@ventura.org or call (805) 658-4321. Submit completed Form C and documentation to PWA.IWMD-CD@ventura.org

INSTRUCTIONS

Step 1: Indicate how each material was transported, by an Authorized Hauler, Contractor, Property Owner or Other. If "Other", specify in comments.

Step 2: Indicate the material destination for each material type generated. Any material with an asterisk must be recycled or reused. If "Other", please specify in comments.

Step 3: List the weight in tons for each material recycled or reused in column A and material landfilled/disposed column B.

Step 5: Add Boxes 1 and 2 for the total generation. Divide Box 1 by Box 3 and multiply by 100 to get the project diversion. Diversion must be at least 65%.

Material Types * indicates material must be recycled or reused	Transportation Method	Material Destination	Column A: Tons Recycled/Reused	Column B: Tons Landfilled/Disposed	Comments
Asphalt / Shingles					
Brick, Masonry, Roof Tiles					
Cardboard*					
Carpet / Pads					
Concrete*					
Dirt/Sand/Rock*					
Drywall/ Gypsum Board					
Green Waste / Wood*					
Metal*					
Other - Explain					
Plastics					
Comingled C&D					
Salvage					
Box 1: Tons Recycled	<i>Sum of Column A</i>				Project Diversion must be at least 65% by weight!
Box 2: Tons Disposed	<i>Sum of Column B</i>				
Box 3: Total Generated Tons	<i>Box 1+ Box 2</i>				
Box 3: Project Diversion	<i>(Box 1 / Box 3)x100</i>				

By signing this Form C, I attest that the information I have provided is accurate and true to the best of my knowledge.

APPLICANT SIGNATURE