

APPROVED

CITIZENS' ADVISORY COMMITTEE VENTURA COUNTY WATERWORKS DISTRICT NO. 17 MINUTES OF THE OCTOBER 7, 2025

COMMITTEE MEMBERS IN ATTENDANCE: Ronald Marks, Christopher Shubeck
Neil Sokoler,

COMMITTEE MEMBERS ABSENT: Greg McHugh, Steven Price

COMMITTEE MEMBER VACANCY: None

STAFF: Jeff Palmer, Assistant Agency Director PWA
Paul Chan, Director Water & Sanitation
Art Aseo, Deputy Director
Jean Fontayne, Staff Services Manager-zoom
Homer Arredondo, Engineering Manager-zoom
Sara Negrete, Principal Accountant

GUESTS: * * *

1. CALL TO ORDER - The Meeting was called to order at 7:02 PM.
2. Approval of the Minutes of July 15, 2025, Meeting. Motion to pass the minutes. All three Committee Members present voted in favor of passing the minutes.
3. PUBLIC COMMENT
Do we know when we can see past usage on the bills? The charts and usage were removed from the bills because that information can be viewed on AMI. It is asked to be returned to the paper bills. Jean said it is \$10,000 to return to the usage to the bills and will have to be set up over again. We will investigate it and get back to the CAC Members on this.
4. DIRECTOR'S INFORMATION ITEMS – Provides the opportunity for the Director to present items that are not within the subject matter of the District's Staff Report.
 - A. WATER RATE PROPOSAL PRESENTATION
 - Review of the Water Rate Presentation (i.e. Water Supply, Service Areas, State Water Allocation, Rates and Cash Flow)
 - Suggesting a 10% Rate Increase
 - The Committee would like to know how much they are contributing to what in financials, with the rate increase.
 - 100 cubic feet, we are going to find out what Callegus is charging us for District 17 and send this information to the CAC Board.

A vote was taken and it was decided to go 9.5% increase. Two CAC Board Members voted for the 9.5% increase out of the three CAC Board Members present.

5. DISTRICT STAFF REPORT

- A. BUDGET AND FINANCIAL REVIEW-An update on the budget and financial status of the District
 - It was asked what is going on with the Labor Cost between last year and this year? O&M Labor last year's budget was 677K and the current year's adopted budget is 618K. The 422K is the actual spend.
 - July usage was the lowest in the last two years.
- B. CALLEGUAS MUNICIPAL WATER DISTRICT/METROPOLITAN WATER DISTRICT OF SOUTHERN CALIFORNIA UPDATE- An update on decisions and rulings by these agencies may impact on the District.
- C. CAPITAL PROJECTS – Status Report provides regular reporting on the status of active capital projects within the district
 - None
- D. O&M UPDATE
WATER SALES TO BUDGET, SYSTEMS STATUS AND AMI
- E. HOA/EQUESTRIAN CENTER WATER USAGE
- F. CALLEGUAS MUNICIPAL WATER DISTRICT/METROPOLITAN WATER DISTRICT OF SOUTHERN CALIFORNIA UPDATE – An update on decisions and rulings by these agencies which may impact the District.
- G. BOARD LETTER TRACKER-UPDATE ON VENTURA COUNTY BOARD OF SUPERVISORS AGENDA ITEMS RELATED TO THE DISTRICT
 - 12/16/25 Water Rate Hearing for WWD17
- D. UPDATE ON AVENUES OF PUBLIC OUTREACH – How the District is reaching out to its customers concerning water conservation.

6. COMMITTEE MEMBERS' COMMENTS/FUTURE AGENDA ITEMS

- 7. ADJOURNMENT – The meeting adjourned at 8:20 PM
Next Meeting February 24, 2026.