



**BOARD MINUTES  
BOARD OF SUPERVISORS, COUNTY OF VENTURA, STATE OF CALIFORNIA**

**SUPERVISORS MATT LAVERE, LINDA PARKS,  
KELLY LONG, ROBERT O. HUBER AND VIANEY LOPEZ  
October 11, 2022 at 8:30 a.m.**

**CONSENT – PUBLIC WORKS AGENCY – Watershed Protection District - Approval of, and Ratification of the Execution of the Grant Agreement for the Robles Diversion and Fish Passage Design Planning Project with the California Department of Fish and Wildlife Proposition 1 Watershed Restoration Grant Funding for an Amount of \$1,557,926; and Authorization for the Auditor-Controller to Process the Necessary Budgetary Transactions for Fiscal Year 2022-23; Water Protection District Zone No. 1; Supervisorial District No. 1.**

(X) All Board members are present.

(X) Upon motion of Supervisor Long, seconded by Supervisor Lopez, and duly carried, the Board hereby approves the recommendations as stated in the respective Board letters for Consent Items 11 - 30.

By:



Lori Key  
Deputy Clerk of the Board

Central Services  
Joan Araujo, Director

Engineering Services  
Christopher Cooper, Director

Roads & Transportation  
Christopher Kurgan, Director

Water & Sanitation  
Joseph Pope, Director

Watershed Protection  
Glenn Shephard, Director

October 11, 2022

Board of Supervisors  
Ventura County Watershed Protection District  
800 South Victoria Avenue  
Ventura, CA 93003

**Subject: Approval of, and Ratification of the Execution of, the Grant Agreement Between the Ventura County Watershed Protection District and the California Department of Fish and Wildlife Proposition 1 Watershed Restoration Grant Funding for an Amount of \$1,557,926 for the Robles Diversion and Fish Passage Design Planning Project, and Authorization for the Auditor-Controller to Process the Necessary Accounting Transactions for Fiscal Year 2022-23. Supervisorial District 1, WPD Zone 1 (RECOMMENDATION NO. 2 REQUIRES 4/5THS VOTE).**

**Recommendations:**

1. Approve and ratify the execution of the grant agreement between Ventura County Watershed Protection District (District) and the California Department of Fish and Wildlife (CDFW) Proposition 1 Watershed Restoration grant funding for an amount of \$1,557,926 for the Robles Diversion and Fish Passage Design Planning Project (Project) (Exhibit 3).
2. Authorize the Auditor-Controller to process the necessary accounting transactions for in Fund S710 Fiscal Year 2022-23. (4/5<sup>th</sup> vote required):

Zone 1 – Fund S710

INCREASE Unit 4210-4211 Intergovernmental Revenue \$ 1,557,926

INCREASE Unit 4210-4211 Services and Supplies \$ 1,557,926

**Reason for Ratification:**

While the District was notified on June 21, 2022 that its project was funded, the District did not receive the agreement until August 30, 2022. CDFW requested that the District execute the agreement immediately in order for them to release the funds. There was insufficient time to request your Board's approval to execute the agreement. The District executed the agreement with prior notification and approval of the CEO's Office.



**Fiscal/Mandates Impact:**

Mandatory: No  
 Source of Funding: CDFW and Watershed Protection District  
 Funding Match Required: \$379,350  
 Impact on Other Departments: None

| <u>Summary of Revenues &amp; Costs:</u> | <u>FY 2022-23</u> | <u>FY 2023-24-2025-26</u> |
|---|-------------------|---------------------------|
| Revenue:                                | \$ 250,000        | \$ 1,307,926              |
| Costs:                                  |                   |                           |
| Direct                                  | \$ 250,000        | \$ 1,307,926              |
| Indirect/Agency Dept.                   | \$ 7,900          | \$ 124,990                |
| Indirect/County CAP                     | \$ 400            | \$ 6,328                  |
| Total Costs                             | \$ 250,000        | \$ 1,796,257              |
| Net District Costs                      | \$ 6,780          | \$ 481,551                |
| Recovered Indirect Costs                | \$ 0              | \$ 56,098                 |

**Current Fiscal Year Budget Projections**

| <b>Current FY 2022-23 Budget Projection for Watershed Protection<br/>Zone 1 - Unit 4211</b> |                           |                            |                             |  |
|---|---------------------------|----------------------------|-----------------------------|--|
|   | <b>Adopted<br/>Budget</b> | <b>Adjusted<br/>Budget</b> | <b>Projected<br/>Budget</b> | <b>Estimated<br/>Savings/(Deficit)</b> |
| <b>Appropriations</b>   | \$ 6,719,500              | \$ 9,406,867               | \$ 9,406,867                | \$ 0                                   |
| <b>Revenue</b>  | \$ 6,600,900              | \$ 6,600,900               | \$ 6,600,900                | \$ 0                                   |
| <b>Net Cost</b>   | \$ 118,600                | \$ 2,805,967               | \$ 2,805,967                | \$ 0                                   |

Sufficient revenue and appropriations will be available in the FY 2022-23 VCPWA-WP budget after approval of Recommendation No. 2. Sufficient revenue and appropriations will be included in the Fiscal Year 2023-24 through Fiscal Year 2025-26 budgets, as appropriate.

**Discussion:**

The Project will build on the initial work completed as part of Watershed Protection’s Robles Working Group (RWG) process. The proposed work will also build on the findings and recommendations of an Independent Technical Review (ITR) of the Phase 1 Summary Report by Northwest Hydraulic Consultants (NHC), sponsored by Resources Legacy Fund (RLF) on behalf of Watershed Protection, Casitas Municipal Water District (Casitas) and the RWG. The ITR work commenced in September 2021, and was completed in April 2022. The Project will run concurrently with the 2022 State Coastal Conservancy alternatives refinement grant for \$379,350, which will act as a match for this



CDFW grant once presented to, and approved by, your Board. See Exhibits 1 and 2 for the project vicinity and location map.

The intertwined goals of these efforts will be to enhance volitional fish passage across a wide range of flow conditions; facilitate natural sediment transport through and/or around the Robles Facility; improve water supply reliability for fish passage and water diversions when hydrologic and permit conditions allow; and address flood risks at the Robles Facility and for the adjacent Meiners Oaks community.

A redesign of Robles is one of six essential downstream infrastructure components of the Matilija Dam Ecosystem Restoration Project (MDERP). The MDERP is a watershed-scale initiative to safely remove the Matilija Dam after a high-flow sediment release, enabling the re-wilding of Matilija Creek upstream of the current barrier to benefit federally endangered southern California steelhead (*Oncorhynchus mykiss*) and other species in the Ventura River watershed.

Your Board ratified the application for this grant on May 24, 2022.

This item has been reviewed by the County Executive Office, the Auditor-Controller's Office and County Counsel. If there are any questions regarding this item, please contact me at (805) 654-2040.

Sincerely,

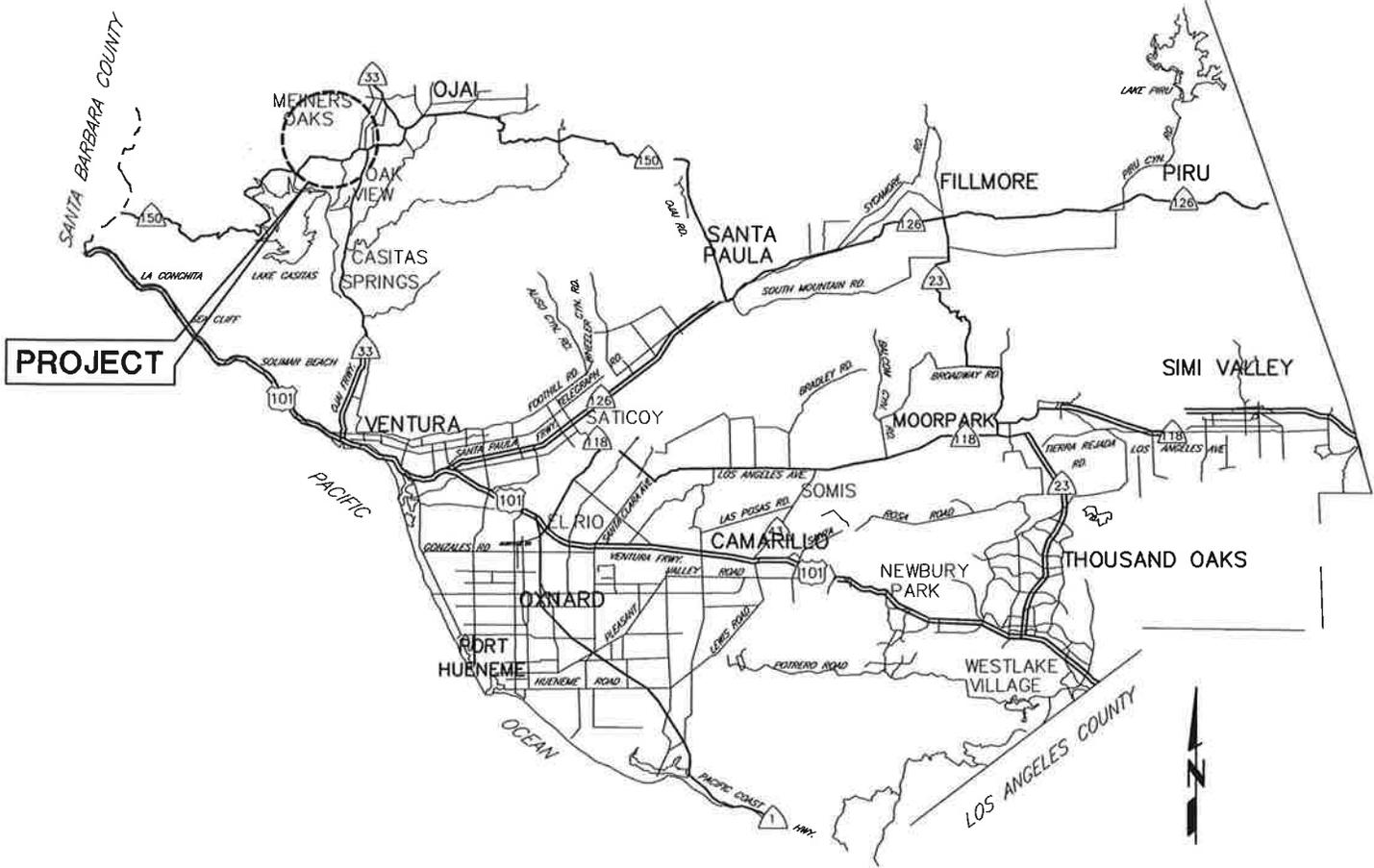


Glenn Shephard P.E.  
Director

Attachment:

- Exhibit 1 – Project Vicinity Map
- Exhibit 2 – Project Location map
- Exhibit 3 – Agreement





**VENTURA COUNTY PUBLIC WORKS AGENCY - WATERSHED PROTECTION**

**MATILJA DAM ECOSYSTEM RESTORATION  
ROBLES DIVERSION**

**VICINITY MAP**



**EXHIBIT 1**



**ROBLES  
DIVERSION**

**PROJECT AREA**

**COOPER CANYON RD**

**VENTURA RIVER**

**RICE RD**

**STATE HWY 33**

**OSO RD**

**MEYER RD**

**VENTURA COUNTY PUBLIC WORK AGENCY - WATERSHED PROTECTION**

MATILIJA DAM ECOSYSTEM RESTORATION  
ROBLES DIVERSION

LOCATION MAP



0 0.05 0.1 Miles

EXHIBIT 2



State of California – Natural Resources Agency  
DEPARTMENT OF FISH AND WILDLIFE  
Director's Office  
P.O. Box 944209  
Sacramento, CA 94244-2090  
[www.wildlife.ca.gov](http://www.wildlife.ca.gov)

**GAVIN NEWSOM, Governor**  
**CHARLTON H. BONHAM, Director**



August 30, 2022

Glenn Shephard  
Director  
Ventura County Watershed Protection District  
800 South Victoria Avenue  
Ventura, CA, 93009-1610

RE: Q2296015 Robles Diversion and Fish Passage Design Planning Project

For your review and signature, please find the following electronic files for the above-referenced Grant Agreement:

Grant Agreement

Acknowledgement of Work Commencement Authorization Disclaimer

If you find changes must be made to the Grant Agreement prior to your signature, please contact your Grant Manager (listed below) for direction.

Once the Watershed Restoration Grants Branch receives notification that all documents have been signed, CDFW will execute the Grant Agreement. You will be notified and provided an electronic copy of the complete signed document via DocuSign for your files. Please note the Grant Agreement will not be effective until fully executed by CDFW.

Questions regarding the services to be performed under this Grant Agreement should be directed to the CDFW Grant Manager Kyle Evans at (805) 794-9547.

Sincerely,

Lauren Barva  
Watershed Restoration Grants Branch  
Policy and Outreach Manager





State of California - Natural Resources Agency  
DEPARTMENT OF FISH AND WILDLIFE  
P.O. Box 944209  
Sacramento, CA 94244-2090  
[www.wildlife.ca.gov](http://www.wildlife.ca.gov)

*GAVIN NEWSOM, Governor*  
*CHARLTON H. BONHAM, Director*



## PROPOSITION 1 WATERSHED RESTORATION GRANT PROGRAM ROBLES DIVERSION AND FISH PASSAGE DESIGN PLANNING PROJECT

### GRANT AGREEMENT NUMBER – Q2296015

**GRANTOR:** State of California, acting by and through the  
California Department of Fish and Wildlife  
P.O. Box 944209  
Sacramento, CA 94244-2090

**GRANTEE:** Ventura County Watershed Protection District  
800 South Victoria Avenue  
Ventura, CA, 93009-1610

#### SECTION 1 – LEGAL BASIS OF AWARD

The California Department of Fish and Wildlife (CDFW or Grantor) developed the Watershed Restoration Grant Program(s) in response to the Water Quality, Supply, and Infrastructure Improvement Act of 2014 (Proposition 1). Proposition 1 amended the California Water Code (CWC) to add Section 79737, authorizing the Legislature to appropriate funds to CDFW to fund multi-benefit ecosystem and watershed restoration and protection projects.

Pursuant to Fish and Game Code Section 1501.5(b), Grantor is authorized to enter into this grant agreement (Agreement) and to make an award to the Ventura County Watershed Protection District (Grantee) for the purposes set forth herein. Grantee accepts the grant on the terms and conditions of this Agreement. Accordingly, Grantor and Grantee (Parties) hereby agree as follows:

#### SECTION 2 – GRANT AWARD

**2.01 Grant:** In accordance with the terms and conditions of this Agreement, Grantor shall provide Grantee with a maximum of \$1,557,926 (Grant Funds) to financially support and assist Grantee's implementation of Robles Diversion and Fish Passage Design Planning Project (Project).

**2.02 Term:** The term of this Agreement is August 1, 2022, or upon Grantor approval, whichever is later, through March 15, 2025.

#### SECTION 3 – ELIGIBLE USES OF GRANT

Only Grantee expenditures that are necessary to implement the Project, comply with applicable federal and State of California law, and made in accordance with this Agreement are eligible for reimbursement from the Grant Funds.

**Q2296015**  
**VENTURA COUNTY WATERSHED PROTECTION DISTRICT**

**SECTION 4 – GRANTEE’S REPRESENTATIONS AND WARRANTIES**

Grantee represents and warrants to Grantor as follows:

- 4.01 Existence and Power:** Grantee is a public entity, validly existing and in good standing under the laws of California. Grantee has full power and authority to transact the business in which it is engaged and full power, authority, and legal right to execute and deliver this Agreement and incur and perform its obligations hereunder.
- 4.02 Binding Obligation:** This Agreement has been duly authorized, executed, and delivered on behalf of Grantee and constitutes the legal, valid, and binding obligation of Grantee, enforceable in accordance with the Agreement’s terms.

**SECTION 5 – GENERAL TERMS**

- 5.01 Purpose:** This Agreement is entered into by the Parties for the purpose of providing financial support to Grantee to complete the Project, specifically the activities identified within Section 6 - Project Statement.
- 5.02 Project:** Grantee shall complete the Project as set forth in Section 6 - Project Statement.
- 5.03 General Grant Provisions:** Public Entities General Grant Provisions (Exhibit 1.a) and Notice of Economic Sanctions (Exhibit 3) are attached hereto and made a part of this Agreement.
- 5.04 Amendments; Budget Revisions:** Grantee shall submit any request to amend any term of this Agreement in writing to the CDFW Grant Manager. Grantee must include an explanation of and justification for any such request. This Agreement may only be amended in accordance with Section 2 of Exhibit 1.a, except that the CDFW Grant Manager may approve via email proposed revisions to the Budget (as defined in Section 9.01) to shift budgeted funds between existing line items or categories when those proposed revisions meet all of the following requirements:
- Are consistent with the Project as detailed in Section 6 - Project Statement;
  - Do not increase the total amount of Grant Funds;
  - Do not, in the aggregate, transfer more than 10% of the Grant Funds relative to the initial Budget in this Agreement or the Budget in an amendment to this Agreement executed in accordance with Section 2 of Exhibit 1.a. An amendment executed in accordance with Section 2 of Exhibit 1.a/ Exhibit 1.b will reset the 10% threshold.
- 5.05 Acknowledgement of Credit:** Grantee shall include signage, to the extent practicable, informing the public that the Project received funds through the California Department of Fish and Wildlife from the Water Quality, Supply, and Infrastructure Improvement Act of 2014 (Proposition 1, CWC § 79707) Further, Grantee shall include appropriate acknowledgement of credit to the Watershed

## **Q2296015**

### **VENTURA COUNTY WATERSHED PROTECTION DISTRICT**

Restoration Grant Program and its implementing agency, the California Department of Fish and Wildlife, for Grantor's financial support when using any data and/or information developed under this Agreement (e.g., in posters, reports, publications, presentations).

- 5.06 Notice to Proceed and Landowner Access:** Grantee must not proceed with on the ground implementation until it has received a Notice to Proceed from the CDFW Grant Manager. The CDFW Grant Manager will not issue a Notice to Proceed until Grantee has secured all required permits, provided copies of such permits to the CDFW Grant Manager, and secured Project Site Access (as defined in Section 6.03.2 of this Agreement) that the CDFW Grant Manager determines is adequate.

### **SECTION 6 – PROJECT STATEMENT**

- 6.01 Introduction:** The Robles Design Project will complete up to 10% preliminary design plans for Robles Diversion and Fish Passage Facility improvements, and conforming technical studies for improved flood protection at Meiners Oaks. The intertwined goals of these efforts will be to enhance volitional fish passage across a wide range of flow conditions; facilitate natural sediment transport through and/or around the Robles Facility; ensure reliable water supplies for fish passage and water diversions; and reduce flood risks at Robles and for the adjacent Meiners Oaks community. These and other essential Matilija Dam Ecosystem Restoration Project (MDERP) components are prerequisites to safe removal of the antiquated Matilija Dam from the Ventura River watershed. Dam removal will result in the re-wilding of Matilija Creek, and will allow federally-endangered and state candidate species southern California steelhead to return to their prime spawning grounds in the perennial headwaters of the North Fork Matilija Creek watershed.

- 6.02 Objectives:** Specific objectives of this Project are to:

**6.02.1** Support and advance the State Coastal Conservancy (SCC) -funded preferred alternative(s) for improved sediment transport and fish passage at Robles to a 10% design level to support testing and verification by the Bureau of Reclamation and future MDERP CEQA and NEPA updates. Performance measure includes 10% Design Plans as part of Design Summary Memorandum; Final Feasibility Study Report.

**6.02.2** Support and advance initial conforming technical studies for Meiners Oaks flood protection during the Robles alternatives analysis in order to fully inform those efforts in alignment with Objective 6.02.1 and to inform future MDERP CEQA and NEPA updates. Performance measures include Initial Studies Technical Memorandum. Complete draft and final technical memoranda summarizing the initial studies completed.

**Q2296015**  
**VENTURA COUNTY WATERSHED PROTECTION DISTRICT**

**6.03 Project Description:**

**6.03.1 Location:** The Project is located on publicly owned land located at 34.4650599, -119.2902259 in Ventura County, California (Project Site).

**6.03.2 Project Site Access:** Site access not needed for a planning grant

**6.03.3 Materials and Equipment:** Equipment purchases must comply with Section 19 of Exhibit 1.a. All materials and equipment are included in subcontractor costs or will be provided as cost share by Grantee.

**6.03.4 Project Implementation:** Consistent with Grantee's proposal for the Project, Grantee will complete the following tasks in accordance with Section 6.03.6 – Schedule of Due Dates and Deliverables:

**Task 1 – Project Management and Administration**

Grantee will provide technical and administrative services associated with implementation of the Project, including managing this Agreement, administering subcontracts, invoicing and payments, drafting and finalizing progress, annual, and final reports, and data management.

**Task 2 – Robles Feasibility Studies and 10% Design**

Engineering Design Subcontractor will undertake technical studies as part of the SCC-funded Robles alternatives analysis to fully inform those efforts as well as subsequent design development tasks. Engineering Design Subcontractor will advance the preferred alternatives selected as a result of those combined efforts to a 10% Concept Design level, then evaluate the feasibility of the project based on key parameters.

Engineering Design Subcontractor and Grantee will organize and conduct kickoff, technical update and public outreach meetings with the design team and Robles Working Group (RWG) stakeholders; manage design contract milestones, schedule, roles and responsibilities, and conduct quality and document control.

Engineering Design Subcontractor will develop and complete Technical Memoranda summarizing the Feasibility Study parameters that will be used to evaluate the 10% Design, such as cost, schedule, regulatory requirements, and impacts to the existing Robles Facility and Ventura River; and identify and undertake additional technical studies during the SCC-funded Alternatives Development phase utilizing operational, 2D numerical and initial physical models.

Engineering Design Subcontractor will complete Draft 10% Design Plans including project description, engineering drawings, cost estimate, environmental review considerations, permitting review considerations,

**Q2296015**  
**VENTURA COUNTY WATERSHED PROTECTION DISTRICT**

O&M review considerations, sediment transport analysis, and a Draft Design Summary Memorandum.

Engineering Design Subcontractor will complete the Draft Feasibility Study Report summarizing the parameters used to evaluate the Draft 10% Design Plans, and incorporating as appendices or by reference all associated Technical Memoranda.

Engineering Design Subcontractor and Grantee will conduct a Workshop with RWG stakeholders to review the Draft 10% Design Plans and Draft Feasibility Study Report and gain consensus from the stakeholders. The Draft 10% Design Plans and Draft Feasibility Study will be issued approximately two weeks before the Workshop, with written comments due approximately two weeks after the Workshop.

Engineering Design Subcontractor will complete the Final 10% Design Plans and Final Design Summary Memorandum as part of the Final Feasibility Study Report, incorporating and addressing all written comments submitted by the comment deadline after Workshop #1.

**Task 3 – Meiners Oaks Initial Conforming Technical Studies**

Engineering Design Subcontractor will undertake initial conforming technical studies related to Meiners Oaks flood protection during the SCC-funded Robles alternatives analysis in order to fully inform those efforts.

**3.1 Design Contract Management:** Engineering Design Subcontractor and Grantee will organize and conduct kickoff, technical update and public outreach meetings with the design team and stakeholders; participate in RWG stakeholder workshops during the SCC-funded alternatives development phase; manage design contract milestones, schedule, roles and responsibilities, and conduct quality and document control.

**3.2 Initial Technical Studies to Inform Downstream Flood Risk Implications of Robles Design Alternatives:** Engineering Design Subcontractor will undertake initial technical studies in consultation with RWG stakeholders to assess the downstream flood risk implications of Robles design alternatives along with potential conforming alternatives for Meiners Oaks flood protection beyond those summarized in the Basis of Design and Alternatives Report for Intermediate Design at the proposed Meiners Oaks Levee (TetraTech 2020).

Engineering Design Subcontractor will complete draft and final technical memoranda summarizing the initial studies completed and

**Q2296015**  
**VENTURA COUNTY WATERSHED PROTECTION DISTRICT**

including recommendations for additional studies when additional funding becomes available.

**6.03.5 Schedule of Due Dates and Deliverables:**

| <b><u>Task</u></b> | <b><u>Description</u></b>                 | <b><u>Deliverables</u></b>      | <b><u>Estimated Completion Dates</u></b>  |
|--------------------|---|---------------------------------|---|
| 1                  | Project Management and Administration     | Quarterly Progress Reports      | Due within 30 days following each calendar quarter (March, June, September, December) following grant execution |
|                    |   | Quarterly Invoices              | Due within 30 days following each calendar quarter (March, June, September, December) after grant execution.    |
|                    |   | Copies of Executed Subcontracts | October 31, 2022  |
|                    |   | Annual Reports                  | By November 15 of each year   |
|                    |   | Final Report                    | March 15, 2025  |
|                    |   | Final Invoice                   | Due no later than 45 days after the Agreement Term end date March 15, 2025                                      |
| 2                  | Robles Feasibility Studies and 10% Design | Kickoff Meeting                 | January 15, 2023  |
|                    |   | Technical Update Meeting        | By September 15, 2024   |
|                    |   | Public Outreach Meeting         | By September 15, 2024   |

**Q2296015**  
**VENTURA COUNTY WATERSHED PROTECTION DISTRICT**

| <u>Task</u> | <u>Description</u>   | <u>Deliverables</u>   | <u>Estimated Completion Dates</u> |
|-------------|--|---|-----------------------------------|
|             |  | Technical Memorandum  | March 15, 2024                    |
|             |  | Draft 10% Design Plans  | August 15, 2024                   |
|             |  | Draft Feasibility Study   | November 15, 2024                 |
|             |  | 10% Design Stakeholder Workshop   | December 1, 2024                  |
|             |  | Final Feasibility Study – Including Final 10% Design Plans and Final 10% Design Summary | March 15, 2025                    |
| 3.1         | Design Contract Management   | Kickoff Meeting.  | January 15, 2023                  |
|             |  | Technical Update Meeting  | By June 1, 2024                   |
|             |  | Public Outreach Meeting   | By June 1, 2024                   |
| 3.2         | Initial Technical Studies to Inform Downstream Flood Risk Implications of Robles Design Alternatives | Draft Technical Memorandum.   | April 15, 2024                    |
|             |  | Final Technical Memorandum  | March 15, 2025                    |

**SECTION 7 – CONTACTS**

A point of contact may be changed at any time by either party by providing a 10 day advance written notice to the other party. The Parties hereby designate the following points of contact during the Agreement Term:

**Q2296015**  
**VENTURA COUNTY WATERSHED PROTECTION DISTRICT**

| <b>CDFW Grant Manager:</b> |  | <b>Grantee Project Manager:</b> |   |
|----------------------------|--|---------------------------------|---|
| <b>Name:</b>               | Kyle Evans   | <b>Name:</b>                    | Kirk Norman   |
| <b>Title:</b>              | Senior Environmental Scientist (Supervisory)           | <b>Title:</b>                   | Engineering Manager II/ Project Manager             |
| <b>Address:</b>            | 1933 Cliff Drive, Suite 9,<br>Santa Barbara, CA, 93109 | <b>Address:</b>                 | 800 South Victoria Ave #1610,<br>Ventura, CA, 93009 |
| <b>Phone:</b>              | 805-794-9547   | <b>Phone:</b>                   | 805-654-2017  |
| <b>Email:</b>              | Kyle.Evans@wildlife.ca.gov                             | <b>Email:</b>                   | Kirk.Norman@ventura.org                             |

Direct all administrative inquiries to:

| <b>CDFW Grant Coordinator:</b> |   | <b>Grantee Project Coordinator:</b> |   |
|--------------------------------|---|-------------------------------------|---|
| <b>Name:</b>                   | Elizabeth Buttler                       | <b>Name:</b>                        | Martha Symes                                  |
| <b>Title:</b>                  | Associate Gov. Prog. Analyst            | <b>Title:</b>                       | Grant Specialist                              |
| <b>Address:</b>                | P.O. Box 944209<br>Sacramento, CA 94244 | <b>Address:</b>                     | 800 South Victoria Ave,<br>Ventura, CA, 93009 |
| <b>Phone:</b>                  | (916) 376-8623                          | <b>Phone:</b>                       | 805-654-2013                                  |
| <b>Email:</b>                  | elizabeth.buttler@Wildlife.ca.gov       | <b>Email:</b>                       | martha.symes@ventura.org                      |

**SECTION 8 – REPORTS**

**8.01 Progress Reports:** Grantee shall submit Quarterly and Annual progress reports that comply with the requirements below to the CDFW Grant Manager. The CDFW Grant Manager will provide Grantee with progress report templates.

**Requirements:** Grantee name, the Project title, this Agreement number, and dates progress report covers;

1. Activities and tasks performed and/or completed, a summary of progress to date including progress since the last report, and a brief outline of upcoming work scheduled for the subsequent quarter or year;
2. Documentation of all subcontractor activities;
3. Updates on progress towards meeting Project objectives, output and outcome performance measures;
4. Document delivery of any intermediate work products;
5. Costs incurred during the subject period, total of costs incurred to date, and the remaining balance;
6. Any problems encountered while performing the tasks and proposed solutions, timeline for resolution, and status of previously unresolved problems; and
7. Grantee must submit Quarterly and Annual progress reports electronically in PDF or Microsoft Word compatible format and conform to the templates provided by the CDFW Grant Manager.

**Q2296015**

**VENTURA COUNTY WATERSHED PROTECTION DISTRICT**

**8.02 Final Progress Reports:** Grantee must submit Final Progress Report electronically to the CDFW Grant Manager by the dates listed in Section 6.03.6 – Schedule of Due Dates and Deliverables. The Final Progress Report must summarize the life of the Agreement and describe the work and results pursuant to Section 6 - Project Statement, as well as summarize the Project's accomplishments consistent with the project's objectives. Grantee shall include a Final Invoice (as defined in Section 9.02.2 of this Agreement) with the Final Progress Report. The CDFW Grant Manager will provide Grantee a final progress report template.

**8.03 Document Accessibility:** Grantee must submit all documentation required as part of this agreement to the CDFW Grant Manager in a format that meets web content accessibility standards (<https://www.wildlife.ca.gov/Accessibility>).

**SECTION 9 – BUDGET AND PAYMENT**

**9.01 Budget Details and Funding Summary:** Grantor will provide an amount not to exceed \$1,557,926 as detailed in the Line Item Budget Detail (Budget) below. Grantee will provide \$379,350 in funds or in-kind services as cost share to complete tasks described in Section 6 - Project Statement. Grantee will provide Grantor accurate records of all cost share with the Final Invoice.

**Q2296015**  
**VENTURA COUNTY WATERSHED PROTECTION DISTRICT**

| <b>Line Item Budget Detail</b>   |                    |
|--|--------------------|
| <b>A. PERSONNEL SERVICES</b>   |                    |
| Deputy Director/Division Engineer  | \$8,798            |
| Engineering Manager II/ Project Manager  | \$40,250           |
| Engineering Manager I/Environmental Section Manager  | \$8,742            |
| Engineer /Project Engineer   | \$45,500           |
| Planner  | \$26,740           |
| Engineering Technician / CADD, GIS Support   | \$8,890            |
| Staff Services Specialist/ Grant Manager   | \$3,864            |
| Supervising Contract Support Specialist  | \$4,200            |
| Management Assistant   | \$1,502            |
| Real Estate Services Manager   | \$2,671            |
| Senior Real Property Agent   | \$3,816            |
| Engineer Manager I/Survey  | \$1,871            |
| Surveyor   | \$4,827            |
| <b>Subtotal Personnel Services</b>   | <b>\$161,671</b>   |
| Staff Benefits   | \$93,787           |
| <b>Subtotal Personnel Services</b>   | <b>\$ 255,458</b>  |
| <b>B. OPERATING EXPENSES: GENERAL</b>  |                    |
| <b>Subtotal Operating Expenses: General</b>  | <b>\$0</b>         |
| <b>C. OPERATING EXPENSES: SUBCONTRACTORS</b>   |                    |
| Engineering Design Subcontractor   | \$1,246,370        |
| <b>Subtotal Operating Expenses: Subcontractors</b>   | <b>\$1,246,370</b> |
| <b>D. OPERATING EXPENSES: EQUIPMENT</b>  |                    |
| <b>Subtotal Operating Expenses: Equipment</b>  | <b>\$0</b>         |
| <b>E. INDIRECT COSTS</b>   |                    |
| Indirect Charge Rate 20%<br>(Applies to Sections A + B, and the first \$25K of each subcontractor) | \$56,098           |
| <b>F. GRAND TOTAL (A+B+C+D+E)</b>  | <b>\$1,557,926</b> |

**9.02 Payment Provisions**

**9.02.1 Disbursements:** Grantor will disburse Grant Funds to Grantee not more frequently than quarterly in arrears, upon receipt of an original itemized invoice and any required mandatory documentation as identified in Section 6.03.6 – Schedule of Due Dates and Deliverables.

Disbursements will be mailed to the following Grantee address:

**Q2296015**  
**VENTURA COUNTY WATERSHED PROTECTION DISTRICT**

|                      |   |
|----------------------|---|
| <b>Grantee Name:</b> | Ventura County Watershed Protection District          |
| <b>Attention:</b>    | Central Services Department                           |
| <b>Address:</b>      | 800 South Victoria Avenue,<br>Ventura, CA, 93009-1610 |

**9.02.2 Invoice Documentation:** Each invoice for payment must be accompanied by a written description, not to exceed two pages in length, of Grantee's performance under this Agreement since the time the previous such report was prepared. The report shall describe the types of activities and specific accomplishments during the period for which the payment is being made rather than merely listing the number of hours worked during the reporting period. The report may be in the form of a Quarterly Progress Report. The final invoice must include a budget summary of all cost share expenditures by fund source, as applicable (Final Invoice). The CDFW Grant Manager will provide Grantee with a sample invoice template. The Final Invoice is due in accordance with Section 6.03.6 – Schedule of Due Dates and Deliverables. The invoice package must be submitted electronically to the CDFW Grant Manager.

**Requirements:** The invoice shall contain the following information:

1. The word "Invoice" should appear in a prominent location at the top of the page(s);
2. Printed name of Grantee on company letterhead;
3. Grantee's business address, including P.O. Box, City, State, and Zip Code;
4. Name the CDFW Watershed Restoration Grants Branch as the entity being billed;
5. The invoice date and the time period covered; i.e., the term "from" and "to";
6. This Agreement number and the sequential number of the invoice (i.e., Q2296015-Invoice 1);
7. The invoice must be itemized using the categories and following the format of the Budget;
8. The total amount due. This should be in a prominent location in the lower right-hand portion of the last page and clearly distinguished from other figures or computations appearing on the invoice. The total amount due shall include all costs incurred by Grantee under the terms of this Agreement;
9. The original signature of Grantee; and
10. Grantee must provide supporting documentation for the invoice and actual receipts.

**Q2296015**  
**VENTURA COUNTY WATERSHED PROTECTION DISTRICT**

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be duly executed as of Grantor date set forth below the signature.

**AUTHORIZED AGENT FOR GRANTEE**

By: \_\_\_\_\_  
Signature: \_\_\_\_\_  
Printed Name: Glenn Shepard  
Title: Director  
Date: 9/8/2022

**CALIFORNIA DEPARTMENT OF FISH AND WILDLIFE**

By: \_\_\_\_\_  
Signature: \_\_\_\_\_  
Printed Name: Matt Wells  
Title: Chief, Watershed Restoration Grants Branch  
Date: 9/9/2022

*This Agreement is exempt from DGS-OLS approval, per SCM 4.06.*



**CALIFORNIA DEPARTMENT OF FISH AND WILDLIFE**  
**EXHIBIT 1a – PUBLIC ENTITIES GENERAL GRANT PROVISIONS**

**Q2296015**

**VENTURA COUNTY WATERSHED PROTECTION DISTRICT**

1. **APPROVAL**: This Agreement is of no force or effect until signed by both Parties. Grantee shall not incur any costs in reliance on this Agreement until this Agreement has been signed by both Parties.
2. **AMENDMENT**: No amendment or variation of the terms of this Agreement shall be valid unless made in writing and signed by the Parties. Only persons duly authorized to sign an amendment on behalf of CDFW may do so. No oral understanding or agreement not incorporated in this Agreement is binding on either of the Parties.
3. **ASSIGNMENT**: This Agreement is not assignable by Grantee, either in whole or in part, without written approval from CDFW.
4. **AUDIT**: Grantee agrees that CDFW, the Department of Finance (“**DOF**”), Department of General Services (“**DGS**”), California State Auditor’s Office (“**CSA**”), or their designated representatives shall have the right to review and to copy any records and supporting documentation related to the performance of this Agreement. Grantee agrees to maintain such records for possible audit for a minimum of three years after CDFW’s final payment to Grantee pursuant to this Agreement, unless a longer period of records retention is stipulated. Grantee agrees to allow the auditor(s) access to such records during normal business hours and to allow interviews of any employees who might reasonably have information related to such records.

Further, Grantee agrees to include the following term or a substantially similar term in any subcontract related to performance of this Agreement:

Subcontractor agrees that CDFW, the Department of Finance, Department of General Services, California State Auditor’s Office, or their designated representatives shall have the right to review and to copy any records and supporting documentation related to the performance of this agreement. Subcontractor agrees to maintain such records for possible audit for a minimum of three years after final payment, unless a longer period of records retention is stipulated. Subcontractor agrees to allow the auditor(s) access to such records during normal business hours and to allow interviews of any employees who might reasonably have information related to such records. Subcontractor agrees to put a substantially similar term in any subcontract it executes with another entity related to the performance of this agreement.

5. **INDEMNIFICATION**: Grantee agrees to indemnify, defend, and save harmless the State of California (“**State**”) and CDFW and their officers, agents, and employees from any and all claims and losses accruing or resulting to any and all subcontractors, suppliers, laborers, and any other person, firm, or corporation furnishing or supplying work services, materials, or supplies in connection with the performance of this Agreement, and from any and all claims and losses accruing or resulting to any person, firm, or corporation who may be injured or damaged by Grantee in the performance of this Agreement.

CDFW agrees to indemnify, defend, and save harmless Grantee and its officers, agents, and employees from any and all claims and losses accruing or resulting to any and all subcontractors,



**CALIFORNIA DEPARTMENT OF FISH AND WILDLIFE**  
**EXHIBIT 1a – PUBLIC ENTITIES GENERAL GRANT PROVISIONS**

**Q2296015**

**VENTURA COUNTY WATERSHED PROTECTION DISTRICT**

suppliers, laborers, and any other person, firm, or corporation furnishing or supplying work services, materials, or supplies in connection with the performance of this Agreement, and from any and all claims and losses accruing or resulting to any person, firm, or corporation who may be injured or damaged by CDFW in the performance of this Agreement but, collectively, only in proportion to and to the extent that such claims or losses are caused by or result from the negligent or intentional acts or omissions of CDFW or its officers, agents, and employees.

6. **DISPUTES**: Grantee shall continue with its responsibilities under this Agreement during any dispute.
7. **INDEPENDENT CONTRACTOR**: Grantee, and the agents and employees of Grantee, in the performance of this Agreement, shall act in an independent capacity and not as officers or employees or agents of CDFW. Grantee acknowledges and promises that CDFW is not acting as an employer to any individuals furnishing services or work on the Project pursuant to this Agreement.
8. **NON-DISCRIMINATION CLAUSE**: During the performance of this Agreement, Grantee shall not unlawfully discriminate against, harass, or allow harassment against any employee or applicant for employment because of race, religion, color, national origin, ancestry, physical disability (including HIV and AIDS), mental disability, medical condition, marital status, age (over 40), sex, sexual orientation, or use of family-care leave, medical-care leave, or pregnancy-disability leave. Grantee shall take affirmative action to ensure that the evaluation and treatment of its employees and applicants for employment are free of such discrimination and harassment. Such action shall include, but not be limited to, the following: employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. Grantee shall comply with the provisions of the Fair Employment and Housing Act (Government Code, Section 12900 (a-f) et seq.) and applicable regulations (California Code of Regulations, Title 2, Section 7285 et seq.). The regulations of the Fair Employment and Housing Commission regarding Contractor Nondiscrimination and Compliance (Chapter 5 of Division 4 of Title 2 of the California Code of Regulations) are incorporated by reference into this Agreement. Grantee shall give written notice of its obligations under this non-discrimination clause to labor organizations with which Grantee has a collective bargaining or other agreement and shall post in conspicuous places available to employees and applicants for employment notice setting forth the provisions of this Section 8.

Further, Grantee agrees to include the following term or a substantially similar term in any subcontract related to performance of this Agreement:

During the performance of this agreement, Subcontractor shall not unlawfully discriminate against, harass, or allow harassment against any employee or applicant for employment because of race, religion, color, national origin, ancestry, physical disability (including HIV and AIDS), mental disability, medical condition, marital status, age (over 40), sex, sexual orientation, or use of family-care leave, medical-care leave, or pregnancy-disability leave. Subcontractor shall take affirmative action to ensure that the evaluation and treatment of its employees and applicants for employment



**CALIFORNIA DEPARTMENT OF FISH AND WILDLIFE**  
**EXHIBIT 1a – PUBLIC ENTITIES GENERAL GRANT PROVISIONS**

**Q2296015**

**VENTURA COUNTY WATERSHED PROTECTION DISTRICT**

are free of such discrimination and harassment. Such action shall include, but not be limited to, the following: employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. Subcontractor shall comply with the provisions of the Fair Employment and Housing Act (Government Code, Section 12900 (a-f) et seq.) and applicable regulations (California Code of Regulations, Title 2, Section 7285 et seq.). The regulations of the Fair Employment and Housing Commission regarding Contractor Nondiscrimination and Compliance (Chapter 5 of Division 4 of Title 2 of the California Code of Regulations) are incorporated by reference into this agreement. Subcontractor shall give written notice of its obligations under this non-discrimination clause to labor organizations with which Subcontractor has a collective bargaining or other agreement and shall post in conspicuous places available to employees and applicants for employment notice setting forth the provisions of this section. Subcontractor agrees to put a substantially similar term in any subcontract it executes with another entity related to the performance of this agreement.

- 9. UNENFORCEABLE PROVISION:** In the event that any provision of this Agreement is unenforceable or held to be unenforceable, then the Parties agree that all other provisions of this Agreement have force and effect and shall not be affected thereby.
- 10. REGULATORY COMPLIANCE:** Grantee's implementation of the Project must comply with all applicable federal, state, and local government statutes, laws, regulations, codes, ordinances, orders, or other governmental and quasi-governmental requirements that apply to the Project (including its planning, construction, management, monitoring, operation, use, and maintenance). The costs associated with such regulatory compliance may be reimbursed under this Agreement only to the extent authorized by the Budget Detail and Funding Summary section of this Agreement.

Grantee's implementation of the Project must comply with the California Labor Code. Projects funded in whole or in part with CDFW grant funds may be public works projects under the Labor Code. (See Section 1720 et seq.) Labor Code compliance may require the payment of prevailing wage. Grantee is responsible for Labor Code compliance, and CDFW cannot provide advice about Labor Code compliance.

Grantee's implementation of the Project must comply with the California Business and Professions Code. Grantee shall be responsible for obtaining the services of an appropriately licensed professional if required by the Business and Professions Code, including but not limited to Section 6700 et seq. (Professional Engineers Act) and Section 7800 et seq. (Geologists and Geophysicists Act). CDFW cannot provide advice about Business and Professions Code compliance.

- 11. RIGHTS IN DATA:** Grantee agrees that all data, plans, drawings, specifications, reports, computer programs, operating manuals, notes, and other written or graphic work produced in the performance of this Agreement, are subject to the rights of CDFW as set forth in this Section 11. CDFW shall have the right to reproduce, publish, and use all such work, or any part thereof, in any manner and for any purposes whatsoever and to authorize others to do so. If any such work



**CALIFORNIA DEPARTMENT OF FISH AND WILDLIFE**  
**EXHIBIT 1a – PUBLIC ENTITIES GENERAL GRANT PROVISIONS**

**Q2296015**

**VENTURA COUNTY WATERSHED PROTECTION DISTRICT**

is copyrightable, Grantee may copyright the same, except that, as to any work which is copyrighted by Grantee, CDFW reserves a royalty-free, nonexclusive and irrevocable license to reproduce, publish, and use such work, or any part thereof, and to authorize others to do so.

- 12. CONTINGENT FUNDING:** It is mutually understood between the Parties that this Agreement may have been written before ascertaining the availability of State appropriation of funds for the mutual benefit of both Parties in order to avoid program and fiscal delays which would occur if this Agreement were executed after that determination was made.

This Agreement is valid and enforceable only if sufficient funds are made available pursuant to the California State Budget Act for the fiscal year(s) covered by this Agreement for the purposes of this program. In addition, this Agreement is subject to any additional restrictions, limitations, or conditions enacted by the State Legislature of any statute enacted by the Legislature which may affect the provisions, terms, or funding of this Agreement in any manner.

If the Legislature does not appropriate sufficient funds for this Agreement, CDFW may terminate this Agreement in accordance with Section 13 of this Exhibit 1.a or amend this Agreement to reflect any reduction of funds.

**13. RIGHT TO TERMINATE:**

- a. This agreement may be terminated by mutual consent of both Parties or by any Party upon 30 days written notice and delivered in person, USPS First Class Mail, or electronic transmission.
- b. In the event of termination of this Agreement, Grantee shall immediately provide CDFW an accounting of all Grant Funds received under this Agreement.
- c. Any such termination of this Agreement shall be without prejudice to any obligations or liabilities of either Party already incurred prior to such termination. CDFW shall reimburse Grantee for all allowable and reasonable costs incurred by Grantee for the Project, including foreseeable and uncancellable obligations. Upon notification of termination from CDFW, Grantee shall make reasonable efforts to limit any outstanding financial commitments.

**14. USE OF SUBCONTRACTOR(S):** If Grantee desires to accomplish part of the Project through the use of one or more subcontractors, the following conditions must be met:

- a. Grantee shall submit any subcontracts to CDFW for inclusion in the grant file;
- b. Agreements between the Grantee and the subcontractor must be in writing;
- c. Subcontracts must include language establishing the audit rights of CDFW, DOF, DGS, CSA, or their designated representatives with respect to subcontractors that complies with Section 4 of this Exhibit 1.a.;
- d. Subcontracts must include non-discrimination clause language with respect to subcontractors that complies with Section 8 of this Exhibit 1.a; and
- e. Upon termination of any subcontract, the CDFW Grant Manager shall be notified immediately, in writing.



**CALIFORNIA DEPARTMENT OF FISH AND WILDLIFE**  
**EXHIBIT 1a – PUBLIC ENTITIES GENERAL GRANT PROVISIONS**

**Q2296015**

**VENTURA COUNTY WATERSHED PROTECTION DISTRICT**

- 15. POTENTIAL SUBCONTRACTOR(S):** Nothing contained in this Agreement or otherwise shall create any contractual relation between CDFW and any of Grantee's subcontractor(s) and no subcontract shall relieve Grantee of its responsibilities and obligations hereunder. Grantee agrees to be as fully responsible to CDFW for the acts and omissions of its subcontractor(s) and of persons directly employed or indirectly employed by any of them as it is for the acts and omissions of persons directly employed by Grantee. Grantee's obligation to pay its subcontractor(s) is an independent obligation from CDFW's obligation to make payments to Grantee. As a result, CDFW shall have no obligation to pay or to enforce the payment of any monies to any of Grantee's subcontractors.
- 16. TRAVEL AND PER DIEM:** If the reimbursement of travel or per diem costs are authorized by this Agreement, such costs shall be reasonable and not exceed those amounts identified in the California Department of Human Resources travel reimbursement guidelines. No travel outside the State of California shall be reimbursed unless prior written authorization is obtained from the CDFW Grant Manager.
- 17. LIABILITY INSURANCE:** Unless otherwise specified in this Agreement, when Grantee submits a signed Agreement to CDFW, Grantee shall also furnish to CDFW either proof of self-insurance or a certificate of insurance stating that there is liability insurance presently in effect for Grantee of not less than \$1,000,000 per occurrence for bodily injury and property damage liability combined. Grantee agrees to make the entire insurance policy available to CDFW upon request.

The certificate of insurance will include provisions a, b, and c, in their entirety:

- a. The insurer will not cancel the insured's coverage without 30-days prior written notice to CDFW;
- b. The State and CDFW and their officers, agents, employees, and servants are included as additional insured, insofar as the operations under this Agreement are concerned; and
- c. CDFW will not be responsible for any premiums or assessments on the policy.

Grantee agrees that the liability insurance herein provided for, shall be in effect at all times during the term of this Agreement. In the event said insurance coverage expires at any time or times during the term of this Agreement, Grantee agrees to provide, prior to said expiration date, a new certificate of insurance evidencing insurance coverage as provided for herein for not less than the remainder of the term of this Agreement, or for a period of not less than one year. New certificates of insurance are subject to the approval of CDFW, and Grantee agrees that no work or services shall be performed prior to CDFW giving such approval. In the event Grantee fails to keep in effect, at all times, insurance coverage as herein provided, CDFW may, in addition to any other remedies it may have, terminate this Agreement upon occurrence of such event.

CDFW will not provide for, nor compensate Grantee for any insurance premiums or costs for any type or amount of insurance. The insurance required above, shall cover all Grantee supplied personnel and equipment used in the performance of this Agreement. If subcontractors performing



**CALIFORNIA DEPARTMENT OF FISH AND WILDLIFE**  
**EXHIBIT 1a – PUBLIC ENTITIES GENERAL GRANT PROVISIONS**

**Q2296015**

**VENTURA COUNTY WATERSHED PROTECTION DISTRICT**

work for Grantee under this Agreement cannot provide to Grantee either proof of self-insurance or a certificate of insurance stating that the subcontractor has liability insurance of not less than \$1,000,000 per occurrence for bodily injury or property damage liability combined, then Grantee's liability insurance shall provide such coverage for the subcontractor.

- 18. GRANTEE STAFF REQUIREMENTS:** Grantee represents that it has or shall secure at its own expense, all staff required to perform the services described in this Agreement. Such personnel shall not be employees of or have any contractual relationship with CDFW.
- 19. EQUIPMENT PURCHASES:** For purposes of this Agreement, "**Equipment**" means tangible personal property having a useful life of four years, and "**Major Equipment**" means Equipment with a unit cost of \$5,000 or more. The unit cost includes the purchase price plus all costs to acquire, install, and prepare the equipment for its intended use. Grantee may purchase Major Equipment under this Agreement only when a specific type Major Equipment is listed in the Budget Details and Funding Summary section of this Agreement. This restriction on the purchase of Major Equipment does not include the lease or rental of Major Equipment. Grantee shall own all Equipment purchased under this Agreement; CDFW does not claim title or ownership to such Equipment. Grantee shall keep, and make available to CDFW upon CDFW's request, appropriate records of all Equipment purchased with Grant Funds. Equipment purchased by Grantee outside the term of this Agreement is not eligible for reimbursement by CDFW under this Agreement.

When Grantee submits an invoice to CDFW for reimbursement of Major Equipment purchase costs, that invoice must include a receipt listing the purchase price of the Major Equipment and the serial number and model number of the Major Equipment. That invoice must also include the location, including street address, where the Major Equipment will be used during the term of this Agreement.

- 20. GRANTEE'S PROCUREMENT OF GOODS AND/OR SERVICES:** Grantee's process for procuring goods or services to carry out the Project under this Agreement must reasonably ensure that Grantee is making sound business decisions.
- 21. DRUG-FREE WORKPLACE CERTIFICATION:** Grantee will comply with the requirements of the Drug-Free Workplace Act of 1990 (Government Code, Section 8350 et seq.) and will provide a drug-free workplace by taking the following actions:
- a. Publish a statement notifying employees that unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance is prohibited and specifying actions to be taken against employees for violations.
  - b. Establish a Drug-Free Awareness Program to inform employees about all of the following:
    1. the dangers of drug abuse in the workplace;
    2. the person's or organization's policy of maintaining a drug-free workplace;
    3. any available counseling, rehabilitation, and employee assistance programs; and,
    4. penalties that may be imposed upon employees for drug abuse violations.
  - c. Every employee who works on the proposed Agreement will:
    1. receive a copy of the company's drug-free policy statement; and



**CALIFORNIA DEPARTMENT OF FISH AND WILDLIFE**  
**EXHIBIT 1a – PUBLIC ENTITIES GENERAL GRANT PROVISIONS**

**Q2296015**

**VENTURA COUNTY WATERSHED PROTECTION DISTRICT**

2. agree to abide by the terms of the company's statement as a condition of employment on the Agreement.

Failure to comply with these requirements may result in suspension of disbursements under this Agreement or termination of the Agreement or both, and Grantee may be ineligible for award of any future State agreements if CDFW determines that any of the following has occurred: (1) Grantee has made false certification or (2) Grantee has violated the certification by failing to carry out the requirements as noted above.

22. **UNION ORGANIZING**: Grantee acknowledges the applicability to this Agreement of Government Code Sections 16645 through 16649, and certifies that:
  - a. No Grant Funds disbursed pursuant to this Agreement will be used to assist, promote, or deter union organizing;
  - b. Grantee shall account for Grant Funds disbursed for a specific expenditure pursuant to this Agreement to show those funds were allocated to that expenditure;
  - c. Grantee shall, where Grant Funds are not designated as described in Section 22(b) above, allocate, on a pro-rata basis, all disbursements that support the grant program; and
  - d. If Grantee makes expenditures to assist, promote, or deter union organizing, Grantee will maintain records sufficient to show that no Grant Funds were used for those expenditures and shall provide those records to the Attorney General upon request.
23. **GOVERNING LAW**: This Agreement is governed by and shall be interpreted in accordance with the laws of the State of California.



## CALIFORNIA DEPARTMENT OF FISH AND WILDLIFE EXHIBIT 3 – NOTICE OF ECONOMIC SANCTIONS

**Grant Agreement Number:** Q2296015

**Grantee Name:** Ventura County Watershed Protection District

Grantee and its subcontractor(s), collectively referred to as “Grantee”, shall follow Federal, State, and local orders, guidelines and directives, and CDFW policies related to any Executive Order (EO) issued by the Governor of the State of California regarding economic sanctions.

### **Executive Order N-6-22 – Russia Sanctions**

On March 4, 2022, Governor Gavin Newsom issued Executive Order [N-6-22](#) (the EO) regarding Economic Sanctions against Russia and Russian entities and individuals. “Economic Sanctions” refers to sanctions imposed by the U.S. government in response to Russia’s actions in Ukraine, as well as any sanctions imposed under state law. The EO directs state agencies to terminate grants with, and to refrain from entering any new grants with, individuals or entities that are determined to be a target of Economic Sanctions. Accordingly, should the State determine Grantee is a target of Economic Sanctions or is conducting prohibited transactions with sanctioned individuals or entities, that shall be grounds for termination of this agreement. The State shall provide Grantee advance written notice of such termination, allowing Grantee at least 30 calendar days to provide a written response. Termination shall be at the sole discretion of the State.