

Approved

**CITIZENS' ADVISORY COMMITTEE
VENTURA COUNTY WATERWORKS DISTRICT NO. 38
MINUTES OF THE MARCH 19, 2025, MEETING**

COMMITTEE MEMBERS IN ATTENDANCE: Thomas Gentile, Geoffrey Patterson
and Ted Nordblum

COMMITTEE MEMBERS ABSENT: Nathan Stockmeir and Ron Goldman

COMMITTEE MEMBER VACANCY: none

STAFF: Paul Chan, W&S Director
Art Aseo, Deputy Director W&S O&M
Jean Fontayne, Staff Services Manager-zoom
Sean Hanley, Water Superintendent-zoom
Elsa Hernandez , Principal Accountant-zoom

GUESTS:

1. CALL TO ORDER
The meeting was called to order at 2:00 p.m.
2. APPROVAL OF THE MINUTES OF DECEMBER 18, 2025, MEETING
Mr. Gentile moved to approve the minutes. All present approved.
Vote: Ayes - 3, Nays- 0, Absent - 2
3. PUBLIC COMMENT
None
4. DISTRICT STAFF REPORT –
 - A. BUDGET AND FINANCIAL REVIEW– An update on the budget and financial status of the District.
 - Three months behind, As of Dec 31st. El Nino this year.
 - Operational Revenue is about 42% of what was projected.
 - Funds reserve is 7.1 million, dropped from 9 million due to the Calleguas rate increase. Calleguas rose 7.9% and we chose to go with a 4% rate increase. We will maintain a steady draw down without the burden on the customers
 - B. PROJECTS
CAPITAL PROJECTS – It is suggested we will sit down and discuss in the future.
 - An inspection of the hydrants was requested.
 - C. OPERATIONS AND MAINTENANCE QUARTERLY REPORT
 - 0 Water quality complain, one service leak

5. DIRECTORS INFORMATIONAL ITEMS – Provides the opportunity for the Director to present items that are not within the subject matter of the District's Staff Report
 - Customer engagement portal (CEP) – will start billing and show AMI data on one portal. Paul will go into it further next meeting. If you choose to incentivize AMI we could add a line item to your budget.
 - A. LAS POSAS VALLEY WATERMASTER – An update on decisions and/or rulings by these agencies which may impact the District.
 - B. CALLEGUAS MUNICIPAL WATER DISTRICT/METROPOLITAN WATER DISTRICT OF SOUTHERN CALIFORNIA – An update on decisions and rulings by these agencies which may impact the District.
 - Calleguas wants to align their fixed revenue with their fixed cost and their variable revenue with their variable costs, therefore they will be charging each District an annual fee, depending on their water usage.
 - AB367 re: fire flow requirements, making sure all pumps and wells have back-up generation. Tanks are not considered, at this moment. All your pumps are doing fine. When you refer to pumps, does that also refer to the pump room that's dormant across the street at the fire station (pumps out of the lake). Paul will look into it. It could be a back up, in the event of a fire. On advice of the CAC, Paul will notify HOA with answers.
 - C. BOARD OF SUPERVISORS AGENDA ITEMS-A report on Ventura County
The Board of Supervisors items the district may be presenting or have recently been presented.
6. COMMITTEE MEMBERS' COMMENTS/FUTURE AGENDA ITEMS

ADJOURNMENT

The meeting was adjourned at 2:24 p.m.

The next meeting is scheduled for June 18, 2026, Thursday at 2:00 p.m.