

APPROVED

CITIZENS' ADVISORY COMMITTEE VENTURA COUNTY WATERWORKS DISTRICT NO. 1 MINUTES OF THE NOVEMBER 14, 2024, MEETING

COMMITTEE MEMBERS IN ATTENDANCE: **In Person**-John Newton
Michael Smith, David Schwabauer,
Steve Morgan

COMMITTEE MEMBERS ABSENT: Andy Waters

COMMITTEE MEMBER VACANCY: None

STAFF: David Fleisch, Assistant Director
June Kim, Sr Engineering Mgr.
Jean Fontayne, Staff Services II
Sean Hanley, Water Superintendent
Gilberto Minero, Staff Services
Specialist II
Homer Arredondo, Engineering Mgr.
Maryann Ranallo, Mgmt. Asst.
Tony Allen, Accountant
Art Aseo, Deputy Director

GUESTS: Chelsie Kennedy-Board of Director
Parvin's Office

1. CALL TO ORDER

The meeting was called to order by John Newton at 3:27 p.m.

2. APPROVAL OF THE MINUTES OF: Meeting on September 12, 2024, John Newton asked if everyone agreed with the minutes? John had a few corrections he wanted made:

- Page 4, #6 second bullet. It says closed study session. It should be proposed study session.
- Page 4 should say John will send the Draft Environmental Document, in place of just Draft. Susan Phan should be Susan Pan.

Motion to approve the minutes was made and seconded. All Members present approved.

3. PUBLIC COMMENTS –

David Fleisch took this opportunity to introduce the newest members of Water & Sanitation Staff. The new Deputy Director, Art Aseo was hired, as of Nov. 12. Art worked as an Engineer for Water & Sanitation about 20 years ago. Welcome Art back. Rick Raives has been here for the last three

months. Rick will be leaving the middle of December, back to retirement. We are actively looking for a Water & Sanitation Director.

4. DISTRICT STAFF REPORT

A. CAPITAL PROJECTS-The Capital Project Status Report provides regular reporting on the status of active capital projects within the District.

- Disinfection Modernization/Salt Reduction-We have entered into an agreement with the Equipment Provider. The Design of the UV installation is in progress and will be complete in January of 2025.
- Recycled Water Pump Station No 1 Upgrade – KJ is the Designer, and the Design is anticipated to start in March 2025.
- Concrete Basin Lining – We have the Design Consultant MKN. Once completed, we will execute the construction phase followed by Disinfection Project. We are staggering both projects
- Permitting – Title 22 report, we have submitted a permit to request extension for the State Board Permit and Grant Funding.
- Moorpark Stormwater Division & Groundwater Recharge Project – The Consultant is currently working on the final design. We will have a meeting the first week in December on their progress.
- Stockton Reservoir – Additional survey is required.
- MWTP Steel Structure Storage Building – no updates
- Hwy 118 to plant entrance – no updates
- Well 97 Re-Drill Project – Completed
- Well 20 – Consultant is working on the design.
- Well 99 Facility – Working on Consultant Contract for Civil Design
- MWRP Solar Expansion– SCE has informed us, we will be approved for the Project, and we are first in the cue to receive the program loan around February 2025. We will start on Survey at that time.
- Princeton Ave Widening – Reviewed as-builts. Waterline relocation in progress.
- Well 99 – We drilled the well and had an anomaly defect and determined it would not cause harm to the well and its longevity, it wasn't ideal. We closed out that part of construction of the well. Our plan is to proceed with the design and pursue Grant Funding.
- Well 20 – The Well has heavy fouling and plugging. The Well is relatively shallow and in depth. Depending on Basin Management it is possible we may have water for no more than 10 years. Our plan is to rehab the well and put it back to service to maximize facility use.

B. DEVELOPMENT PROJECTS – The Development Project Status Report provides updates on the status of active development projects within the District.

- North Ranch is going to plan check. Project activity has seen an increase.
- Hitch Development has moved into plan check. Various on-site improvements must happen for their system to work properly.
- Battery project, the outdoor batteries have been rejected by the city. They will be reassessing their project.
- Vistas at Moorpark, the system needs to be analyzed and calculated.
- Vendra Gardens, 200 affordable apartment projects going in. Water and Sewer utilities are in a state of pause pending other ongoing site activities completion. Once they are further along, Water and Sewer activities will resume.
- High Street Depot, ongoing project activity.
- 858 Patriot Drive/7 Commercial Office Buildings in the Office /Industrial Park, active in construction, they are coordinating water services with us.
- The city has a project to build a new library. We have a sewer line that cut through the project, staff are coordinating with City on mutual beneficial relocation of sewer line.
- Pacific Arroyo in plan check.
- Leta Yancy Affordable Housing, it would be in their best interest to allow Arroyo Springs to start first.

David Fleisch wanted to interject; one item from the minutes from the last meeting that had a question, Item 4 of the Rate Presentation, he is going to address: Why we use the 25% O&M, 10% Revenue and 2% Net Assets, that was approved on all 4 of the Water Districts. It was a recommendation from rates that were approved from 2016, basically comes from rates and charges and reserves. This is the guideline on setting future rates.

C. WATER QUALITY REPORT -

- None

D. WATER SUPPLY CONDITIONS

- Water supplies are great.

E. LOS POSAS VALLEY WATERMASTER rulings by the LPV Watermaster and LPV Policy Advisory and Technical Advisory Committees.

- We've had a couple of meetings. The most recent meeting was the GMA is doing updates on the Sustainability Plan. David Schwabauer

gave a synopsis of the last meeting: David was part of the sub-committee. We saw a lot of reliance on older data. We also reviewed how we would involve stakeholders. The reclaimed project, stormwater was discussed as a part of Sustainability. They are old topics, but they need to be maintained.

- F. CALLEGUAS MUNICIPAL WATER DISTRICT/METROPOLITIAN WATER DISTRICT OF SOUTHERN CALIFORNIA UPDATRE- An update on decisions and/or rulings by the LPV Watermaster and LPV Policy Advisory and Technical Advisory Committees.
 - Nothing new to discuss at this meeting.

- G. BOARD LETTER TRACKER - AN UPDATE ON VENTURA COUNTY BOARD OF SUPERVISORS AGENDA ITEMS RELATED TO THE DISTRICT - A status report on items the district may be presenting or has recently been presented, before the Ventura County Board of Supervisors.
 - 10/29 WWD1 Beltramo Ranch Agreement to Install
 - 10/29 WWD1 Emergency Waterline Repair near Via Azalea
 - 12/10 WWD1 Proposed Increases to Water Rates and Service Charges – The Agency Director (Gregg Strakaluse) and David Fleisch met with Tory Brown (City of Moorpark) and staff, and they asked that David Fleisch make a presentation to City Council of the Water Rate Increase next Wednesday.

- H. AVENUES OF PUBLIC OUTREACH – An update on how the District is reaching out to its customers concerning water conservation.
 - The Mountain Fire at WWD19 required us to test for Benzene, so we had to send a notice to the customers, not to drink the water, due to not knowing if we had any pipe damage. A pump station nearly caught fire. It came close, but no fire damage. Test results back, all was clear, and the notice was released.

- I. BUDGET AND FINANCIAL REVIEW - An update on the budget and financial status of the district.
 - Financial sheets available for any questions.

- 5. DIRECTOR'S INFORMATIONAL ITEMS – Provides the opportunity for the Director to present items that are not within the subject matter of the District's Staff Report
 - A. AMI REPORT
 - Please keep encouraging people to sign up

B. O&M REPORT

- Replaced 24 meters. These stopped and needed replacing.
- Line locations, Customer Acct Activity, Service Orders and Meter Testing for the two months.
- Hydrant Maintenance, Service Leaks (tend to do about 30 service leaks a year) and Well 98 is back online.
- O&M Wells
- Total Source Water, no changes
- Water Efficiency shows the working wells providing local water
- Well 95 Went off-line
- Wastewater inflow consistent and Recycled

6. COMMITTEE MEMBERS COMMENTS/FUTURE AGENDA ITEMS

We have decided to wait until January 13 to schedule the Desalter Study Session. Our intent is to have the Board of Supervisor, Janice Parvin available to attend.

7. ADJOURNMENT

- Meeting adjourned at 4:34 p.m.

Next Meeting January 9, 2025