

Central Services
Joan Araujo, Director

Engineering Services
Anastasia Seims, Director

Roads & Transportation
Anitha Balan, Director

Water & Sanitation
Vacant, Director

Watershed Protection
Jeff Palmer, Director

September 24, 2024

**NOTICE OF A REGULAR MEETING OF THE VENTURA
COUNTY WATERWORKS DISTRICT NO. 38
LAKE SHERWOOD CITIZENS' ADVISORY COMMITTEE**

NOTICE IS HEREBY GIVEN that a meeting of the Ventura County Waterworks District No. 38 Citizens' Advisory Committee will be held **Monday, September 30, 2024**, from 3:30 p.m. to adjournment at the **Sherwood Lake Country Club, 341 Williamsburg, Thousand Oaks, CA 91361**

Committee members must attend in person and members of the public are also invited to attend the meeting in person or via Zoom. To electronically join the meeting please follow the provided steps – At the specific time (3:30 p.m.) dial the number (669) 900-6833, when prompted enter the meeting ID 470 052 7072. You can also join the meeting by visiting this link - **Join Zoom Meeting** <https://us06web.zoom.us/j/4700527072>

Advisory Committee Members: Please contact the District Office by telephone at (805-378-3005), or by email at wspc@ventura.org, no later than September 27, 2024, if you are unable to participate on the call.

Sincerely,



David Fleisch, P.E.
Assistant Director



AGENDA OF THE MEETING

1. CALL TO ORDER
2. APPROVAL OF THE MINUTES OF THE July 25, 2024 MEETING
3. PUBLIC COMMENTS - Members of the public may address the Citizens' Advisory Committee (CAC) on items of interest to the public that are within the subject matter jurisdiction of the Committee but do not appear on the agenda. With respect to agenda items, the public will be given an opportunity to address the Committee when the item is reached in the meeting.
4. DIRECTOR'S INFORMATIONAL ITEMS
 - A. RATE PROPOSAL PRESENTATION
5. DISTRICT STAFF REPORT
 - A. BUDGET AND FINANCIAL REVIEW - An update on the budget and financial status of the District.
 - B. WATER QUALITY REPORT – A report regarding water quality complaints, if any, received by the District since the previous CAC meeting and how these complaints were resolved.
 - C. WATER SUPPLY CONDITIONS – An update on water supply conditions within the District, Southern California, and throughout the State.
 - D. CALLEGUAS MUNICIPAL WATER DISTRICT / METROPOLITAN WATER DISTRICT OF SOUTHERN CALIFORNIA UPDATE – An update on decisions and rulings by these agencies which may impact the District.
 - E. UPDATE ON AVENUES OF PUBLIC OUTREACH – How the District is reaching out to its customers concerning water conservation.
 - F. BOARD LETTER TRACKER - UPDATE ON VENTURA COUNTY BOARD OF SUPERVISORS AGENDA ITEMS RELATED TO THE DISTRICT – A status report on what items District staff has recently presented, or may be presenting, before the Ventura County Board of Supervisors
 - G. UPDATE ON ADVANCED METERING INFRASTRUCTURE (AMI) IMPLEMENTATION - The AMI project is an integrated system of smart meters, communications networks, and data management systems that enables two-way communication between utilities and customers which is being implemented within the District.
 - H. CAPITAL PROJECTS REVIEW - The Capital Project Status Report provides regular reporting on the status of active capital projects within the District.
 - I. OPERATIONS AND MAINTENANCE QUARTERLY REPORT

6. DIRECTOR'S INFORMATIONAL ITEMS

7. ADJOURNMENT

*** The next Waterworks District 38 Citizens' Advisory Committee meeting is scheduled for January 23, 2025**

****NOTICES:** The following information is provided to help you understand, follow, and participate in the Board meeting: Public Comments – Public comment is the opportunity for members of the public to participate in meetings by addressing the Citizens Advisory Committee in connection with one or more agenda or non-agenda items.

- **If you wish to make a comment on a specific agenda item, please log on to the meeting by Zoom and you will be given a chance to be heard. If you prefer to submit a written comment, please submit your comment via email by 5:00 p.m. on the day prior to the Committee meeting. Please submit your comment to WSPC@ventura.org. Please indicate in the Subject Line, the Agenda item number (e.g., Item No. 3A). Your email will be read by the Water and Sanitation Director and placed into the record.**
- **If you are watching the live stream of the Committee meeting and would like to make a general public comment for items not on the day's agenda or to comment on a specific agenda item as it is being heard, please log on to the meeting by Zoom and you will be given a chance to be heard. If you prefer to submit a written comment, please submit your comment to WSPC@ventura.org. Please indicate in the Subject Line, the Agenda item number (e.g., Item No. 3A). Every effort will be made to read your comment into the record, but some comments may not be read due to time limitations. Comments received after an agenda item will be made part of the record if received prior to the end of the meeting.**

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT (805) 378-3005. REASONABLE ADVANCE NOTIFICATION OF THE NEED FOR ACCOMODATION PRIOR TO THE MEETING (48 HOURS ADVANCE NOTICE IS PREFERABLE) WILL ENABLE US TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY TO THIS MEETING.

**CITIZENS' ADVISORY COMMITTEE
VENTURA COUNTY WATERWORKS DISTRICT NO. 38
MINUTES OF THE July 25, 2024, MEETING**

COMMITTEE MEMBERS IN ATTENDANCE: Nathan Stockmeir, Dick Hibma,
Geoffrey Patterson, Kathy Zetterberg
Thomas Gentile, Ron Goldman

COMMITTEE MEMBERS ABSENT: None

COMMITTEE MEMBER VACANCY: None

STAFF: David Fleisch, Assistant Director
Jean Fontayne, Staff Services Manager
Sara Negrete, Principal Accountant
Gilberto Minero, Staff Services Specialist
Homer Arredondo, Engineering Manager

GUESTS:

1. CALL TO ORDER

The meeting was called to order at 3:32 p.m.

All CAC Members are present, plus the newest member Ron Goldman. David introduced himself to the CAC Members. Explained reorganization within Public Works with Directors that left and some new ones coming in. Choosing the Chair and Vice Chair before moving on. It was decided that Nathan Stockmeir is now Chair and Geoffrey Patterson is now Vice Chair. Motion to accept was accepted by all in a Vote – Ayes 5, Nays 0

2. APPROVAL OF THE MINUTES OF THE JULY 25, 2022, MEETING

Mr. Stockmeir moved to approve the minutes. Thomas Gentile seconded. All approved.

Vote: Ayes - 5, Nays- 0, Absence- 0, Abstained- 0

3. PUBLIC COMMENTS

- None

4. DISTRICT STAFF REPORT –

A. Budget and Financial Review:

- Financials ending May 2024.
- Balance for Lake Sherwood is 6M. It was asked if we are earning interest? Jean looked up the current percentage rate on WWD38's account, it is 4.03%.

B. Water Quality Report

- There were zero water quality complaints in over a year.

B. Water Supply Conditions

- The entire state is out of the drought.
- All Reservoirs are at or above their capacity.

D. Calleguas Municipal Water District / Metropolitan Updates

- Calleguas Board approved their rate by 11.1%, their pass-through rate to us is 9.5%. We are beginning next month with our rate analysis, and we will find out what is a necessary rate to ask for from WWD38. The CAC Members can approve a pass-through rate now or we could have a special meeting to discuss the rates.

E. Update on Avenues of Public Outreach

- Is there a state mandate for all customers to lower consumption? Gilberto answered, there will be new legislation that will come out to set targets for a budget on water for indoor and outdoor use. We will have to stay within that budget or below and you will be compliant. It is geared more toward Water Suppliers than the customers. Our initial allocation has been kept under control. The irrigation of non-functional turf will be against the law to use potable water on non-functional turf and the businesses will have to convert to a turf replacement. This mandate is going into phases and will not take effect until 2028. This will start with Government agencies, State and local. Then the Schools and finally to the customers. A law passed by the State Legislature. We will notify our customers when everything gets passed down through the State.

F. Board Letter Tracker

- CCR Receive and File-Tuesday's Board Meeting, we discussed the Water Quality Report that comes out to the public. Customers received a link to the report via mail.

G. Update on Advanced Metering Infrastructure (AMI)

- We are encouraging everyone to sign up to enable our customers to find leaks and understand how you use your water.

H. Capital Projects Review

- None

I. Operations and Maintenance Quarterly Report

- Fire flow tests 2, no repairs or leaks
- Source of Water and Water Loss Chart is what we purchased and what we sold. Below medium for water demands.

- Average Customer Account Activity, Service Orders, and line locations.
- Looking forward to the pump station design and gravity liner installation from Moorvale Reservoir.
- Tract 44906, we executed an agreement to install the tract improvements. Work in the field is ongoing.
- The Pump Station we have received over 400 pages of engineering documents, and we are reviewing it now and will return back with comments to the engineer on record.

5. COMMITTEE MEMBERS' COMMENTS/FUTURE AGENDA ITEMS

- Rates need to go to the Board, so they become effective in January. Prop 218 requirements will need to be scheduled; therefore, a meeting will need to be put in place to review the rates. A motion has been determined by the CAC Members that we move the next meeting from October 24th to September 30th at 3:30 in the afternoon.

6. ADJOURNMENT

The meeting was adjourned at 4:10 p.m.

3. PUBLIC COMMENTS - Members of the public may address the Citizens' Advisory Committee (CAC) on items of interest to the public that are within the subject matter jurisdiction of the Committee but do not appear on the agenda. With respect to agenda items, the public will be given an opportunity to address the Committee when the item is reached in the meeting.

4. **DIRECTOR'S INFORMATIONAL ITEMS** – Provides the opportunity for the Director to present items that are not within the subject matter of the District's Staff Report

A. RATE PROPOSAL PRESENTATION



Ventura County Waterworks District No.38

Proposed Water Rate Adjustments for Calendar Year 2025

David Fleisch, P.E.
Assistant Director

September 30, 2024

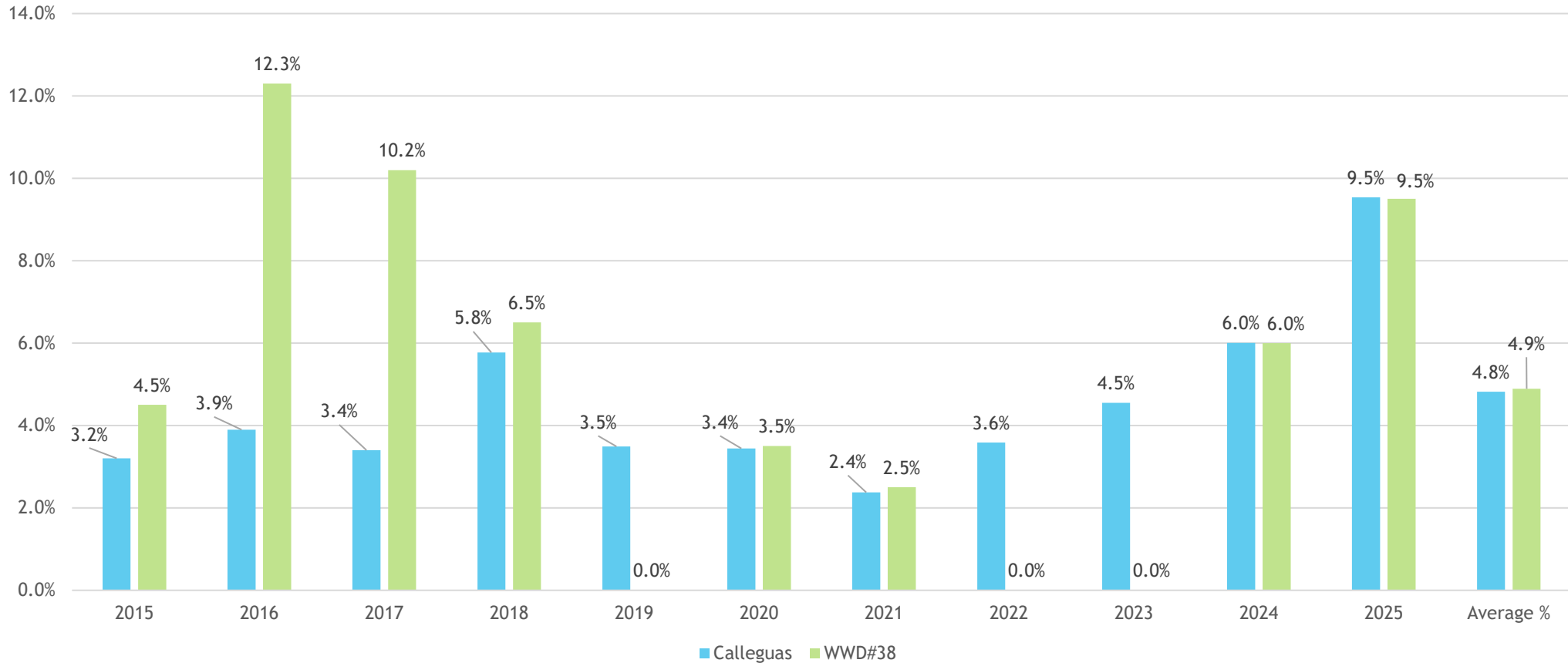
Ventura County Waterworks District No.38
Lake Sherwood Water Services
Rate Model Assumptions for 2025

- Ended the Fiscal Year 2024 with a healthy reserve fund balance of \$8.3M
- Calleguas Municipal Water District Approved Rate increase of 9.5% for 2025
- Assumes average water use from the past 5 years
- Assumed inflationary increases used for rate analysis:
 - Labor 5%, power/electricity 4%, and materials 3%
- Board approved cash Reserve target on 12/08/2020
 - 25% O&M Expenses; 10% Revenue; 2% Net Assets
- No Major Capital Projects Required over next 10 years

- **PROPOSED Rate increase is 9.5% Calleguas passthrough with 6% 2026-2030**

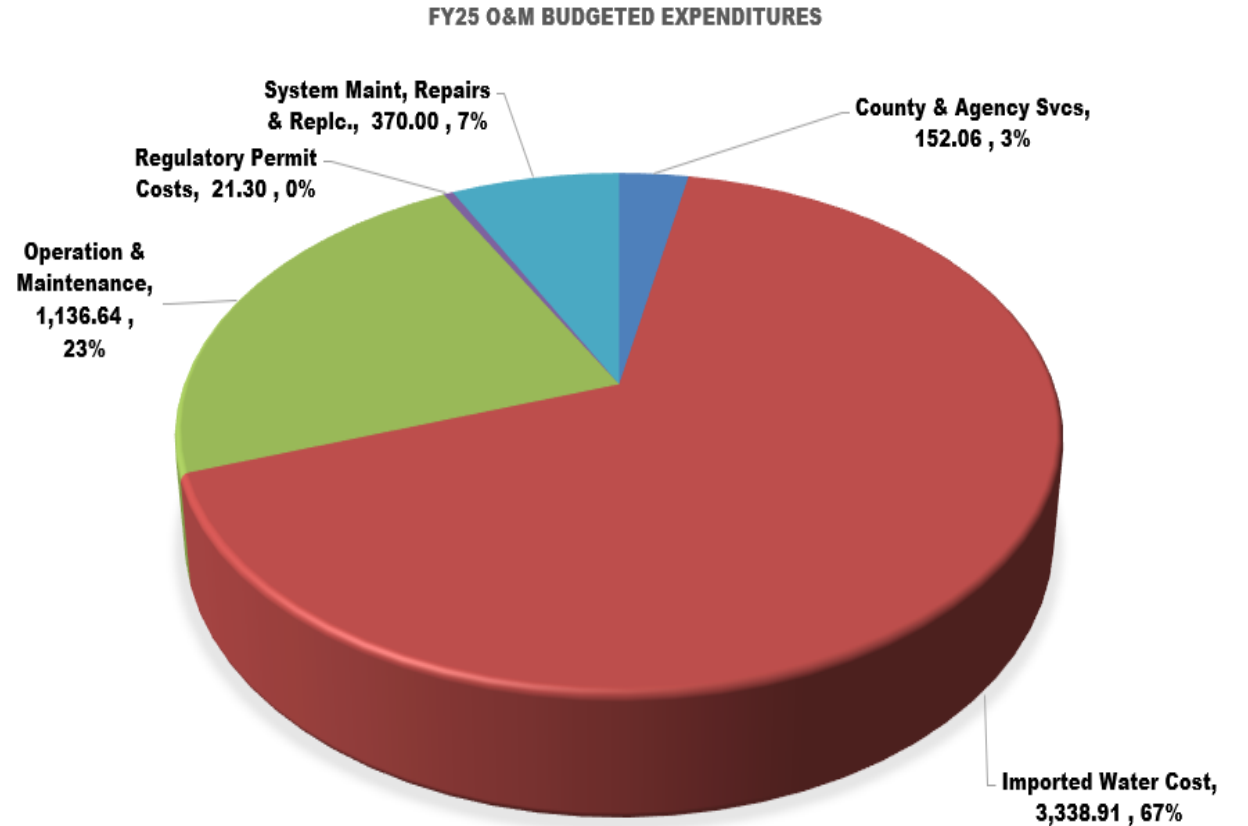
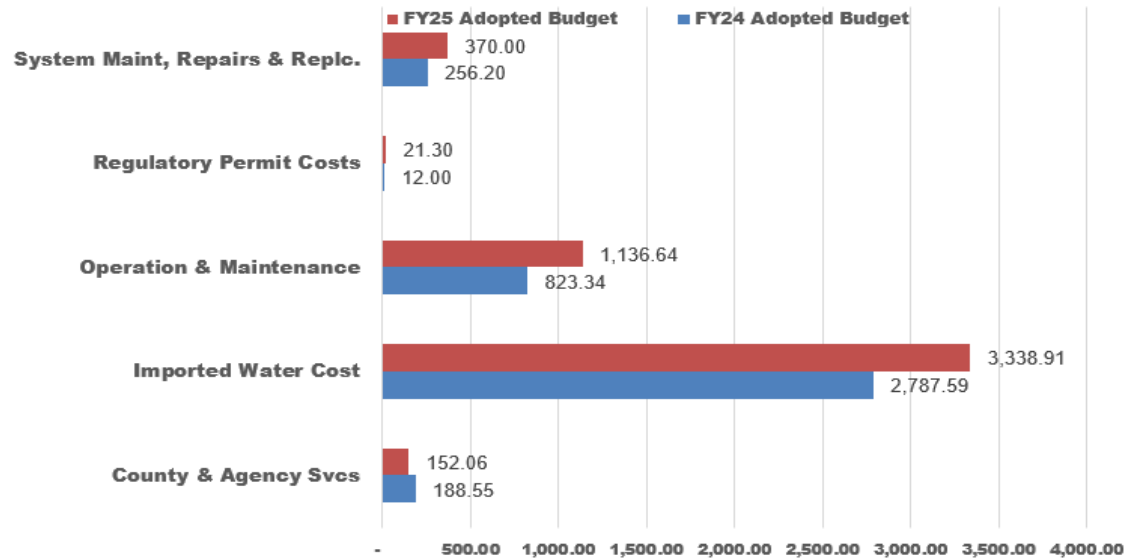
Ventura County Waterworks District No.38
Lake Sherwood Water Services
Calleguas vs. WWD38 Historic Rate Increases

Commodity Rate Increase 2016 to 2025
Calleguas vs. WWD#38 Lake Sherwood

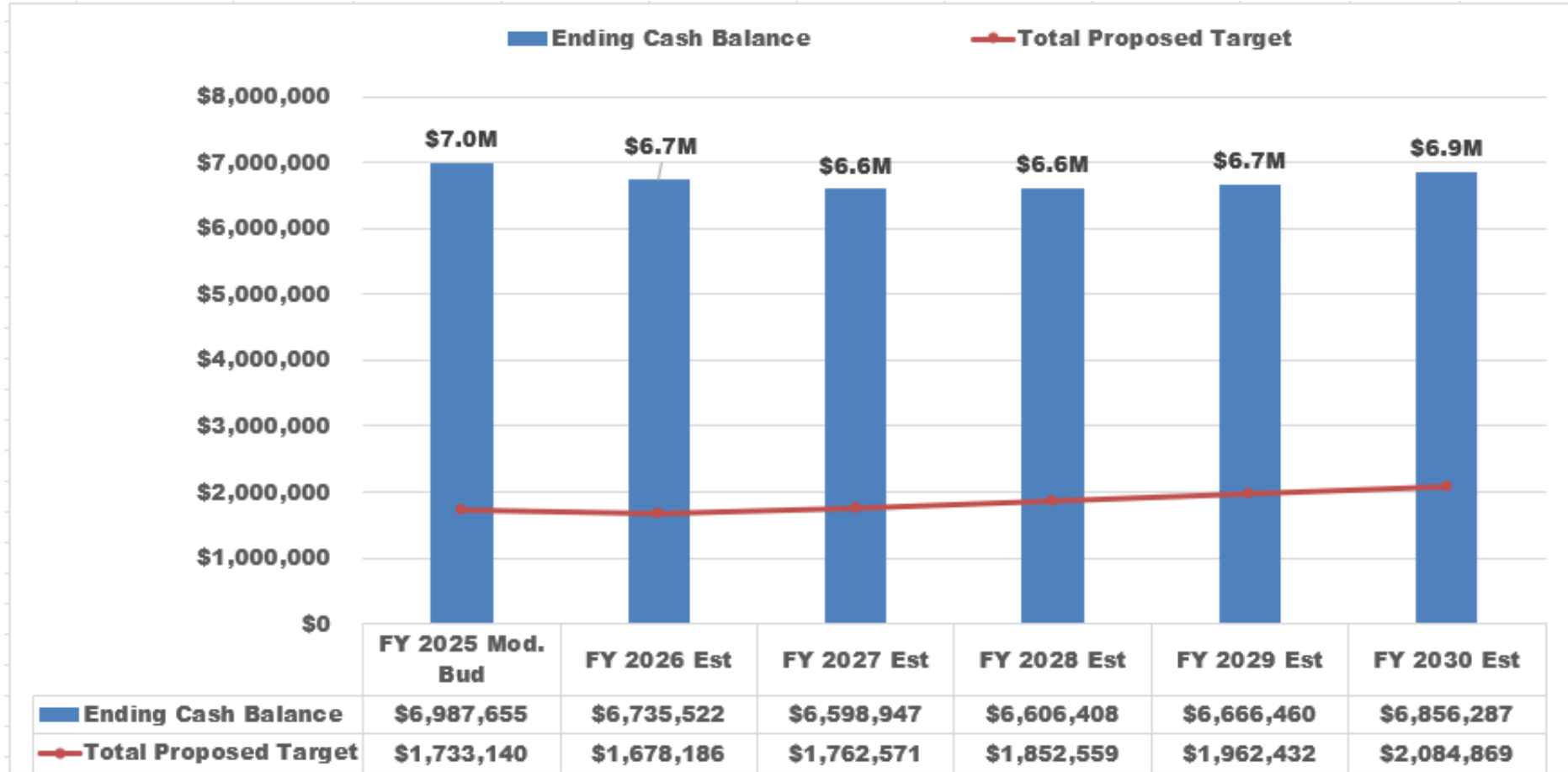


Ventura County Waterworks District No.38
 Lake Sherwood Water Services
Fiscal Year 2025 Budgeted Expenses

Expense Description	FY24 Adopted Budget	FY25 Adopted Budget
County & Agency Svcs	188.55	152.06
Imported Water Cost	2,787.59	3,338.91
Operation & Maintenance	823.34	1,136.64
Regulatory Permit Costs	12.00	21.30
System Maint, Repairs & Replc.	256.20	370.00
Grand Total	4,067.68	5,018.91

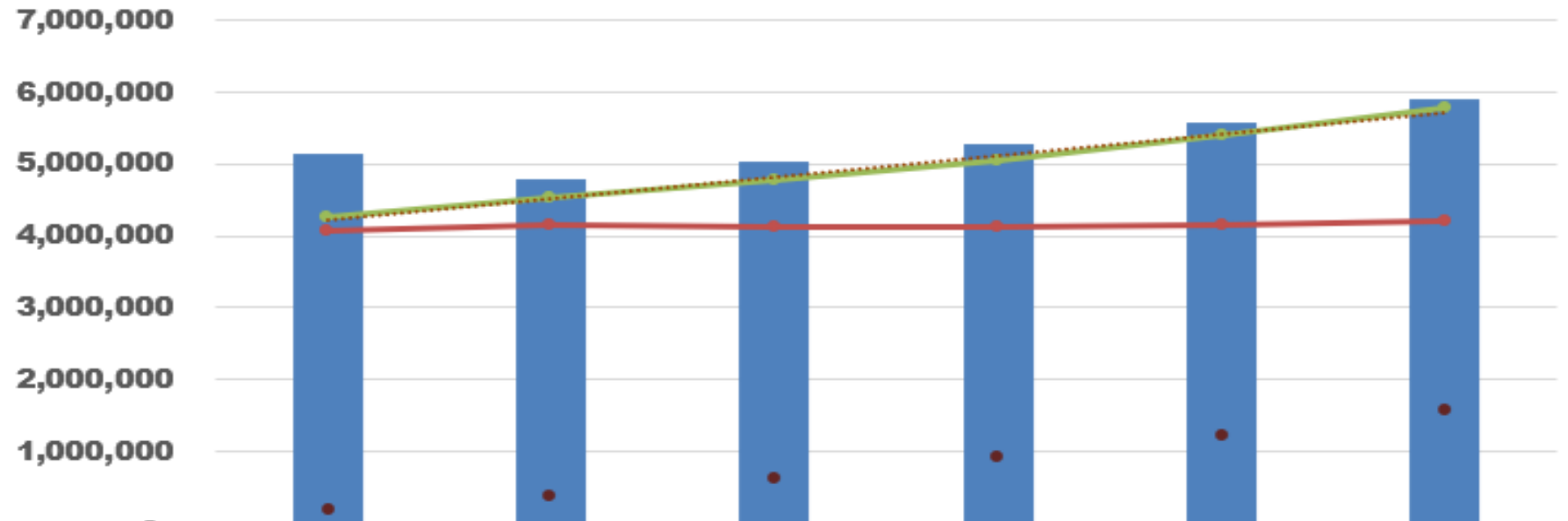


Cash Reserves Forecast with 9.5% Calleguas Pass-Through Rate



Cash Reserves Above Reserve Target through FY2030

Ventura County Waterworks District No.38
 Lake Sherwood Water Services
 Revenue vs. Expenditures



	FY 2025 Mod. Bud	FY 2026 Est	FY 2027 Est	FY 2028 Est	FY 2029 Est	FY 2030 Est
Total Expenditures	5,142,888	4,804,299	5,037,201	5,281,748	5,579,373	5,917,260
Total Current Revenue	\$4,072,310	\$4,146,662	\$4,121,151	\$4,124,351	\$4,165,057	\$4,206,169
Proposed Revenue	4,266,494	4,532,016	4,783,375	5,062,694	5,409,818	5,782,664
Revenue Adjustment	\$189,836	\$370,183	\$631,778	\$917,169	\$1,231,207	\$1,569,836

Proposed Rate Increase Recommendation

Commodity rate adjustment: 9.5% Calleguas

Commodity Rates for Residential Customers			
Tier	Proposed Monthly Use (HCF)	Current 2024	Proposed 2025
1	0 - 10	\$4.06	\$4.45
2	>10 – 63	\$5.50	\$6.02
3	> 63	\$6.65	\$7.28

Note: Rates per 100 Cubic Feet of Water (HCF)=748 Gallons

Commodity Rates for Other Customer Classes		
Customer Class	Current 2024	Proposed 2025
Residential Non-Tiered	\$6.01	\$6.58
Commercial	\$6.17	\$6.76
Industrial	\$6.17	\$6.76
Institutional	\$6.17	\$6.76
Temporary Construction	\$5.13	\$5.62

Proposed Meter Charge Recommendation

Fixed meter charge increase: 9.5% Calleguas

Monthly Meter Charges		
Meter Size	Current 2024	Proposed 2025
3/4-inch	\$21.08	\$23.08
1-inch	\$31.56	\$34.56
1 1/2-inch	\$57.74	\$63.23
2-inch	\$89.15	\$97.62
3-inch	\$188.60	\$206.52
4-inch	\$335.16	\$367.00
6-inch	\$685.87	\$751.03

Monthly Fireline Charges		
Meter Size	Current 2024	Proposed 2025
2-inch	\$7.92	\$8.67
3-inch	\$12.76	\$13.97
4-inch	\$21.08	\$23.08
6-inch	\$50.98	\$55.82
8-inch	\$102.54	\$112.28

Note: Water used through private fire services will be charged at the temporary construction water rate

Action Items for the Citizens Advisory Committee

- **APPROVE Staff's Recommended Rate increase for commodity and fixed charges for 2025 of 9.5% Calleguas pass-through**

- **APPROVE Calleguas Pass-Through Rates for 5 Years**
 - Avoids administrative burden of Prop 218 Public Hearings every year
 - The commodity cost is the largest cost of service, with 100% imported water, we need to passthrough that cost.
 - No capital project costs

Questions?

5. DISTRICT STAFF REPORT

A. BUDGET AND FINANCIAL REVIEW - An update on the budget and financial status of the District.

WATERWORKS DISTRICT #38
LAKE SHERWOOD
OPERATIONS AND MAINTENANCE
FINANCIAL STATUS REPORT

CURRENT PERIOD ACTIVITIES TO AP13 FY24 (ENDING 07/19/2024)							
Waterworks District #38 Lake Sherwood							
ADHOC Details Report							
1	Total Beginning Balances		\$7,216,227	\$7,788,307	\$7,930,690	\$7,816,588	\$7,816,588
2	Total Ending Balances		\$7,788,307	\$7,930,690	\$7,816,588	\$7,441,348	\$8,297,838
3							
4	Total Proposed Targets		\$1,470,529	\$1,411,941	\$1,083,706	\$1,378,260	\$1,173,936
5	Alert		ok	ok	ok	ok	ok
6	O&M/ Rate Stab Fund					FY24 ADPT BUDGET	FY24 Actual/ Budget %
7	Beginning Balances		\$1,906,545	\$2,297,488	\$2,579,524	\$2,126,318	\$2,126,318
8	O&M Revenue						
9	Interest Earnings		-	-	-	-	\$0
10	Planning and Eng. Svcs External		8,071	3,356	16,743	5,000	\$37,247 745%
11	Permit & Line Ext. Fees		360	1,470	5,042	3,000	\$9,647 322%
12	Meter, Other Sales and Misc Rev.		17,772	53,867	59,507	29,908	\$33,698 113%
13	Water Sales		4,462,041	4,193,647	2,714,518	3,610,894	\$3,243,430 90%
14	Total - O&M Revenue		\$4,488,244	\$4,252,340	\$2,795,810	\$3,648,802	\$3,324,023
15	O&M Expenditure						
16	System Maint. Supp. & Contract		65,508	159,470	315,192	213,800	\$68,310 32%
17	Indirect Cost Recovery		21,939	16,266	21,129	23,751	\$23,751 100%
18	Misc. Expense		46,903	35,092	38,026	96,501	\$29,301 30%
19	Other Professional Svcs		1,075	481	3,210	10,000	\$3,600 36%
20	Small Tools & Minor Equipment		20,726	1,557	413	5,000	\$0 0%
21	Federal State Permits and Fees		6,300	9,000	10,480	2,000	\$8,586 429%
22	O&M Labor		389,018	394,432	329,844	541,400	\$297,746 55%
23	Mgmt & Admin Svcs		96,300	109,000	125,600	152,500	\$116,900 77%
24	Eng. & Tech. Surveys		-	-	-	10,000	\$0 0%
25	Water Analysis		566	1,255	4,825	4,300	\$7,543 175%
26	Cross Connection Fees		1,700	2,100	-	5,000	\$4,026 81%
27	Water Purchase		3,202,405	3,000,872	2,194,758	2,737,090	\$2,622,618 96%
28	Water System Power		38,695	73,561	41,400	55,000	\$51,590 94%
29	Depreciation Expense		146,066	146,267	146,267	143,041	\$146,469 102%
30	Contribution to other Funds		-	8,551	7,710	28,300	\$5,426 19%
31	Meter Purchases		60,100	12,400	6,015	40,000	\$12,505 31%
32	Conservation Program		-	-	-	1,000	\$0 0%
33	Contingencies		-	-	-	-	\$0
34	CFR Adjustment - Depreciation adj		-	-	4,149	-	\$0
35	Total - O&M Expenditure		\$4,097,301	\$3,970,304	\$3,249,016	\$4,068,683	\$3,398,371
36	Net of Operation		\$390,943	\$282,036	(\$453,206)	(\$419,881)	(\$74,349)
37	Transfer to/fr Capital Reserve		\$0	\$0	\$0	\$0	\$0
38	Reserve for Cap. Deprec		\$0	\$0	\$0	\$0	\$0
39	Ending Fund Balance		\$2,297,488	\$2,579,524	\$2,126,318	\$1,706,438	\$2,051,970
40							
41	Minimum Balance						
42	25% of O&M expenses		\$1,024,325	\$992,576	\$812,254	\$1,017,171	\$849,593
43	10% of rate revenue		\$446,204	\$419,365	\$271,452	\$361,089	\$324,343
44							
45	O&M Analysis:						
46	% of Water Cost/Water Sales		72%	72%	81%	76%	81%
47	% of O&M Labor/Water Sales		9%	9%	12%	15%	9%
48	Gross Profit : (Water Sales less Water Cost&Power)		\$1,220,941	\$1,119,215	\$478,361	\$818,804	\$569,222
49	Net Profit (Net Result of Operation)		\$390,943	\$282,036	(\$453,206)	(\$419,881)	(\$74,349)
50	Net Profit Margin (Net Profit/ Revenue)		9%	7%	-16%	-12%	-2%
51							
52							

WATERWORKS DISTRICT #38
LAKE SHERWOOD
OPERATIONS AND MAINTENANCE
FINANCIAL STATUS REPORT

				FY24 ADPT			FY24		
Acquisition&Replacement Fund				FY21 ACTUAL	FY22 ACTUAL	FY23 ACTUAL	BUDGET	FY24 ACTUAL	Actual/ Budget %
53	Beginning Balances			\$5,309,682	\$5,490,819	\$5,351,166	\$5,690,270	\$5,690,270	
54									
55									
56	Capital Sources of Funds								
57	Interest Earning			\$ 42,734	\$ 28,820	\$ 205,739	47,600.0	\$334,336	702%
58	Capital Improv. Charges			\$ -	\$ 6,590	\$ 15,039	4,000.0	\$75,195	1880%
59	Depreciation Expense	CY Funded		\$ 146,066	\$ 146,267	\$ 146,267	143,041.0	\$146,469	102%
60	Total - Capital Sources of Funds			\$ 188,800	\$ 181,678	\$ 367,046	\$194,641	\$556,000	
61	Capital Uses of Funds								
62	Water System Improv & Construction Proj								
63	System Improvements/Replacement			\$ 3,274	\$ 556	\$ 27,942	40,000.0	\$401	1%
64	Water System Replacement			\$ 3,311	\$ 266,698	\$ -	100,000.0	\$0	0%
65	Water Construction Projects			\$ -	\$ -	\$ -	-	\$0	
66	Other Equipment			\$ 1,078	\$ 54,077	\$ -	10,000.0	\$0	0%
67	Contingencies			\$ -	\$ -	\$ -	-	\$0	
68	Contributions-ISF & Other Funds			\$ -	\$ -	\$ -	-	\$0	
69	Total - Capital Uses of Funds			\$ 7,663	\$ 321,331	\$ 27,942	\$150,000	\$401	
70	Net Capital Fund Balance			\$ 181,137	\$ (139,653)	\$ 339,104	\$44,641	\$555,599	
71	Transfer to/fr O&M / Rate Stabilization Fund			\$ -	\$ -	\$ -	\$0	\$0	
72	Ending Fund Balance			\$5,490,819	\$5,351,166	\$5,690,270	\$5,734,911	\$6,245,869	

WATERWORKS DISTRICT #38
LAKE SHERWOOD
OPERATIONS AND MAINTENANCE
FINANCIAL STATUS REPORT

CURRENT PERIOD ACTIVITIES TO AP13 FY24 (ENDING 07/19/2024)		A	B	C	D	E	F
DESCRIPTION	ACTUAL	ADOPTED BUDGET	CURRENT PERIOD FY 24			% of	
	FY 23	FY 24	EXP/REV	ENC	TOTAL	Act/Bud	
EXPENDITURES							
1	<u>NON CAPITALIZED EXPENDITURES:</u>						
2	System Improvements/Replacement	27.9	40.0	0.4	0.0	0.4	1.0%
5	Sub-Total Non Capitalized Expenditures	27.9	40.0	0.4	0.0	0.4	1.0%
6	<u>WATER SYSTEM IMPROVEMENT/REPLACEMENT:</u>						
7	Water System Replacement	0.0	100.0	0.0	0.0	0.0	0.0%
10	Sub-Total Water System Improvement	0.0	100.0	0.0	0.0	0.0	0.0%
11	<u>WATER CONSTRUCTION PROJECT</u>	0.0	0.0	0.0	0.0	0.0	
12	Water Construction Project	0.0	0.0	0.0	0.0	0.0	0.0%
13	Other Equipment	0.0	10.0	0.0	0.0	0.0	
15	Sub-Total Water Water Construction Project	0.0	10.0	0.0	0.0	0.0	0.0%
16	Total Expenditures	27.9	150.0	0.4	0.0	0.4	1.0%
17	REVENUES						0.0%
18	Interest Earning	205.7	47.6	334.3	0.0	334.3	702.4%
19	Capital Improv. Charges	15.0	4.0	75.2	0.0	75.2	1879.9%
22	Total Revenues	220.8	51.6	409.5	0.0	409.5	793.7%
23	Net of Operation	192.8	(98.4)	409.1	0.0	409.1	
24	Beginning Capital Fund Balance	5,351.2	5,690.3	5,690.3		5,690.3	
25	Depreciation Expense	146.3	143.0	146.0		146.0	
26	Ending Capital Fund Balance Reserve	5,690.3	5,734.9	6,245.4		6,245.4	
27							
28							
29		SUMMARY OF CAPITAL FUND BALANCE			Capital	Funded	Total
30					Acq Fund	Depr Fund	Cap Fund
31				Beginning Fund Balance	2,005.8	3,684.5	5,690.3
32				Revenue & Depreciation	409.5	146.5	556.0
33				Expenditure & Encumbrances	-	0.4	0.4
34				Ending Fund Balance	2,415.3	3,830.5	6,245.9

WATERWORKS DISTRICT #38
LAKE SHERWOOD
OPERATIONS AND MAINTENANCE
FINANCIAL STATUS REPORT

CURRENT PERIOD ACTIVITIES TO AP13 FY24 (ENDING 07/19/2024)					
		B	B	D	E
		ACTUAL	ADOPTED BUDGET	CURRENT	% of
	DESCRIPTION	FY 23	FY 24	ACTUAL	Act/Adpt Bud
	EXPENDITURES				
1	System Maint. Supp. & Contract	-	213.8	68.3	32%
3	<i>General Supplies</i>	132.07	31.0	48.7	157%
5	<i>Pump Station Replacement</i>	131.95	43.2	7.2	17%
6	<i>Emergency Repair</i>	21.45	80.0	-	0%
7	<i>PLC Replacement</i>	-	10.0	-	0%
8	<i>SCADA Radio Replacement</i>	5.89	15.0	5.2	35%
10	<i>Utility Billing System Maintenance</i>	-	7.6	-	0%
11	<i>Pipe Material/fittings, valves, pumps</i>	23.83	15.0	7.2	48%
12	<i>Radios, Valve replcmnt/adj, ZII Alarm, PRS ZI&II</i>	-	12.0	-	0%
2	Indirect Cost Recovery	21.1	23.8	23.8	100%
4	Misc. Expense	38.0	96.5	29.3	30%
5	Other Professional Svcs	3.2	10.0	3.6	36%
6	Small Tools & Minor Equipment	0.4	5.0	0.0	0%
7	Federal State Permits and Fees	10.5	2.0	8.6	429%
8	O&M Labor	329.8	541.4	297.7	55%
9	Mgmt & Admin Svcs	125.6	152.5	116.9	77%
10	Eng. & Tech. Surveys	-	10.0	-	0%
11	Water Analysis	4.8	4.3	7.5	175%
12	Cross Connection Fees	-	5.0	4.0	81%
13	Conservation Program	-	1.0	-	0%
3	Water Purchase	2,194.8	2,737.1	2,622.6	96%
5	Water System Power	41.4	55.0	51.6	94%
6	Depreciation Expense	146.3	143.0	146.5	102%
7	Contribution to other Funds	7.7	28.3	5.4	19%
8	Meter PurchaseS	6.0	40.0	12.5	31%
10	ACFR Adjustments	4.1			
11	TOTAL EXPENDITURES	3,249.0	4,068.7	3,398.4	
12	REVENUES				
13	Interest Earning	-	-	-	
14	Planning and Eng. Svcs External	16.7	5.0	37.2	745%
4	Permit & Line Ext. Fees	5.0	3.0	9.6	322%
6	Meter, Other Sales and Misc Rev.	59.5	29.9	33.7	113%
7	Water Sales	2,714.5	3,610.9	3,243.4	90%
8	TOTAL REVENUES	2,795.8	3,648.8	3,324.0	
9	RESULT OF OPERATION	(453.2)	(419.9)	(74.3)	
10	O&M Fund Balance Reserve:				
11	Beginning Fund Balance	\$2,579.5	\$2,126.3	\$2,126.3	
12	Net of Operation	(\$453.2)	(\$419.9)	(\$74.3)	
13	O&M Fund Balance Reserve:	\$2,126.3	\$1,706.4	\$2,052.0	
14	Required O&M Fund Reserve: 25% of Exp.	\$812.3	\$1,017.2	\$849.6	
15	O&M FBR vs Required Reserve	ok	ok	ok	ok

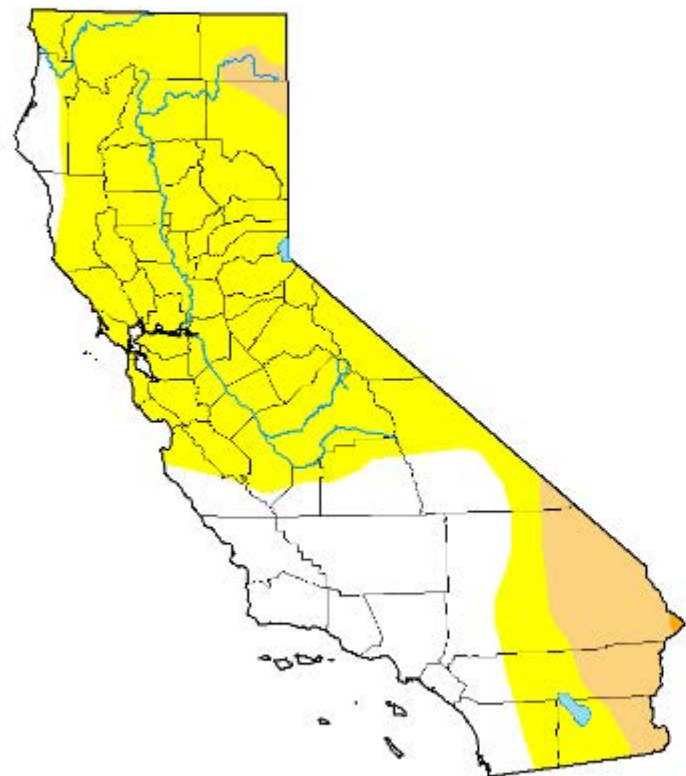
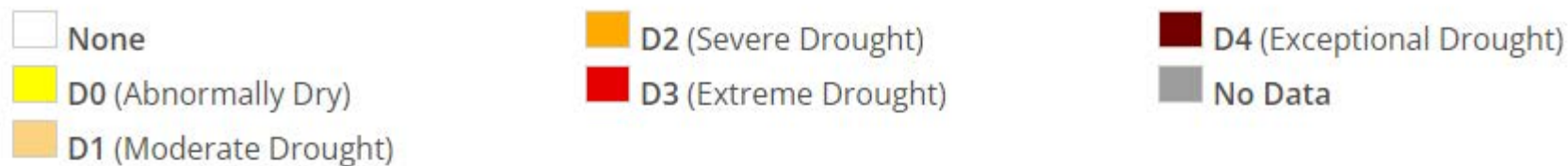
5. DISTRICT STAFF REPORT

- B. WATER QUALITY REPORT – A report regarding water quality complaints, if any, received by the District since the previous CAC meeting and how these complaints were resolved.

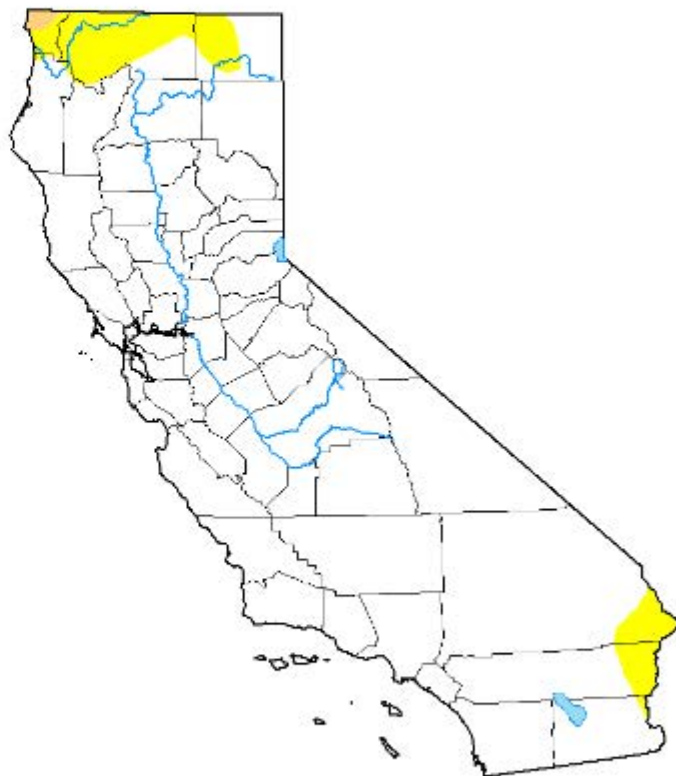
None

- C. WATER SUPPLY CONDITIONS – An update on water supply conditions within the District, Southern California, and throughout the State.

Drought Classification



September 17, 2024



September 19, 2023



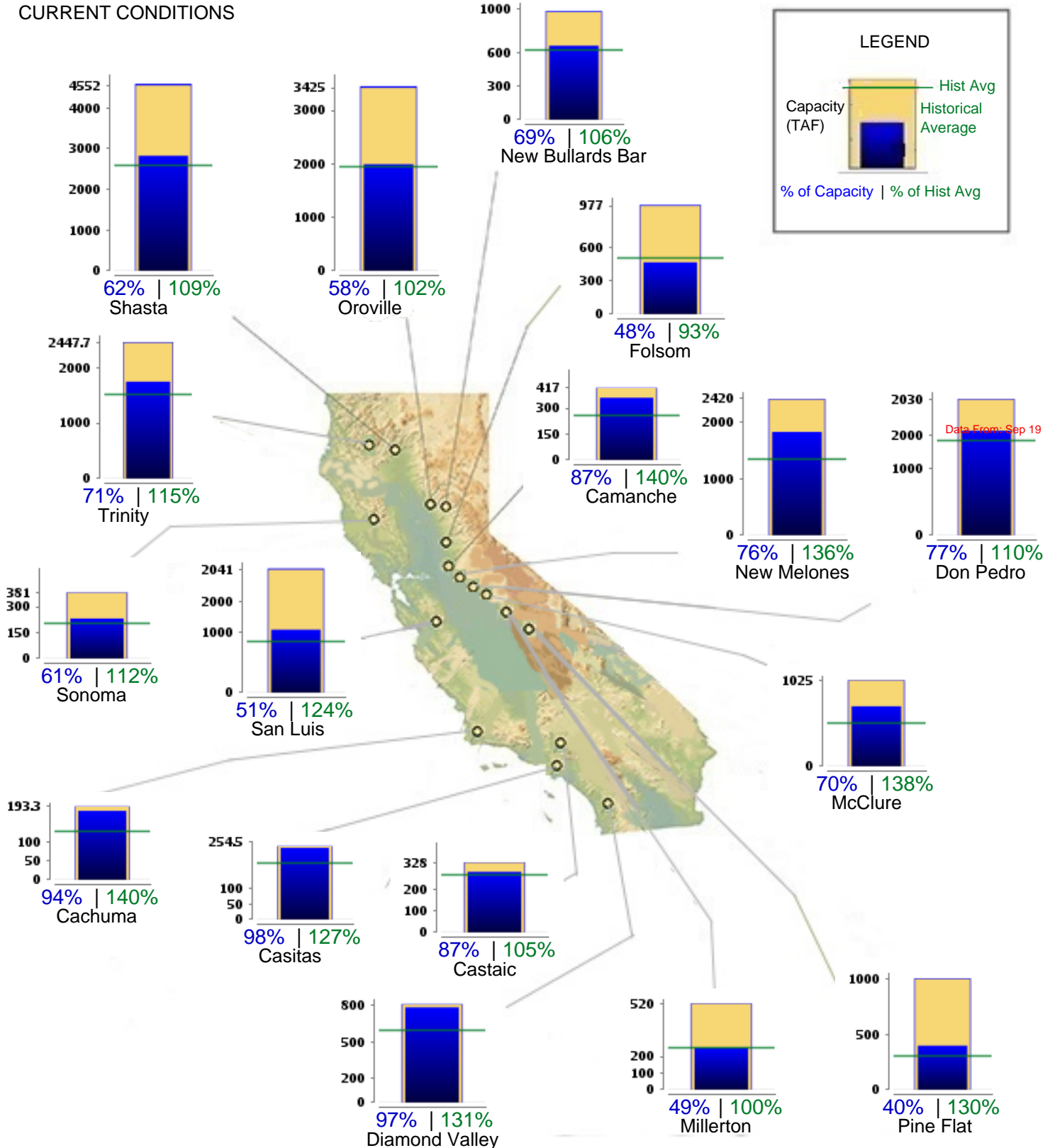
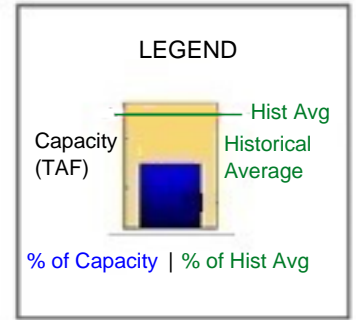


CURRENT RESERVOIR CONDITIONS

CALIFORNIA MAJOR WATER SUPPLY RESERVOIRS

Midnight - September 22, 2024

CURRENT CONDITIONS



5. DISTRICT STAFF REPORT

- D. CALLEGUAS MUNICIPAL WATER DISTRICT/
METROPOLITAN WATER DISTRICT OF SOUTHERN
CALIFORNIA UPDATE – An update on decisions and
rulings by these agencies which may impact the District.

5. DISTRICT STAFF REPORT

- E. UPDATE ON AVENUES OF PUBLIC OUTREACH –How the District is reaching out to its customers concerning water conservation.

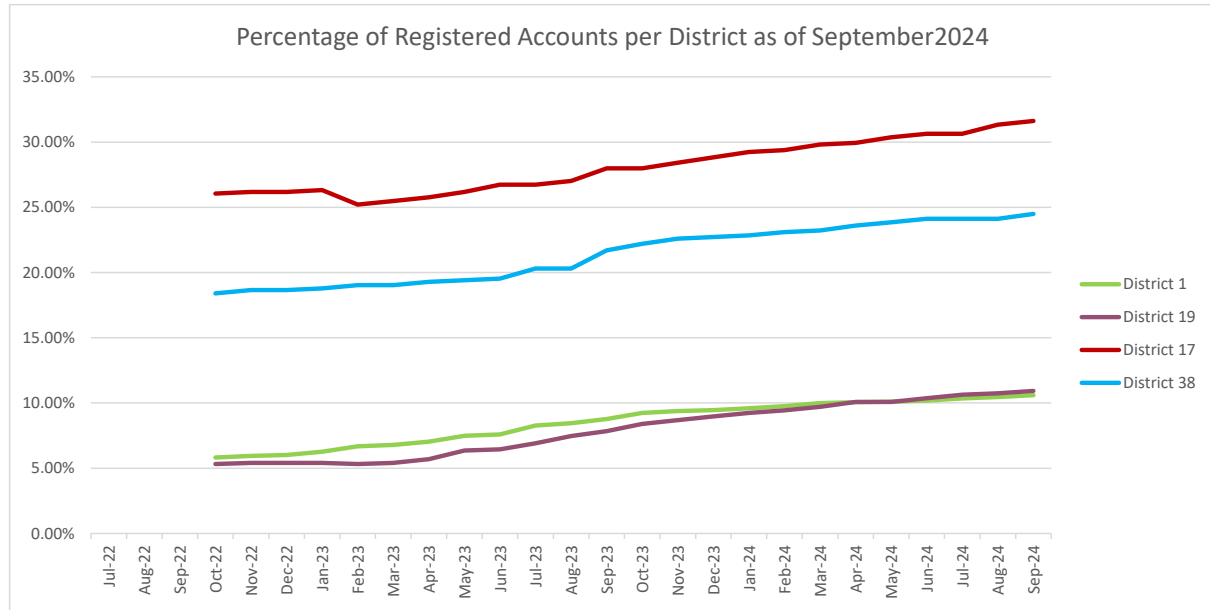
- F. BOARD LETTER TRACKER - UPDATE ON VENTURA COUNTY BOARD OF SUPERVISORS AGENDA ITEMS RELATED TO THE DISTRICT – A status report on what items District staff has recently presented, or may be presenting, before the Ventura County Board of Supervisors 9/24 Rules and Regulations

5. DISTRICT STAFF REPORT

- G. UPDATE ON ADVANCED METERING INFRASTRUCTURE (AMI) IMPLEMENTATION - The AMI project is an integrated system of smart meters, communications networks, and data management systems that enables two-way communication between utilities and customers which is being implement within the District.

Total Accounts per district			
District 1	District 19	District 17	District 38
11013	1071	718	788

Month	District 1	District 19	District 17	District 38
Jan-24	9.60%	9.24%	29.25%	22.84%
Feb-24	9.76%	9.43%	29.39%	23.10%
Mar-24	9.99%	9.71%	29.81%	23.22%
Apr-24	10.07%	10.08%	29.94%	23.60%
May-24	10.11%	10.08%	30.36%	23.86%
Jun-24	10.19%	10.36%	30.64%	24.11%
Jul-24	10.34%	10.64%	30.64%	24.11%
Aug-24	10.46%	10.74%	31.34%	24.11%
Sep-24	10.60%	10.92%	31.62%	24.49%
Oct-22	5.82%	5.32%	26.04%	18.40%
Nov-22	5.94%	5.42%	26.18%	18.65%
Dec-22	6.01%	5.42%	26.18%	18.65%
Jan-23	6.27%	5.42%	26.32%	18.78%
Feb-23	6.67%	5.32%	25.21%	19.04%
Mar-23	6.78%	5.42%	25.49%	19.04%
Apr-23	7.03%	5.70%	25.77%	19.29%
May-23	7.48%	6.35%	26.18%	19.42%
Jun-23	7.60%	6.44%	26.74%	19.54%
Jul-23	8.26%	6.91%	26.74%	20.30%
Aug-23	8.45%	7.47%	27.02%	20.30%
Sep-23	8.77%	7.84%	27.99%	21.70%
Oct-23	9.24%	8.40%	27.99%	22.21%
Nov-23	9.38%	8.68%	28.41%	22.59%
Dec-23	9.46%	8.96%	28.83%	22.72%



5. DISTRICT STAFF REPORT

H. CAPITAL PROJECTS REVIEW - The Capital Project Status Report provides regular reporting on the status of active capital projects within the District.

None

I. OPERATIONS AND MAINTENANCE QUARTERLY REPORT

- An update on Operations and Maintenance.



District 38 O&M Updates

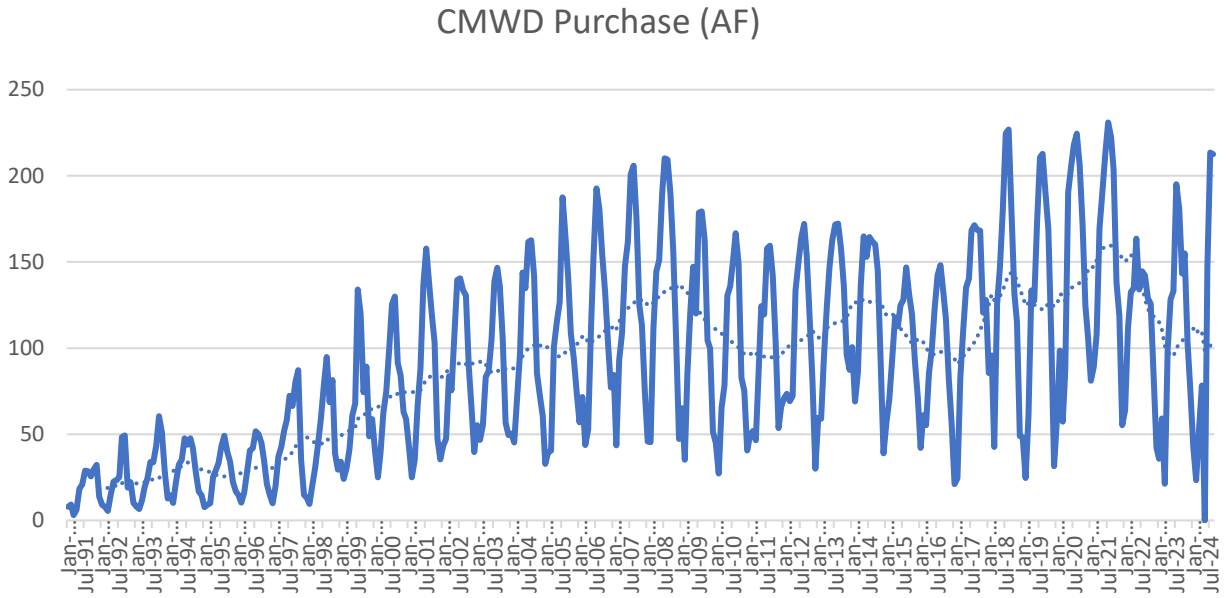
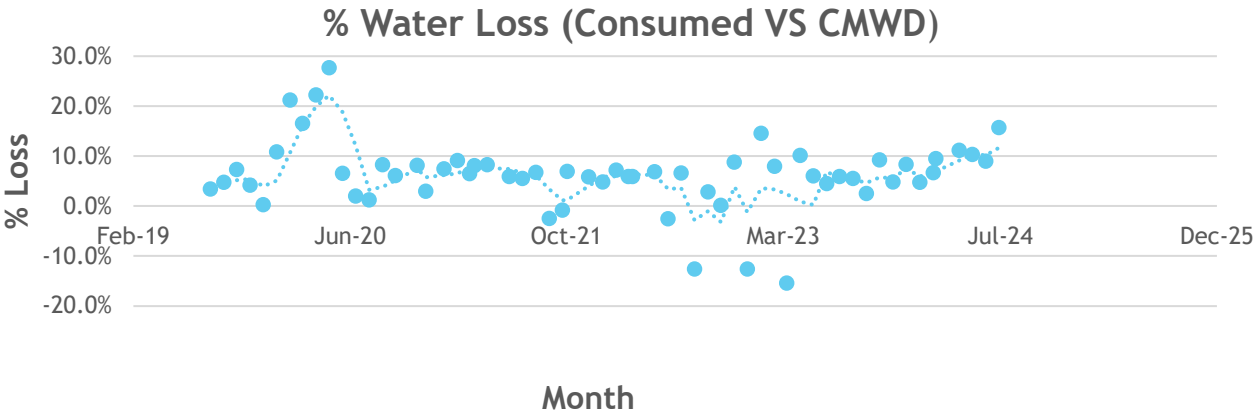
FY 2025 – First Quarter (July 1, 2024 to September 30, 2024)

Operations & Maintenance – Distribution Repairs

- ▶ Main Line Repairs: 0
- ▶ Service Line Repairs: 0
- ▶ AirVac and Hydrant Leaks: 1 Fire Hydrant struck by vehicle Williamsburg Way
- ▶ Fire Flow Tests: 6
- ▶ Valve Maintenance: 30
- ▶ New 12" main line installed at Morevale

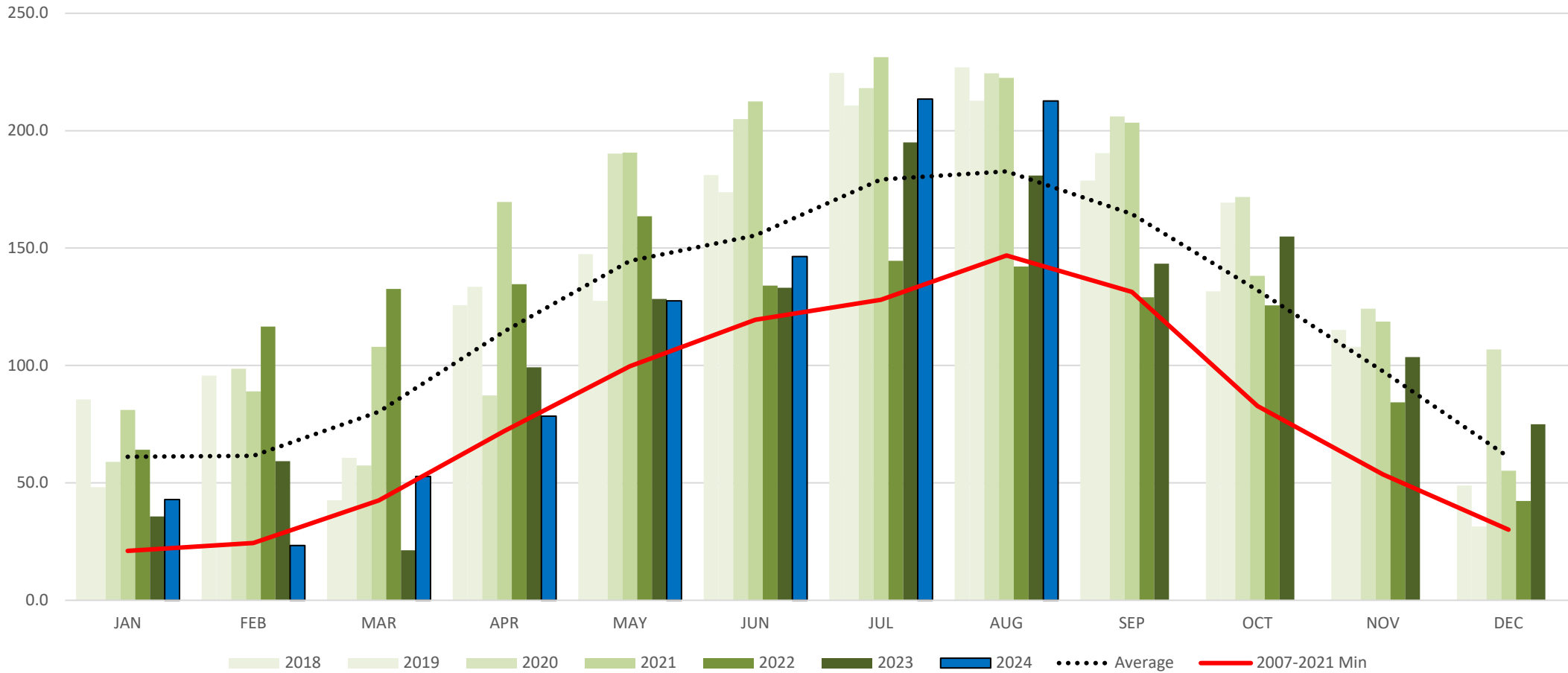
Operations & Maintenance – Source Water

- ▶ CMWD
 - ▶ 426 AF Delivered (July-August)



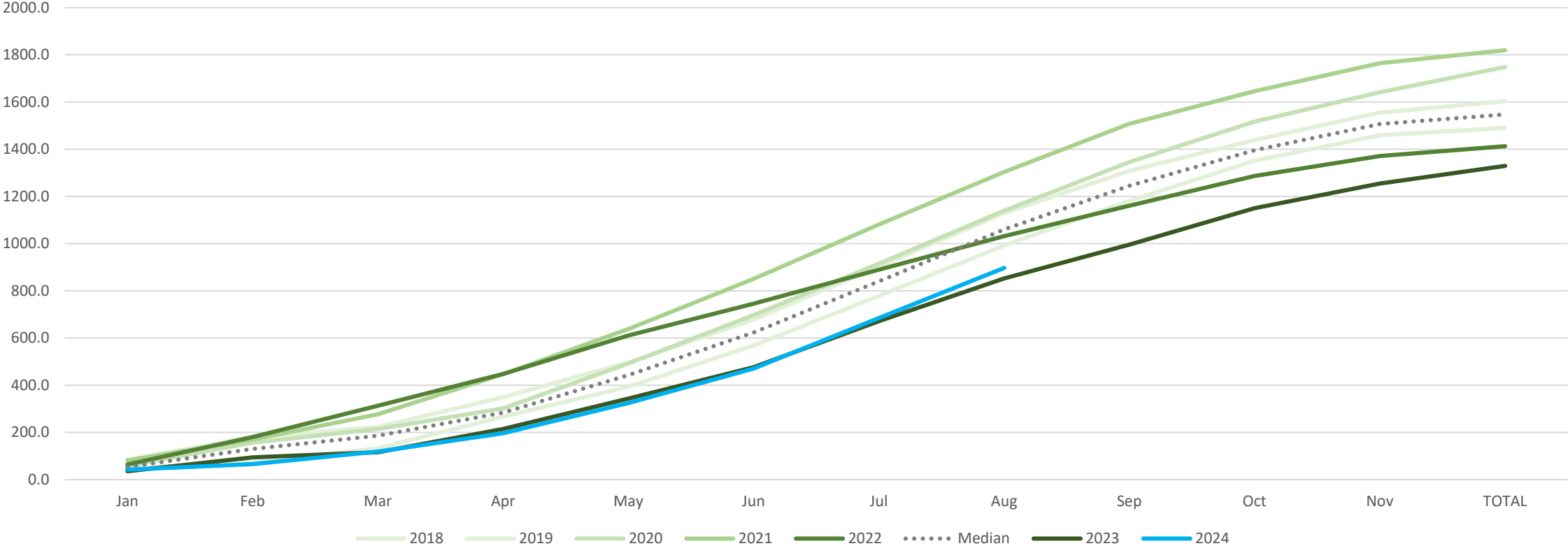
Operations & Maintenance – Purchases (AF)

District 38 Monthly Demand (AF)



Cumulative Periodic and Annual Demands

District 38 Cumulative Annual Demand (AF)



Customer Service and Meter Reading

- ▶ Customer Account Activity (turn on/off)
 - ▶ \$1,997 labor
- ▶ Customer Service Orders (check for leaks, verify reads, pressure, etc.)
 - ▶ \$1,464 labor
- ▶ Line Locations
 - ▶ \$741 labor
- ▶ Meter Replacements
 - ▶ \$660 labor for 5 meters

Operations & Maintenance – Looking Forward

- ▶ Pump Station Design



Questions?

6. COMMITTEE MEMBERS' COMMENTS/ FUTURE AGENDA
ITEMS

7. ADJOURNMENT

***The next District 38 Citizens' Advisory Committee meeting is
scheduled for January 23, 2025.**