

Central Services
Joan Araujo, Director

Engineering Services
Christopher Cooper, Director

Roads & Transportation
David Fleisch, Director

Water & Sanitation
Joseph Pope, Director

Watershed Protection
Glenn Shephard, Director

Representing: Ventura County Waterworks District Nos. 1, 16, 17, 19, and 38
County Service Area Nos. 29, 30, and 34

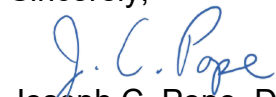
April 15, 2021

NOTICE OF A REGULAR MEETING OF THE VENTURA COUNTY WATERWORKS DISTRICT NO. 38 LAKE SHERWOOD CITIZENS' ADVISORY COMMITTEE

NOTICE IS HEREBY GIVEN that a special meeting of the Ventura County Waterworks District No. 38 Lake Sherwood Citizens' Advisory Committee will be held **Thursday, April 22 from 3:30 p.m. to adjournment** via Zoom. To electronically join the meeting please follow the provided steps – At the specific time (3:30 p.m.) dial the number (669) 900-6833, when prompted enter the meeting ID 470 052 7072. You can also join the meeting by visiting this link - **Join Zoom Meeting** <https://us02web.zoom.us/j/4700527072>

Advisory Committee Members: Please contact the District Office by telephone at (805-378-3005), or by email at wspc@ventura.org, no later than April 21, if you are unable to participate on the call.

Sincerely,



Joseph C. Pope, Director
Water and Sanitation

AGENDA OF THE MEETING

IN ACCORDANCE WITH THE CALIFORNIA GOVERNOR'S EXECUTIVE STAY AT HOME ORDER AND THE COUNTY OF VENTURA HEALTH OFFICER DECLARED LOCAL HEALTH EMERGENCY AND BE WELL AT HOME ORDER RESULTING FROM THE NOVEL CORONA VIRUS, THE MOORPARK WATER AND SANITATION BUILDING IS CLOSED TO THE PUBLIC. TO FIND OUT HOW YOU MAY ELECTRONICALLY ATTEND THE CAC MEETING AND PROVIDE PUBLIC COMMENT PLEASE REFER TO "NOTICES" LOCATED ON PAGE 3 OF THIS AGENDA.



1. CALL TO ORDER
2. APPROVAL OF THE MINUTES OF THE JANUARY 21, 2021 MEETING
3. PUBLIC COMMENTS

Members of the public may address the Citizens' Advisory Committee (CAC) on items of interest to the public that are within the subject matter jurisdiction of the Committee but do not appear on the agenda. With respect to agenda items, the public will be given an opportunity to address the Committee when the item is reached in the meeting.

4. DISTRICT STAFF REPORT
 - A. BUDGET AND FINANCIAL REVIEW - An update on the budget and financial status
 - B. WATER QUALITY REPORT – A report regarding water quality complaints, if any, received by the District since the previous CAC meeting and how these complaints were resolved.
 - C. WATER SUPPLY CONDITIONS – An update on water supply conditions within the District, Southern California, and throughout the State.
 - D. CALLEGUAS MUNICIPAL WATER DISTRICT / METROPOLITAN WATER DISTRICT OF SOUTHERN CALIFORNIA UPDATE – An update on decisions and rulings by these agencies which may impact the District.
 - E. UPDATE ON AVENUES OF PUBLIC OUTREACH – How the District is reaching out to its customers concerning water conservation.
 - F. BOARD LETTER TRACKER - UPDATE ON VENTURA COUNTY BOARD OF SUPERVISORS AGENDA ITEMS RELATED TO THE DISTRICT – A status report on what items District staff has recently presented, or may be presented, before the Ventura County Board of Supervisors.
 - No upcoming board items for this District
 - G. UPDATE ON ADVANCED METERING INFRASTRUCTURE (AMI) IMPLEMENTATION - The AMI project is an integrated system of smart meters, communications networks, and data management systems that enables two-way communication between utilities and customers which is being implement within the District. The estimated cost to the District is \$53,000.



H. DIRECTOR'S INFORMATIONAL ITEMS – Provides the opportunity for the Director to present items that are not within the subject matter of the District's Staff Report.

1. Operations and Maintenance Report
2. COVID-19 Fees Waived Report
3. COVID-19 Aged Account Report

5. COMMITTEE MEMBERS' COMMENTS/FUTURE AGENDA ITEMS

6. ADJOURNMENT

****NOTICES:** The following information is provided to help you understand, follow, and participate in the Board meeting: Public Comments – Public comment is the opportunity for members of the public to participate in meetings by addressing the Citizens Advisory Committee in connection with one or more agenda or non-agenda items.

- **Observe the Citizens Advisory Committee meeting live at:**
<https://us02web.zoom.us/j/4700527072>
- **If you wish to make a comment on a specific agenda item, please submit your comment via email by 5:00 p.m. on the day prior to the Committee meeting. Please submit your comment to WSPC@ventura.org. Please indicate in the Subject Line, the Agenda item number (e.g., Item No. 3A). Your email will be read by the Water and Sanitation Director and placed into the record.**
- **If you are watching the live stream of the Committee meeting and would like to make a general public comment for items not on the day's agenda or to comment on a specific agenda item as it is being heard, please submit your comment to WSPC@ventura.org. Please indicate in the Subject Line, the Agenda item number (e.g., Item No. 3A). Every effort will be made to read your comment into the record, but some comments may not be read due to time limitations. Comments received after an agenda item will be made part of the record if received prior to the end of the meeting.**

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT CAYTLYN CAYLOR AT (805) 378-3005. REASONABLE ADVANCE NOTIFICATION OF THE NEED FOR ACCOMODATION PRIOR TO THE MEETING (48 HOURS ADVANCE NOTICE IS PREFERABLE) WILL ENABLE US TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY TO THIS MEETING.



DRAFT

**CITIZENS' ADVISORY COMMITTEE
VENTURA COUNTY WATERWORKS DISTRICT NO. 38
MINUTES OF THE JANUARY 21, 2021 MEETING**

COMMITTEE MEMBERS IN ATTENDANCE: Michael Grossman, Dick Hibma, Nathan Stockmeir, Russ Goodman (arrived after approval of the minutes)

COMMITTEE MEMBERS ABSENT: None

COMMITTEE MEMBER VACANCY: One

STAFF: Joseph Pope, Director
Scott Meckstroth, Deputy Director
June Kim, Engineering Manager III
Ryan Lippincott, Engineering Manager

GUESTS: None

1. CALL TO ORDER

The meeting was called to order at 3:31 p.m.

2. APPROVAL OF THE MINUTES OF THE NOVEMBER 5, 2020 SPECIAL MEETING

I. The meeting minutes were approved as provided by staff

Vote: Yeas- 3, Nays- 0, Absence- 1, Abstained- 0

3. PUBLIC COMMENTS
- No Public Comments

4. DISTRICT STAFF REPORT -

A. Budget and Financial Review:

- As of December 2020, no real financial concerns. Water sales and water usage are as expected for this time of year

B. Water Quality Report

- No water quality complaints

C. Water Supply Conditions

- Snowpack in the Sierra is at 51% of normal, precipitation at the 8 Station Index is at 38% of normal, snowpack in Upper Colorado is at 75% of normal
- Reservoir conditions are dropping, but still okay for now

D. Calleguas Municipal Water District Updates

- Calleguas will be having changes to their booster pump system which means that some water customers will see a disruption in service for a brief time

E. Update on Avenues of Public Outreach

- No updates at the time of the meeting

F. Board Letter Tracker

- No upcoming items for this District

G. Update on Advanced Metering Infrastructure

- No updated counts for the AMI enrolled customers

H. Director's Informational Items

- COVID-19 Fees Waived: \$40,960 in customer waived late fees since March, 2020
- Aged Report: \$3,863 in overdue/unpaid customer water bills
- Deputy Director Scott Meckstroth presented an Operations and Maintenance Update report:
 - Completed correlation leak testing through Ventura Farm Transmission – no leaks identified, scheduled to complete Correlation leak testing in District this quarter
 - 402.8 AF delivered in FY21 Q2, 5.9% water loss in Quarter
 - Customer service and meter reading – replaced 5 meters, line locations (\$640 in labor), installed 5 ALLY meters, CMWD scheduled shutdowns: 1/21/21 and 2 subsequent events (not in summer)
 - Zone II Booster Station electrical updated: panel relocation to grade and upgrade is scheduled for this Quarter

5. Committee Members' Comments/Future Agenda Items

- None

6. **ADJOURNMENT**

The meeting was adjourned at 3:58 p.m.

4. DISTRICT STAFF REPORT

A. BUDGET AND FINANCIAL REVIEW - An update on the budget and financial status

Waterworks District 38

Financial Reports

Waterworks District #38 Lake Sherwood ADHOC Details Report											
1	Total Beginning Balances				\$5,411,117	\$6,102,277	\$6,647,066	\$7,216,227	\$7,216,227	\$7,216,227	\$7,387,815
2	Total Ending Balances				\$6,102,277	\$6,647,066	\$7,216,227	\$6,789,206	\$7,530,804	\$7,387,815	\$7,077,901
3											
4	Total Proposed Targets				\$1,133,178	\$1,204,860	\$1,209,188	\$1,267,833	\$873,449	\$1,321,663	\$1,350,111
5	Alert				ok	ok	ok	ok	ok	ok	ok
6	O&M/ Rate Stab Fund				FY18 ACTUAL	FY19 ACTUAL	FY20 ACTUAL	FY21 ADPT BUDGET	FY21 ACTUAL	FY21 YR-END PRJ	FY22 REQ BUD
7	Beginning Balances				\$1,096,718	\$1,557,011	\$1,628,788	\$1,906,545	\$1,906,545	\$1,906,545	\$2,148,933
8	O&M Revenue										
9	Interest Earnings				\$0	\$0	\$0	\$0	\$0	\$0	\$0
10	Planning and Eng. Svcs External				\$7,294	\$14,715	2,649	\$5,000	\$7,206	7,200.00	\$3,000
11	Permit & Line Ext. Fees				\$2,190	\$445	465	\$700	\$200	\$700	\$500
12	Meter, Other Sales and Misc Rev.				\$40,805	\$34,320	23,074	\$37,342	\$9,121	\$22,500	\$37,521
13	Water Sales				\$3,530,512	\$3,458,385	3,634,514	\$3,523,930	\$2,622,306	\$3,927,600	\$3,852,254
14	Total - O&M Revenue				\$3,580,801	\$3,507,865	\$3,660,702	\$3,566,972	\$2,638,833	\$3,958,000	\$3,893,276
15	O&M Expenditure										
16	System Maint. Supp. & Contract				\$64,094	\$146,776	53,714	\$145,800	\$37,183	\$94,700	\$117,500
17	Indirect Cost Recovery				\$18,126	\$12,913	20,055	\$21,939	\$10,970	\$21,900	\$21,939
18	Misc. Expense				\$42,828	\$42,458	43,028	\$42,216	\$29,306	\$55,000	\$63,547
19	Other Professional Svcs				\$4,363	\$23,225	861	\$29,000	\$788	\$14,400	\$29,000
20	Small Tools & Minor Equipment				\$25,175	\$9,969	14,112	\$16,000	\$13,952	\$16,000	\$14,500
21	State Permit/Fees				\$6,729	\$6,803	5,700	\$6,900	\$6,425	\$6,300	\$7,000
22	O&M Labor				\$272,006	\$293,826	299,230	\$537,100	\$229,460	\$442,993	\$537,100
23	Mgmt & Admin Svcs				\$87,900	\$105,100	88,900	\$94,300	\$48,150	\$94,300	\$94,300
24	Eng. & Tech. Surveys				\$0	\$0	-	\$60,000	\$0	\$12,000	\$38,000
25	Water Analysis				\$280	\$814	280	\$5,000	\$0	\$5,000	\$4,500
26	Cross Connection Fees				\$900	\$1,500	2,657	\$1,000	\$1,100	\$1,100	\$7,000
27	Water Purchase				\$2,410,683	\$2,403,194	2,653,734	\$2,501,937	\$1,911,017	\$2,720,900	\$2,732,804
28	Water System Power				\$28,347	\$28,074	32,917	\$30,000	\$22,845	\$37,919	\$36,000
29	Depreciation Expense				\$136,171	\$327,635	150,467	\$146,569	\$97,177	\$146,600	\$147,353
30	Contribution to other Funds				\$13,554	\$8,002	792	\$8,000	\$0	\$8,000	\$8,000
31	Meter Purchase				\$9,600	\$25,800	16,500	\$15,000	\$36,500	\$36,500	\$0
32	Conservation Program				\$0	\$0	-	\$1,000	\$0	\$2,000	\$1,000
33	Contingencies				\$0	\$0	-	\$0	\$0	\$0	\$0
34	CFR Adjustment - Depreciation adj				(\$249)	\$0	-	\$0	\$0	\$0	\$0
35	Total - O&M Expenditure				\$3,120,508	\$3,436,087	\$3,382,946	\$3,661,762	\$2,444,872	\$3,715,612	\$3,859,544
36	Net of Operation				\$460,293	\$71,777	\$277,757	(\$94,790)	\$193,961	\$242,388	\$33,732
37	Transfer to/fr Capital Reserve				\$0	\$0	\$0	\$0	\$0	\$0	\$0
38	Reserve for Cap. Deprec				\$0	\$0	\$0	\$0	\$0	\$0	\$0
39	Ending Fund Balance				\$1,557,011	\$1,628,788	\$1,906,545	\$1,811,755	\$2,100,505	\$2,148,933	\$2,182,665
40											
41	Minimum Balance										
42	25%	of O&M expenses			\$780,127	\$859,022	\$845,736	\$915,440	\$611,218	\$928,903	\$964,886
43	10%	of rate revenue			\$353,051	\$345,838	\$363,451	\$352,393	\$262,231	\$392,760	\$385,225
44											
45	O&M Analysis:						R				
46	% of Water Cost/Water Sales				68%	69%	73%	71%	73%	69%	71%
47	% of O&M Labor/Water Sales				8%	8%	8%	15%	9%	11%	14%
48	Gross Profit : (Water Sales less Water Cost&Power)				\$1,091,481	\$1,027,117	\$947,863	\$991,992	\$688,444	\$1,168,781	\$1,083,450
49	Net Profit (Net Result of Operation)				\$460,293	\$71,777	\$277,757	(\$94,790)	\$193,961	\$242,388	\$33,732
50	Net Profit Margin (Net Profit/ Revenue)				13%	2%	8%	-3%	7%	6%	1%
51											
52											
53	Acquisition&Replacement Fund				FY18 ACTUAL	FY19 ACTUAL	FY20 ACTUAL	FY21 ADPT BUDGET	FY21 ACTUAL	FY21 YR-END PRJ	FY22 REQ BUD
54	Beginning Balances				\$4,314,400	\$4,545,266	\$5,018,277	\$5,309,682	\$5,309,682	\$5,309,682	\$5,238,882
55											
56	Capital Sources of Funds										
57	Interest Earning				\$74,925	\$ 150,689.7	\$ 137,878	\$115,000	\$23,893	\$115,000	\$37,000
58	Capital Improv. Charges				\$19,770	\$ -	\$ 3,295	\$36,200	\$0	\$36,200	\$3,000
59	Depreciation Expense			CY Funded	\$136,171	\$ 327,634.7	\$ 150,467	\$146,569	\$97,177	\$146,600	\$147,353
60	Total - Capital Sources of Funds				\$230,866	\$478,324	\$291,640	\$297,769	\$121,070	\$297,800	\$187,353
61	Capital Uses of Funds										
62	Water System Improv & Construction Proj										
63	System Improvements/Replacement				\$0	\$ 5,312.7	\$ 235	\$120,000	\$453	\$52,800	\$25,000
64	Water System Replacement				\$0	\$ -	\$ -	\$360,000	\$0	\$165,800	\$451,000
65	Water Construction Projects				\$0	\$ -	\$ -	\$0	\$0	\$0	\$0
66	Other Equipment				\$0	\$ -	\$ -	\$150,000	\$0	\$150,000	\$55,000
67	Contingencies				\$0	\$ -	\$ -	\$0	\$0	\$0	\$0
68	Contributions-ISF & Other Funds				\$0	\$ -	\$ -	\$0	\$0	\$0	\$0
69	Total - Capital Uses of Funds				\$0	\$5,313	\$ 235	\$630,000	\$453	\$368,600	\$531,000
70	Net Capital Fund Balance				\$230,866	\$473,012	\$ 291,405	(\$332,231)	\$120,616	(\$70,800)	(\$343,647)
71	Transfer to/fr O&M / Rate Stabilization Fund				\$0	\$0	\$ -	\$0	\$0	\$0	\$0
72	Ending Fund Balance				\$4,545,266	\$5,018,277	\$5,309,682	\$4,977,451	\$5,430,298	\$5,238,882	\$4,895,235

WATERWORKS DISTRICT #38
LAKE SHERWOOD
OPERATIONS AND MAINTENANCE
FINANCIAL STATUS REPORT

CURRENT PERIOD ACTIVITIES TO AP3 ENDING 02/28/21 @ 67% OF THE YEAR						
		B	B	D	E	F
		ACTUAL	ADOPTED BUDGET	CURRENT	% of	Year-End Projection
	DESCRIPTION	FY 20	FY 21	ACTUAL	Act/Adpt Bud	06/30/21
	EXPENDITURES					
1	System Maint. Supp. & Contract	53.7	145.8	37.2	26%	94.7
3	General Supplies	32.17	15.5	13.1	84%	26.9
5	Pump Station Replacement	0.68	20.0	14.1	71%	10.0
6	Emergency Repair	-	45.0	-	0%	15.0
7	PLC Replacement	-	5.0	-	0%	5.0
8	SCADA Radio Replacement	13.24	22.0	10.0	45%	15.0
10	Utility Billing System Maintenance	-	9.3	-	0%	4.3
11	Pipe Material/fittings, valves, pumps	7.62	15.0	-	0%	15.5
12	Radios, Valve replcmnt/adj, ZII Alarm, PRS ZI&II	-	12.0	-	0%	3.0
2	Indirect Cost Recovery	20.1	21.9	11.0	50%	21.9
4	Misc. Expense	43.0	42.2	29.3	69%	55.0
5	Other Professional Svcs	0.9	29.0	0.8	3%	14.4
6	Small Tools & Minor Equipment	14.1	16.0	14.0	87%	16.0
7	State Permit/Fees	5.7	6.9	6.4	93%	6.3
8	O&M Labor	299.2	537.1	229.5	43%	443.0
9	Mgmt & Admin Svcs	88.9	94.3	48.2	51%	94.3
10	Eng. & Tech. Surveys	-	60.0	-	0%	12.0
11	Water Analysis	0.3	5.0	-	0%	5.0
12	Cross Connection Fees	2.7	1.0	1.1	110%	1.1
13	Conservation Program	-	1.0	-	0%	2.0
3	Water Purchase	2,653.7	2,501.9	1,911.0	76%	2,720.9
5	Water System Power	32.9	30.0	22.8	76%	37.9
6	Depreciation Expense	150.5	146.6	97.2	66%	146.6
7	Contribution to other Funds	0.8	8.0	-	0%	8.0
8	Meter Purchase	16.5	15.0	36.5	243%	36.5
11	TOTAL EXPENDITURES	3,382.9	3,661.8	2,444.9		3,715.6
12	REVENUES					
13	Interest Earning	-	-	-		-
14	Planning and Eng. Svcs External	2.6	5.0	7.2	144%	7.2
4	Permit & Line Ext. Fees	0.5	0.7	0.2	29%	0.7
6	Meter, Other Sales and Misc Rev.	23.1	37.3	9.1	24%	22.5
7	Water Sales	3,634.5	3,523.9	2,622.3	74%	3,927.6
8	TOTAL REVENUES	3,660.7	3,567.0	2,638.8		3,958.0
9	RESULT OF OPERATION	277.8	(94.8)	194.0		242.4
11	O&M Fund Balance Reserve:					
11	Beginning Fund Balance	\$1,628.8	\$1,906.5	\$1,906.5		\$1,906.5
12	Net of Operation	\$277.8	(\$94.8)	\$194.0		\$242.4
13	O&M Fund Balance Reserve:	\$1,906.5	\$1,811.8	\$2,100.5		\$2,148.9
14	Required O&M Fund Reserve: 25% of Exp.	\$845.7	\$915.4	\$611.2		\$928.9

WATERWORKS DISTRICT #38
LAKE SHERWOOD
CAPITAL PROJECTS
FINANCIAL STATUS REPORT

		A	B	C	D	E	F	H
		ACTUAL	ADOPTED BUDGET	CURRENT PERIOD FY 21			% of	Year-End Projection
	DESCRIPTION	FY 20	FY 21	EXP/REV	ENC	TOTAL	Act/Bud	06/30/21
	EXPENDITURES							
1	<u>NON CAPITALIZED EXPENDITURES:</u>							
2	System Improvements/Replacement	0.2	120.0	0.5	0.4	0.8	0.4%	52.8
5	Sub-Total Non Capitalized Expenditures	0.2	120.0	0.5	0.4	0.8	0.4%	52.8
6	<u>WATER SYSTEM IMPROVEMENT/REPLACEMENT:</u>							
7	Water System Replacement	0.0	360.0	0.0	30.8	30.8	0.0%	165.8
10	Sub-Total Water System Improvement	0.0	360.0	0.0	30.8	30.8	0.0%	165.8
11	<u>WATER CONSTRUCTION PROJECT</u>	0.0	0.0	0.0	0.0	0.0		0.0
12	Water Construction Project	0.0	0.0	0.0	0.0	0.0	0.0%	0.0
13	Other Equipment	0.0	150.0	0.0	6.6	6.6		150.0
15	Sub-Total Water Water Construcrion Project	0.0	150.0	0.0	6.6	6.6	0.0%	150.0
16	Total Expenditures	0.2	630.0	0.5	37.8	38.3	0.4%	368.6
17	REVENUES						0.0%	
18	Interest Earning	137.9	115.0	23.9	0.0	23.9	20.8%	115.0
19	Capital Improv. Charges	3.3	36.2	0.0	0.0	0.0	0.0%	36.2
22	Total Revenues	141.2	151.2	23.9	0.0	23.9	15.8%	151.2
23	Net of Operation	140.9	(478.8)	23.4	(37.8)	(14.4)		(217.4)
24	Beginning Capital Fund Balance	5,018.3	5,309.7	5,309.7		5,309.7		5,309.7
25	Depreciation Expense	150.5	146.6	0.0		0.0		146.6
26	Ending Capital Fund Balance Reserve	5,309.7	4,977.5	5,333.1		5,295.3		5,238.9
27								
28								
29		SUMMARY OF CAPITAL FUND BALANCE			Capital	Funded	Total	
30					Acq Fund	Depr Fund	Cap Fund	
31			Beginning Fund Balance	1,762.2	3,547.6	5,309.8		
32			Revenue & Depreciation	151.2	146.6	297.8		
33			Expenditure & Encumbrances	150.0	218.6	368.6		
34			Ending Fund Balance	1,763.4	3,475.6	5,239.0		

4. DISTRICT STAFF REPORT

B. WATER QUALITY REPORT – A report regarding water quality complaints, if any, received by the District since the previous CAC meeting and how these complaints were resolved.

4. DISTRICT STAFF REPORT

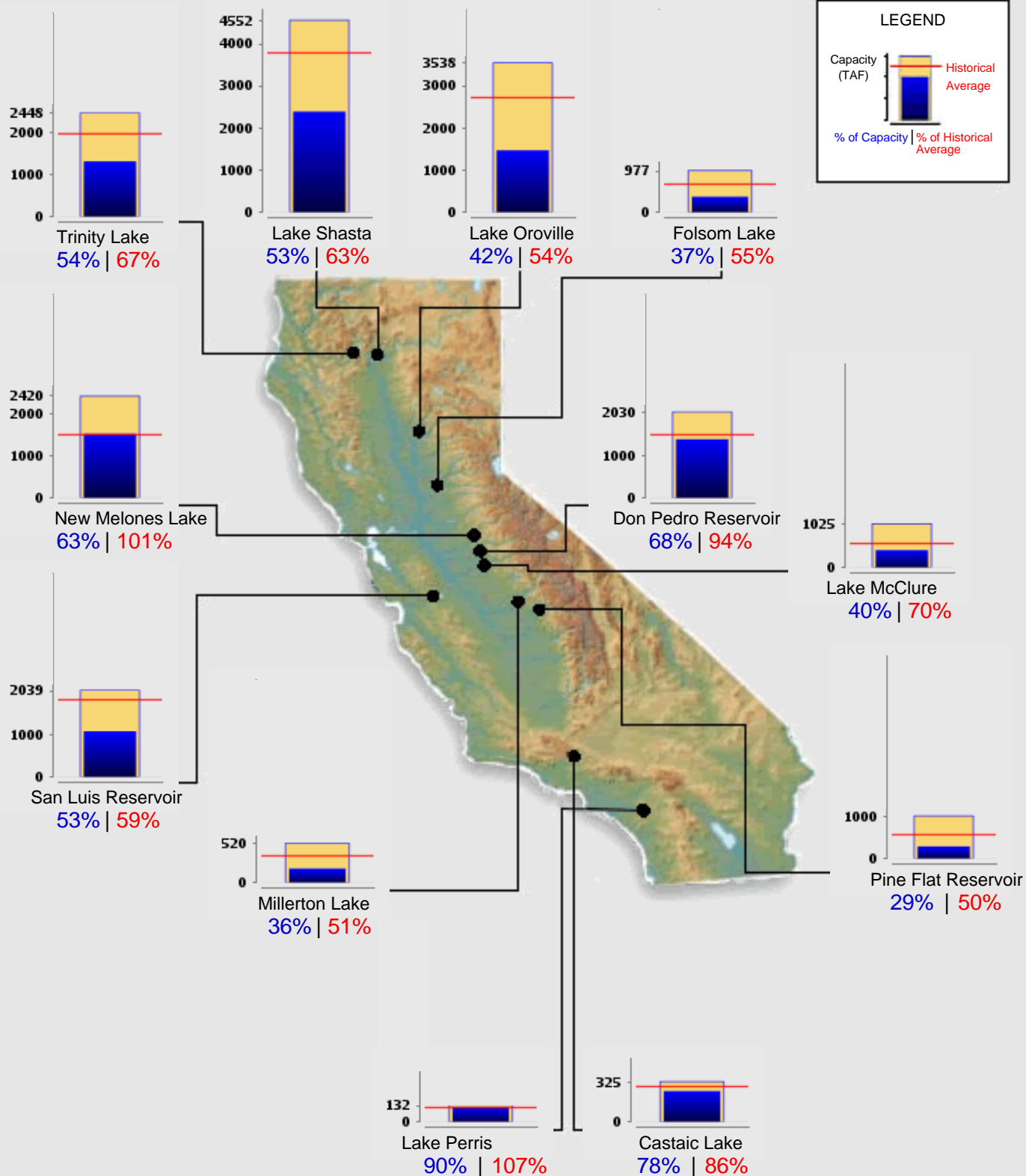
C. WATER SUPPLY CONDITIONS – An update on water supply conditions within the District, Southern California, and throughout the State.



Reservoir Conditions

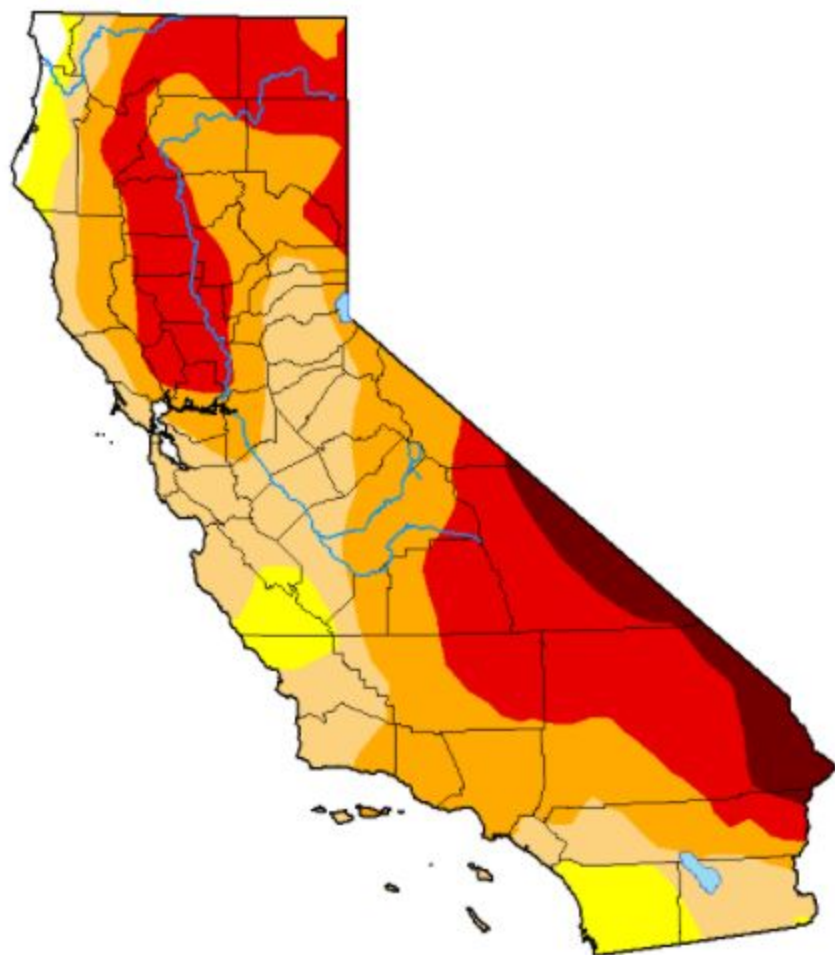
Ending At Midnight - April 11, 2021

CURRENT RESERVOIR CONDITIONS

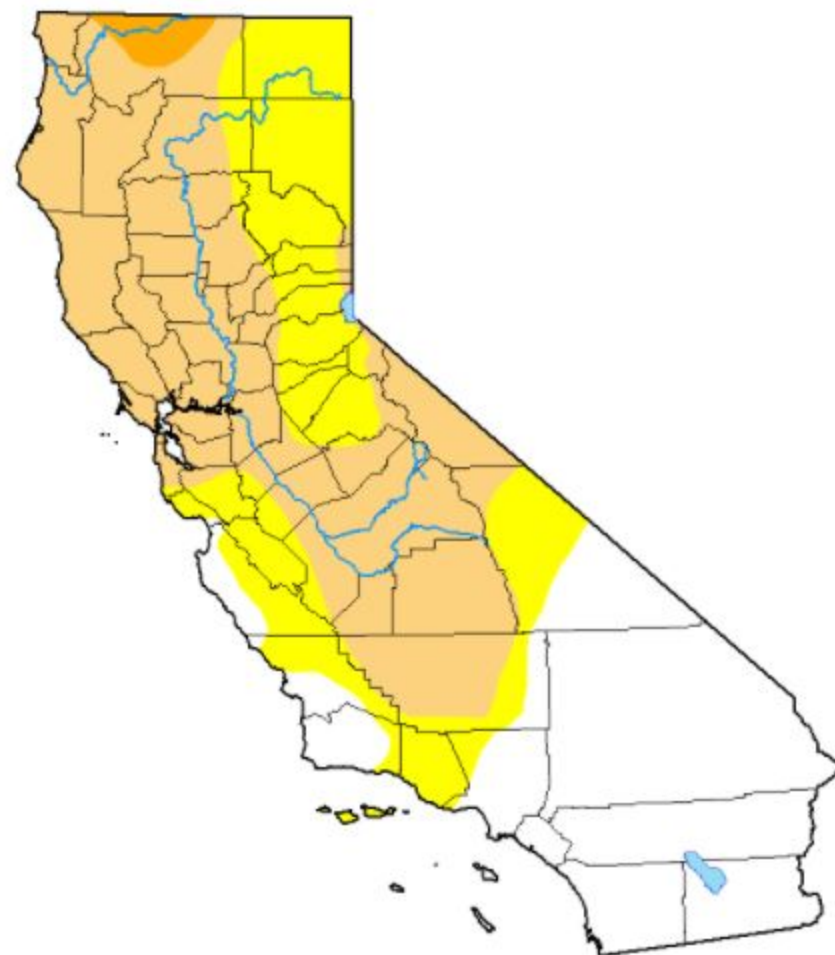


Graph Updated 04/12/2021 11:48 AM

Drought Classification



April 6, 2021



April 7, 2020



Statistics Comparison

Week	None	D0-D4	D1-D4	D2-D4	D3-D4	D4	DSCI
2021-04-06	0.77	99.23	92.65	69.68	35.42	5.36	302
2020-04-07	32.29	67.71	43.31	1.30	0.00	0.00	112
Change	31.52	-31.52	-49.34	-68.38	-35.42	-5.36	-190

4. DISTRICT STAFF REPORT

D. CALLEGUAS MUNICIPAL WATER DISTRICT / METROPOLITAN WATER DISTRICT OF SOUTHERN CALIFORNIA UPDATE – An update on decisions and rulings by these agencies which may impact the District.

4. DISTRICT STAFF REPORT

E. UPDATE ON AVENUES OF PUBLIC OUTREACH

– How the District is reaching out to its customers concerning water conservation.

4. DISTRICT STAFF REPORT

F. BOARD LETTER TRACKER - UPDATE ON VENTURA COUNTY BOARD OF SUPERVISORS AGENDA ITEMS RELATED TO THE DISTRICT – A status report on what items District staff has recently presented, or may be presented, before the Ventura County Board of Supervisors.

- No items for this District

4. DISTRICT STAFF REPORT

G. UPDATE ON ADVANCED METERING INFRASTRUCTURE (AMI) IMPLEMENTATION

- The AMI project is an integrated system of smart meters, communications networks, and data management systems that enables two-way communication between utilities and customers which is being implement within the District. The estimated cost to the District is \$53,000.

- 164 Active AMI Accounts enrolled

4. DISTRICT STAFF REPORT

H. DIRECTOR'S INFORMATIONAL ITEMS – Provides the opportunity for the Director to present items that are not within the subject matter of the District's Staff Report.

- Quarterly Operations and Maintenance Update (PowerPoint Presentation provided on next page)
- COVID-19 Fees Waived Report
- COVID-19 Aged Account Report



District 38 O&M Updates

FY 2021 – Third Quarter (Jan. 1, 2021 to Mar. 31, 2021)

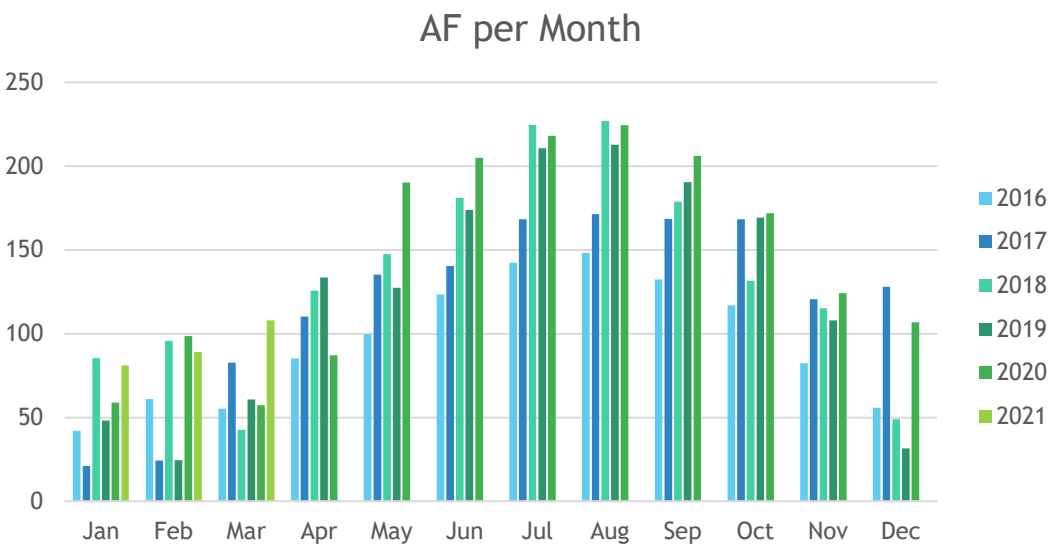
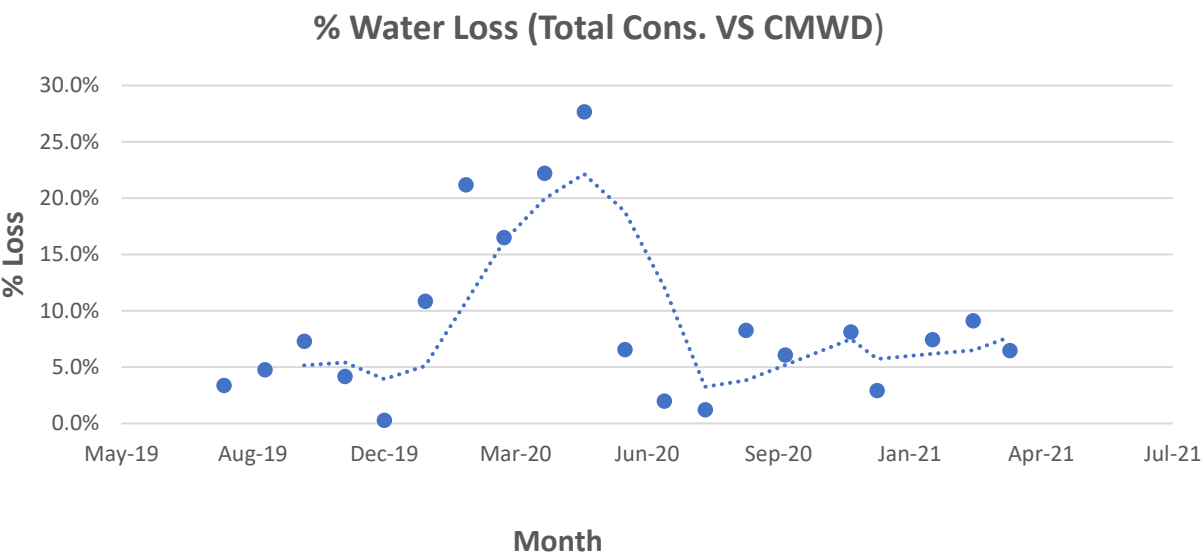
Operations & Maintenance – Distribution Repairs

- ▶ Number of Main Line Repairs: 1
 - ▶ 3/25/21 - 1" Service leak on Queens Ct at connection to 16" MCL pipe. Plastic bushing failed. (~\$10k)
- ▶ Hydrant Leaks: 0
- ▶ Fire Flow Tests: 0
- ▶ Valve Maintenance: 0
- ▶ Line Flushing: Completed in January during rain
- ▶ Completed Correlation of entire District – no leaks identified
- ▶ County Club - New Sensus Accumag meter received at shop. Awaiting associated flow control valve delivery for install.

Operations & Maintenance – Source Water

▶ CMWD

- ▶ 278.0 AF Delivered in FY21 Q3
- ▶ Lake Bard Average Water Quality: 380 mg/L TDS, 98 mg/L Chloride
- ▶ 7.6% Water Loss in Quarter



Customer Service and Meter Reading

- ▶ Replaced 1 meter
 - ▶ \$151 labor
- ▶ Customer Account Activity (turn on/off)
- ▶ Customer Service Orders (check for leaks, verify reads, pressure, etc.)
 - ▶ \$1,343 labor
- ▶ Line Locations
 - ▶ \$283 labor
- ▶ System Operations
 - ▶ \$6,517 labor

Operations & Maintenance – Looking Forward

- ▶ Zone II Booster Station Electrical Upgrade
 - ▶ Panel relocation to grade and upgrade has been re-scheduled for this Quarter
 - ▶ New stand-by generator PO was issued
- ▶ Periodic meter replacements
- ▶ CMWD Booster Repair-Last week in April
 - ▶ 24 Hr scheduled CMWD shut-down. System will float off of local District 38 storage
 - ▶ Curtailment of irrigation
- ▶ Coordination with District 38, CMWD and Country Club on time of use/time of pumping



Questions?

COVID-19 Waived
Fees Report

Sum of Y_AMOUNT	Column Labels													
	2020										2021			Grand Total
Row Labels	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	
01	(\$18,555)	(\$50,998)	(\$33,804)	(\$55,694)	(\$45,904)	(\$54,866)	(\$100,101)	(\$59,998)	(\$75,611)	(\$94,004)	(\$89,827)	(\$79,022)	(\$76,583)	(\$834,967)
16	(\$30)	(\$50)	(\$40)	(\$40)	(\$10)	(\$20)	(\$10)		(\$10)	(\$30)		(\$30)	(\$70)	(\$340)
17	(\$2,606)	(\$3,684)	(\$6,178)	(\$5,535)	(\$6,930)	(\$5,545)	(\$7,579)	(\$6,697)	(\$10,423)	(\$5,584)	(\$8,256)	(\$7,528)	(\$9,134)	(\$85,678)
19	(\$2,467)	(\$6,051)	(\$5,358)	(\$4,722)	(\$8,165)	(\$6,160)	(\$5,284)	(\$9,495)	(\$6,955)	(\$7,104)	(\$13,216)	(\$7,535)	(\$7,012)	(\$89,524)
38	(\$1,464)	(\$2,741)	(\$1,277)	(\$3,519)	(\$3,836)	(\$3,827)	(\$7,451)	(\$5,149)	(\$8,028)	(\$3,667)	(\$6,806)	(\$7,169)	(\$7,733)	(\$62,667)
Grand Total	(\$25,123)	(\$63,524)	(\$46,657)	(\$69,509)	(\$64,845)	(\$70,418)	(\$120,425)	(\$81,339)	(\$101,027)	(\$110,389)	(\$118,104)	(\$101,285)	(\$100,532)	(\$1,073,177)

Aged Report

Row Labels	Sum of Y_CURRENTBALANCE	Sum of 0-30 Days	Sum of 31-60 Days	Sum of 61-90 Days	Sum of 91-120 Days	Sum of 121+ Days	61>DAYS
CUE							
Commercial	\$2,088	\$1,999	\$65	\$25	\$0	\$0	
Institutional	\$410	\$410	\$0	\$0	\$0	\$0	
CUE Total	\$2,498	\$2,409	\$65	\$25	\$0	\$0	\$24.87
VCWWD No. 1							
Agricultural	\$238,696	\$173,409	\$4,903	\$7,190	\$6,403	\$46,791	
Commercial	\$124,774	\$118,170	\$2,927	\$729	\$518	\$2,430	
Industrial	\$17,497	\$13,128	\$2,568	\$1,801	\$0	\$0	
Institutional	\$10,007	\$10,007	\$0	\$0	\$0	\$0	
Residential	\$852,238	\$661,953	\$56,827	\$32,646	\$25,115	\$75,696	
Residential Multi Family	\$36,463	\$36,463	\$0	\$0	\$0	\$0	
VCWWD No. 1 Total	\$1,279,675	\$1,013,130	\$67,226	\$42,365	\$32,036	\$124,918	\$199,319.02
VCWWD No. 16							
Residential	\$304	\$304	\$0	\$0	\$0	\$0	
VCWWD No. 16 Total	\$304	\$304	\$0	\$0	\$0	\$0	\$0.00
VCWWD No. 17							
Commercial	\$3,077	\$3,077	\$0	\$0	\$0	\$0	
Industrial	\$20,020	\$20,020	\$0	\$0	\$0	\$0	
Institutional	\$606	\$606	\$0	\$0	\$0	\$0	
Residential	\$192,289	\$149,965	\$15,332	\$7,478	\$4,371	\$15,143	
VCWWD No. 17 Total	\$215,992	\$173,668	\$15,332	\$7,478	\$4,371	\$15,143	\$26,992.12
VCWWD No. 19							
Agricultural	\$88,803	\$77,739	\$3,445	\$3,354	\$1,473	\$2,792	
Commercial	\$4,878	\$4,696	\$91	\$91	\$0	\$0	
Industrial	\$1,733	\$1,702	\$31	\$0	\$0	\$0	
Institutional	\$1,232	\$1,232	\$0	\$0	\$0	\$0	
Residential	\$79,341	\$71,274	\$5,190	\$1,774	\$632	\$471	
Residential Multi Family	\$2,395	\$2,362	\$33	\$0	\$0	\$0	
VCWWD No. 19 Total	\$178,382	\$159,005	\$8,790	\$5,219	\$2,104	\$3,263	\$10,586.76
VCWWD No. 38							
Commercial	\$67,503	\$67,503	\$0	\$0	\$0	\$0	
Institutional	\$442	\$442	\$0	\$0	\$0	\$0	
Residential	\$162,182	\$145,353	\$7,014	\$4,188	\$3,110	\$2,517	
VCWWD No. 38 Total	\$230,127	\$213,298	\$7,014	\$4,188	\$3,110	\$2,517	\$9,814.96
Grand Total	\$1,906,978	\$1,561,814	\$98,427	\$59,275	\$41,621	\$145,841	\$246,737.73

last month

13%
12%

**5. COMMITTEE MEMBER'S COMMENTS/FUTURE
AGENDA ITEMS**

6. ADJOURNMENT

***Next regular scheduled WWD38 CAC meeting:
July 15, 2021**