

Central Services
Joan Araujo, Director

Engineering Services
Christopher Cooper, Director

Roads & Transportation
David Fleisch, Director

Water & Sanitation
Joseph Pope, Director

Watershed Protection
Glenn Shephard, Director

Representing: Ventura County Waterworks District Nos. 1, 16, 17, 19, and 38
County Service Area Nos. 29, 30, and 34

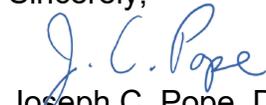
January 15, 2021

**NOTICE OF A MEETING OF THE
VENTURA COUNTY WATERWORKS DISTRICT NO. 17
BELL CANYON CITIZENS' ADVISORY COMMITTEE**

NOTICE IS HEREBY GIVEN that a meeting of the Ventura County Waterworks District No. 17 Bell Canyon Citizens' Advisory Committee will be held **Tuesday, January 19, 2021 from 7 p.m. to adjournment** via Zoom. To electronically join the meeting please follow the provided steps – At the specific time (7:00 p.m.) dial the number (669) 900-6833, when prompted enter the meeting ID 470 052 7072. You can also join the meeting by visiting this link - **Join Zoom Meeting** <https://us02web.zoom.us/j/4700527072>

Advisory Committee Members: Please contact the District Office by telephone at (805-378-3005), or by email at wspc@ventura.org, no later than January 19, if you are unable to participate on the call.

Sincerely,



Joseph C. Pope, Director
Water and Sanitation

AGENDA OF THE MEETING

IN ACCORDANCE WITH THE CALIFORNIA GOVERNOR'S EXECUTIVE STAY AT HOME ORDER AND THE COUNTY OF VENTURA HEALTH OFFICER DECLARED LOCAL HEALTH EMERGENCY AND BE WELL AT HOME ORDER RESULTING FROM THE NOVEL CORONA VIRUS, THE MOORPARK WATER AND SANITATION BUILDING IS CLOSED TO THE PUBLIC. TO FIND OUT HOW YOU MAY ELECTRONICALLY ATTEND THE CAC MEETING AND PROVIDE PUBLIC COMMENT PLEASE REFER TO "NOTICES" LOCATED ON PAGE 3 OF THIS AGENDA.



1. CALL TO ORDER
2. APPROVAL OF THE MINUTES OF THE NOVEMBER 17, 2020 MEETING
3. PUBLIC COMMENTS

Members of the public may address the Citizens' Advisory Committee (CAC) on items of interest to the public that are within the subject matter jurisdiction of the Committee but do not appear on the agenda. With respect to agenda items, the public will be given an opportunity to address the Committee when the item is reached in the meeting.

4. DISTRICT STAFF REPORT

- A. BUDGET AND FINANCIAL REVIEW - An update on the budget and financial status
- B. CAPITAL PROJECTS – The Capital Project Status Report provides regular reporting on the status of active capital projects within the District.
 1. Report on 1.74 MG Reservoir Discussion with Bell Canyon HOA
- C. WATER QUALITY REPORT – A report regarding water quality complaints, if any, received by the District since the previous CAC meeting and how these complaints were resolved.
- D. WATER SUPPLY CONDITIONS – An update on water supply conditions within the District, Southern California, and throughout the State.
- E. CALLEGUAS MUNICIPAL WATER DISTRICT / METROPOLITAN WATER DISTRICT OF SOUTHERN CALIFORNIA UPDATE – An update on decisions and rulings by these agencies which may impact the District.
- F. UPDATE ON AVENUES OF PUBLIC OUTREACH – How the District is reaching out to its customers concerning water conservation.
- G. BOARD LETTER TRACKER - UPDATE ON VENTURA COUNTY BOARD OF SUPERVISORS AGENDA ITEMS RELATED TO THE DISTRICT – A status report on what items District staff has recently presented, or may be presented, before the Ventura County Board of Supervisors.
 1. TBD – Request to County Financial Planning for approval of \$10M SRF Loan for new Reservoir



- H. UPDATE ON ADVANCED METERING INFRASTRUCTURE (AMI) IMPLEMENTATION - The AMI project is an integrated system of smart meters, communications networks, and data management systems that enables two-way communication between utilities and customers which is being implement within the District.
 - I. DIRECTOR'S INFORMATIONAL ITEMS – Provides the opportunity for the Director to present items that are not within the subject matter of the District's Staff Report.
 - Operations and Maintenance Quarterly Report
 - Aged Report
 - COVID-19 Waived Fees Report
5. COMMITTEE MEMBERS' COMMENTS/FUTURE AGENDA ITEMS
6. ADJOURNMENT

****NOTICES:** The following information is provided to help you understand, follow, and participate in the Board meeting: Public Comments – Public comment is the opportunity for members of the public to participate in meetings by addressing the Citizens Advisory Committee in connection with one or more agenda or non-agenda items.

- **Observe the Citizens Advisory Committee meeting live at:**
<https://us02web.zoom.us/j/4700527072>
- **If you wish to make a comment on a specific agenda item, please submit your comment via email by 5:00 p.m. on the day prior to the Committee meeting. Please submit your comment to WSPC@ventura.org. Please indicate in the Subject Line, the Agenda item number (e.g., Item No. 3A). Your email will be read by the Water and Sanitation Director and placed into the record.**
- **If you are watching the live stream of the Committee meeting and would like to make a general public comment for items not on the day's agenda or to comment on a specific agenda item as it is being heard, please submit your comment to WSPC@ventura.org. Please indicate in the Subject Line, the Agenda item number (e.g., Item No. 3A). Every effort will be made to read your comment into the record, but some comments may not be read due to time limitations. Comments received after an agenda item will be made part of the record if received prior to the end of the meeting.**

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT CAYTLYN CAYLOR AT (805) 378-3005. REASONABLE ADVANCE NOTIFICATION OF THE NEED FOR ACCOMMODATION PRIOR TO THE MEETING (48 HOURS ADVANCE NOTICE IS PREFERABLE) WILL ENABLE US TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY TO THIS MEETING.



**CITIZENS' ADVISORY COMMITTEE
VENTURA COUNTY WATERWORKS DISTRICT NO. 17
MINUTES OF THE NOVEMBER 17, 2020 TELECONFERENCE MEETING**

*(COVID-19 Stay Well at Home order in place during time of meeting)

COMMITTEE MEMBERS IN ATTENDANCE: Steven Price, Lisa Riccomini, Greg McHugh,
Ron Marks, Neil Sokoler

COMMITTEE MEMBERS ABSENT: None

COMMITTEE MEMBER VACANCY: None

STAFF: Joseph Pope, Director, Water and Sanitation
Scott Meckstroth, Deputy Director
Jean Fontayne, Staff Services Manager

GUESTS: None

* * *

1. CALL TO ORDER - The meeting was called to order at 7:00 pm.
2. APPROVAL OF THE MINUTES OF THE SEPTEMBER 15, 2020 MEETING
 - o Minutes approved as submitted by staff

Vote: Yeas- 4, Nays- 0, Absence-1, Neil Sokoler arrived after the approval of minutes, Abstained- 0

3. PUBLIC COMMENTS

- None

4. DISTRICT STAFF REPORT

A. BUDGET AND FINANCIAL REVIEW –

- o The report reflects the first 3 months of the new fiscal year
 1. Committee member comment: FY20 total O&M actual reflects \$2,618,786 however total expenditures FY20 actual shows \$2,434.000 which is a \$200k difference. Mr. Pope responded that he will check with fiscal staff to verify the accuracy of the data shown

B. CAPITAL PROJECTS –

- 1.74 MG Reservoir Project: The alternative tank location has been selected, and the next steps will be to do a preliminary design and environmental assessment. The Saddlebow pipe will be evaluated to ensure it's in good working condition. An SRF loan request has been submitted and we will go back to the Board of Supervisors if it's approved, the EDA grant will be presented to the Board in December 2020. We will be able to use both sources of funding if approved.
- Mr. Pope had a meeting with Las Virgenes and Calleguas regarding a water pipe that flows from Simi Valley down to Bell Canyon Reservoir #2. Las Virgenes will be requesting quotes for a preliminary design report/options to extend the line.

C. WATER QUALITY REPORT –

- (1) Pressure Complaint:
 - i. Water pressure was low due to operations conducted by The City of Simi Valley Water Department. Notified Simi Valley Water Department who then corrected the issue and increased pressure to normal operating conditions.

D. WATER SUPPLY CONDITIONS –

- The State water supply remains steady with reservoir conditions show levels similar to previous years. We are headed into a La Nina year.

E. CALLEGUAS MUNICIPAL WATER DISTRICT/ METROPOLITAN WATER DISTRICT OF SOUTHERN CALIFORNIA UPDATE –

- No updates given at time of meeting

F. UPDATE ON AVENUES OF PUBLIC OUTREACH –

- No updates given at time of meeting

G. BOARD LETTER TRACKER –

- SRF Zero-Interest Loan for 1.74 MG Reservoir Project
- EDA Grant Permission to Apply for 1.74 MG Reservoir Project
- Both these items will be presented to the Board of Supervisors in December, 2020.

H. UPDATE ON ADVANCED METERING INFRASTRUCTURE (AMI) –

- 87 Customers enrolled in the AMI program as of November 9, 2020

I. DIRECTOR'S INFORMATIONAL ITEMS –

- Deputy Director Scott Meckstroth presented the CAC with a quarterly report on the District.
 - i. 0 main line repairs, 0 hydrant leaks, 0 line flushing
 - ii. Staff will be doing correlating leak detection every month on

Minutes of the Ventura County Waterworks District No. 17
Citizens' Advisory Committee Meeting
Ventura County Water and Sanitation Department
Minutes of the November 17, 2020 Meeting

Saddlebow Crossing but no key issues have been reported.

- iii. 367 AF delivered in FY2021 W1 from the master meter, the key issue for the this is that Simi Valley is the sole source of water
- iv. Staff replaced 42 meters total (\$7,110 in labor), 14 line locations cost of \$312, and 15 customer service orders to check for leaks, verify pressure, etc
- v. Looking forward: survey all 20 miles of District 17 with the leak correlator, pilot project of 5 Ally Meters, City of Simi Valley has taken one of their tanks out of service for recoating the project should be completed by February 2021
 - o Directors Aged Report - \$18,853 in overdue customer accounts passed 60+ days on unpaid water bills for WWD17
 - o Directors Covid 19 Waived Fees - \$44,754 in waived fees since March 2020

5. Committee Members' Comments / Future Agenda Items

- o None

6. ADJOURNMENT – Meeting adjourned at 7:43pm.

4. DISTRICT STAFF REPORT

A. BUDGET AND FINANCIAL REVIEW - An update on the budget and financial status

Waterworks District #17 Bell Canyon								
ADHOC REPORT DETAILS								
1								
2	Total Beginning Balances	\$3,219,400	\$3,122,256	\$2,935,670	\$2,606,700	\$2,306,199	\$2,306,199	\$2,306,199
3	Total Ending Balances	\$3,122,256	\$2,935,670	\$2,606,700	\$2,306,199	\$1,327,889	\$2,043,266	\$2,114,686
4								
5	Total Proposed Targets	\$833,599	\$966,462	\$954,697	\$908,172	\$1,083,456	\$468,431	\$1,028,129
6	Alert	ok	ok	ok	ok	ok	ok	ok
7								
8	O&M/ Rate Stab Fund	FY17 ACTUAL	FY18 ACTUAL	FY19 ACTUAL	FY20 ACTUAL	FY21 ADJ BUDGET	FY21 ACTUAL	FY21 YR-END PRJ
9	Beginning Balances	\$1,958,300	\$1,741,109	\$1,406,041	\$906,601	\$707,327	\$707,327	\$707,327
10								
11	O&M Revenue							
12	Interest Earning	\$0	\$0	-	-	\$0.0	\$0	\$0
13	State Aid for Disaster	\$0	\$0	\$0	71,169.0	\$0.0	\$0	-
14	Special Assessment	\$7,595	\$8,320	6,372.9	7,077.8	\$6,981.6	\$4,572	6,934.76
15	Line Extension/Permit Fee	\$1,485	\$2,005	1,245.0	1,255.0	\$400.0	\$550	\$600
16	Meter Sales And Install Fe	\$3,430	\$3,587	1,015.0	1,265.0	\$1,600.0	\$880	\$1,600
17	Other Revenue-Misc	\$26,899	\$36,752	31,816.7	70,065.2	\$29,300.0	\$2,671	\$11,200
18	Water Sales	\$2,198,425	\$2,532,939	2,342,070.5	2,534,895.3	\$2,859,835.2	\$1,419,317	\$2,985,500
19	Gain/Loss Capital Assets	\$0	\$0	-	-	\$0.0	\$0	\$0
20	CAFR Adjustments	\$0				\$0.0		
21	Total - O&M Revenue	2,237,834	2,583,603	2,382,520.1	2,685,727.3	\$2,898,117	\$1,427,990.0	\$3,005,835
22								
23	O&M Expenditure							
24	System Maintenance Supp	\$78,495	\$69,839	224,834.3	107,601.4	\$196,000	\$30,785	\$138,440
25	Improvement Maintenan	\$0	\$1,205	2,308.1	0.1	\$0	\$0	\$0
26	Buildings And Improvements Maintenance					\$0	\$0	\$0
27	Equipment	\$128	\$8,665	-	681.8	\$8,000	\$0	\$8,000
28	Indirect Cost Recovery	\$4,778	\$21,800	24,786.0	17,652.0	\$16,081	\$8,041	\$16,100
29	Misc. Expense	\$43,185	\$59,502	93,546.1	55,917.4	\$50,500	\$29,052	\$55,400
30	Other Prof. & Spec. Svcs	\$25,907	\$4,363	23,225.0	861.1	\$24,000	\$884	\$12,016
31	State Permit/Fees	\$600	\$0	5,000.0	4,600.0	\$5,000	\$0	-
32	O&M Labor	\$291,960	\$333,910	406,019.4	442,390.2	\$571,100	\$228,326	\$493,561
33	Management And Admin	\$129,900	\$96,400	107,700.0	85,900.0	\$101,200	\$50,650	\$101,200
34	Engineering And Technica	\$0	\$0	-	-	\$52,000	\$0	\$27,000
35	Water Analysis	\$320	\$280	824.0	280.0	\$5,000	\$285	\$5,000
36	Cross Connection Fees	\$0	\$0	500.0	400.0	\$500	\$200	\$200
37	Water Purchases	\$1,713,590	\$2,134,260	1,858,489.3	1,599,864.5	\$2,015,500	\$904,412	\$1,918,400
38	Water System Power	\$0	\$3,710	254.4	2,834.2	\$1,000	\$977	\$1,000
39	Depreciation Expense	\$104,074	\$104,217	104,217.4	104,361.0	\$104,209	\$52,384	\$104,200
40	Contribution to other Fun	\$5,719	\$13,021	9,355.7	742.2	\$7,800	\$0	\$7,800
41	Meter Purchase	\$56,700	\$1,500	20,900.0	10,100.0	\$30,000	\$0	\$30,000
42	Conservation Program	\$0	\$0	-	-	\$2,000	\$0	-
43	Contingencies	\$0	\$0	-	\$0	\$0	\$0	\$0
44	CAFR Adjustment	(\$331)			\$184,546	\$0		
45	Total - O&M Expenditure	\$2,455,024	\$2,852,672	\$2,881,960	\$2,618,732	\$3,189,890	\$1,305,995	\$2,918,317
46								
47	Result of Operation	(\$217,191)	(\$269,069)	(\$499,440)	\$66,995	(\$291,773)	\$121,995	\$87,518
48								
49	CAFR Adjustments		(\$66,000)		(\$266,269)			\$0
50	Transfer to/fr Capital Reserve	\$0	\$0	\$0	\$0	\$0	\$0	\$0
51								
52	Ending Balances	\$1,741,109	\$1,406,040.63	\$906,601.03	\$707,327.48	\$415,554.26	\$829,322.28	\$794,845.35
53								
54	Minimum Balance							
55	25% of O&M	\$613,756	\$713,168	\$720,490	\$654,683	\$797,473	\$326,499	\$729,579
56	10% of rate	\$219,843	\$253,294	\$234,207	\$253,490	\$285,984	\$141,932	\$298,550
57								

64								
65	Acquisition&Replacement I	FY17 ACTUAL	FY18 ACT	FY19 ACT	FY20 ACT	FY21 ADJ BUDGET	FY21 ACTUAL	FY21 YR-END PRJ
66	Beginning Balances	\$1,261,100	\$1,381,147	\$1,529,629	\$1,700,099	\$1,598,871	\$1,598,871	\$1,598,871
67								
68	Capital Sources of Funds							
69	Interest Earning	\$27,400	\$43,006	66,777.6	55,454.0	\$46,854	\$6,653	\$46,900
70	Capital Improvement Chrg	\$2,735	\$1,260	1,475.0	900.0	\$1,400	\$180	1,400.0
71	Gain/Loss Capital Assets	\$0	\$0	-	-	\$0	\$0	-
72	Loan Proceed	\$0	\$0	\$0	\$0	\$275,000	\$0	275,000.0
73	Depreciation Expense	\$104,074	\$104,217	\$104,217	\$104,361	\$104,209	\$52,384	\$104,200
74	Total - Capital Sources of Funds	\$134,209	\$148,483	\$172,470	\$160,715	\$427,463	\$59,217	\$427,500
75								
76	Capital Uses of Funds							
77	Water System Improvement:							
78	System Improvement Maintel	\$0	\$0	-	129,517.5	\$412,500	\$424,049	\$517,001
79	Reservoir Safety Improvement	\$0	\$0	-	42,793.4	\$0	\$0	\$0
80	SCADA Improvement	\$0	\$0	-	-	\$15,000	\$0	\$15,000
81	General Improvement Maint	\$0	\$0	-	-	\$0	\$0	\$0
82	Total Water System Impro	\$0	\$0	\$0	\$172,311	\$427,500	\$424,049	\$532,001
83	Water Construction Project:							
84	Connection bet. 2 Pressur	\$0	\$0	-	-	\$0	-	\$0
85	1.74 MG Reservoir with pi	\$0	\$0	2,000.0	89,632.0	\$686,500	20,095.4	\$174,530
86	HighPressurePipeline fr Ha	\$14,163	\$0	-	-	\$0	\$0	\$0
87								
88	Total Water Construction F	\$14,163	\$0	\$2,000	\$89,632	\$686,500	\$20,095	\$174,530
89	Total - Capital Uses of Funds	\$14,163	\$0	\$2,000	\$261,943	\$1,114,000	\$444,144	\$706,531
90								
91	Net Capital Fund	\$120,047	\$148,483	\$170,470	(\$101,228)	(\$686,537)	(\$384,928)	(\$279,031)
92								
93	Transfer to/fr O&M / Rate Sta	\$0	\$0	\$0	\$0	\$0	\$0	\$0
94	Prior Year CAFR Adjustments				\$0			
95								
96	Ending Fund Balance	\$1,381,147	\$1,529,629	\$1,700,099	\$1,598,871	\$912,335	\$1,213,944	\$1,319,841

WATERWORKS DISTRICT NO. 17
OPERATIONS AND MAINTENANCE
FINANCIAL STATUS REPORT

CURRENT PERIOD ACTIVITIES TO AP06 ENDING 12/30/2020 @ 50% OF THE YEAR						25%	
	ACTUAL	Adopted Budget	Current	% of	Yr-End Projection		
DESCRIPTION	FY 20	FY 21	Actual	Act/Adpt Bud	6/30/2021	COMMENTS	
EXPENDITURES							
1	System Maintenance Supplies & Contracts	107.6	196.0	30.8	16%	138.4	
2	General Maint Supplies	46.5	43.0	2.2	5%	18.8	
3	CLA Valve Maintenance	0.0	7.0	0.0	0%	2.0	
4	Pipe Materials	45.6	8.0	2.2	27%	25.8	
5	Valve Replacement	0.0	40.0	0.0	0%	15.0	
6	Ladder Fall Protection	0.0	0.0	0.0		0.0	
7	Reservoir 1 Recoat	9.5	0.0	0.0		0.0	
8	Adjust Valve Stacks	0.0	8.0	23.3	291%	23.3	
9	Utility Billing System Maintenance	0.0	0.0	0.0		8.5	
10	SCADA	6.0	10.0	1.6	16%	5.1	
11	Emergency Repairs	0.0	80.0	1.5	2%	40.0	
12	Improvement Maintenance	0.0	0.0	0.0		0.0	
13	Equipment	0.7	8.0	0.0	0%	8.0	
14	Indirect Cost Recovery	17.7	16.1	8.0	50%	16.1	
15	Misc. Expense	55.9	50.5	29.1	58%	55.4	
16	Other Prof. & Spec. Svcs	0.9	24.0	0.9	4%	12.0	purchasing chgs, equipmental rental
17	Engineering And Technical Surveys	0.0	52.0	0.0	0%	27.0	
18	State Permit/Fees	4.6	5.0	0.0	0%	0.0	Reservoir Inspection, Pressure maps
19	O&M Labor	442.4	571.1	228.3	40%	493.6	
20	Management And Admin Survey ISF	85.9	101.2	50.7	50%	101.2	CCR's; GS Atlas Maps
21	Water Analysis	0.3	5.0	0.3	6%	5.0	Dept. of Health & Safety fees
22	Cross Connection Fees	0.4	0.5	0.2	40%	0.2	
23	Water Purchases	1,599.9	2,015.5	904.4	45%	1,918.4	
24	Water System Power	2.8	1.0	1.0	98%	1.0	
25	Depreciation Expense	104.4	104.2	52.4	50%	104.2	
26	Contribution to other Funds	0.7	7.8	0.0	0%	7.8	
27	Meter Purchase	10.1	30.0	0.0	0%	30.0	
28	Conservation Program	0.0	2.0	0.0	0%	0.0	Vehicle Gateway Base Station
29	Contingencies	0.0	0.0	0.0		0.0	
30	TOTAL EXPENDITURES	2,434.2	3,189.9	1,306.0		2,918.3	
REVENUES							
31	Interest Earning	0.0	0.0	0.0		0.0	
32	State Aid for Disaster	71.2	0.0	0.0		0.0	
33	Special Assessment	7.1	7.0	4.6	65%	6.9	
34	Line Extension/Permit Fees	1.3	0.4	0.6	138%	0.6	
35	Meter Sales And Install Fee	1.3	1.6	0.9	55%	1.6	
36	Other Revenue-Misc	70.1	29.3	2.7	9%	11.2	
37	Water Sales	2,534.9	2,859.8	1,419.3	50%	2,985.5	
38	Gain/Loss Capital Assets	0.0	0.0	0.0		0.0	
39	TOTAL REVENUES	2,685.7	2,898.1	1,428.0		3,005.8	
40	RESULT OF OPERATION	251.5	(291.8)	122.0		87.5	
41	O&M Fund Balance Reserve:						
42	Beginning Fund Balance	906.60	\$973.54	\$973.54		\$973.54	
43	CAFR Adjustments/FY20/2312-Purchases	(184.60)				(\$266.30) CityOfSimiValley-AccruedPurchases	
44	Net of Operation	251.54	(291.77)	121.99		87.52	
45	O&M Fund Balance Reserve:	\$973.54	\$681.77	\$1,095.54		\$794.76 794.72	
46	Required O&M Fund Reserve: 25% of Exp.	\$608.55	\$797.47	\$326.50		\$729.58	
46	O&M FBR vs Required Reserve	ok	alert	ok		ok	

WATERWORKS DISTRICT NO. 17 - WATER
CAPITAL PROJECTS
FINANCIAL STATUS REPORT

CURRENT PERIOD ACTIVITIES TO AP06 ENDING 12/30/2020 @ 50% OF THE YEAR				C	D	E	F	H
	A	B						
	ACTUAL	ADOPTED BUDGET	ADJUSTED BUDGET	CURRENT PERIOD FY 20			% of	Yr-End Projection
DESCRIPTION	FY 20	FY 21	FY 21	EXP/REV	ENC	TOTAL	Act/Bud	6/30/2021
1 NON CAPITALIZED EXPENDITURES:								
2 General Improvement Maintenance	0.0	0.0	0.0	0.0	0.0	0.0		0.0
3 Reservoir Safety Improvement	42.8	0.0	0.0	0.0	0.0	0.0		0.0
4 SCADA Improvement	0.0	15.0	15.0	0.0	0.0	0.0	0.0%	15.0
5 Sub-Total Non Capitalized Expenditures	42.8	15.0	15.0	0.0	0.0	0.0		15.0
6 WATER SYSTEM IMPROVEMENT:								
7 General System Improvements	0.0	115.0	115.0	424.0	29.2	453.3	368.7%	487.8
9 Resv. No. 2 - Floor Repair, Re-Line, & Coat 2MG tank	129.5	195.0	297.5	0.0	0.0	0.0	0.0%	29.2
Flintlock PR & Hackmore PR (2)		0.0	0.0	0.0	0.0	0.0		0.0
SCADA "Hop" Tower		0.0	0.0	0.0	0.0	0.0		0.0
10 Sub-Total Water System Improvement	129.5	310.0	412.5	424.0	29.2	453.3		517.0
11 WATER CONSTRUCTION PROJECT								
12 Connection bet. 2 Pressure Zone	0.0	0.0	0.0	0.0	0.0	0.0		0.0
12 1.74 MG Reservoir with piping within Zone 1924	89.6	275.0	686.5	20.1	89.4	109.5	2.9%	174.5
13 HighPressurePipeline fr HaciendaRd to Dappelgray	0.0	0.0	0.0	0.0	0.0	0.0		0.0
14 Sub-Total Water Water Construcrtion Project	89.6	275.0	686.5	20.1	89.4	109.5	39.8%	174.5
15 Total Expenditures	261.9	600.0	1,114.0	444.1	118.6	562.8		706.5
16 REVENUES								
17 Interest Earning	55.4	46.9	46.9	6.7	0.0	6.7	14.2%	46.9
18 Capital Improvement Chrgs	0.9	1.4	1.4	0.2	0.0	0.2	12.9%	1.4
Loan Proceed		275.0	275.0	0.0	0.0	0.0	0.0%	275.0
19 Total Revenues	56.3	323.3	48.3	6.8	0.0	6.8	2.1%	323.3
20 Net Capital Fund	(205.6)	(276.7)	(1,065.7)	(437.3)	(118.6)	(556.0)		(383.2)
21 Beginning Capital Fund Balance	1,700.2	1,598.9	1,598.9	1,598.9		1,598.9		1,598.9
22								
23 Depreciation Expense	104.1	104.2	104.2	52.4		52.4		104.2
24 Ending Capital Fund Balance Reserve	1,598.9	1,426.3	637.3	1,213.9		1,095.3		1,319.8
25								
26								
27	SUMMARY OF CAPITAL FUND BALANCE			Capital	Funded	Total		
28				Acq Fund	Depr Fund	Cap Fund		
29		Beginning Fund Balance		470.6	1,128.4	1,599.0		
30		Revenue & Depreciation		323.3	104.2	427.5		
31		Expenditure & Encumbrances		(532.0)	(174.5)	(706.5)		
32		Ending Fund Balance		261.9	1,058.0	1,319.9		

4. DISTRICT STAFF REPORT

B. CAPITAL PROJECTS – The Capital Project Status Report provides regular reporting on the status of active capital projects within the District.

- Report on 1.74 MG Reservoir Discussion with Bell Canyon HOA

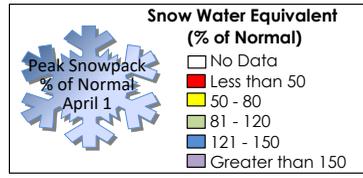
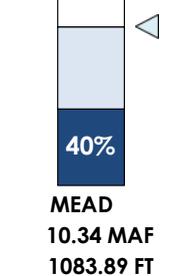
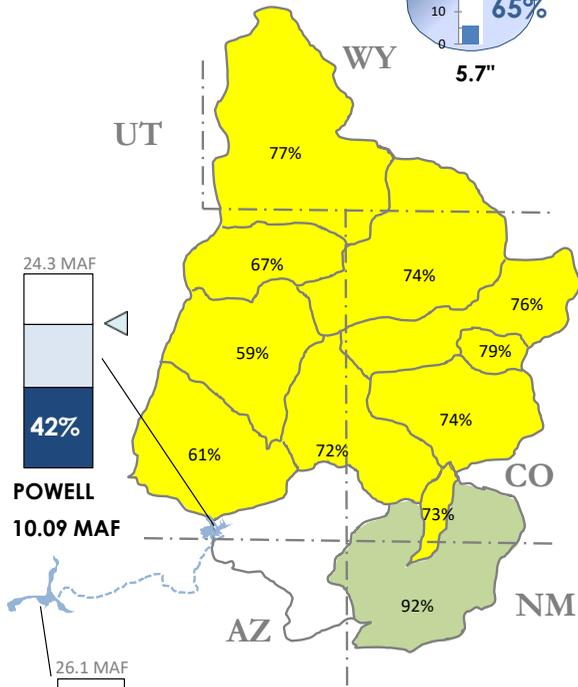
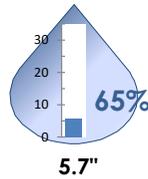
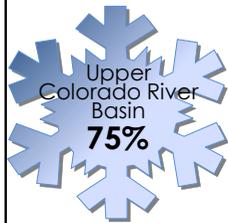
4. DISTRICT STAFF REPORT

C. WATER QUALITY REPORT – A report regarding water quality complaints, if any, received by the District since the previous CAC meeting and how these complaints were resolved.

4. DISTRICT STAFF REPORT

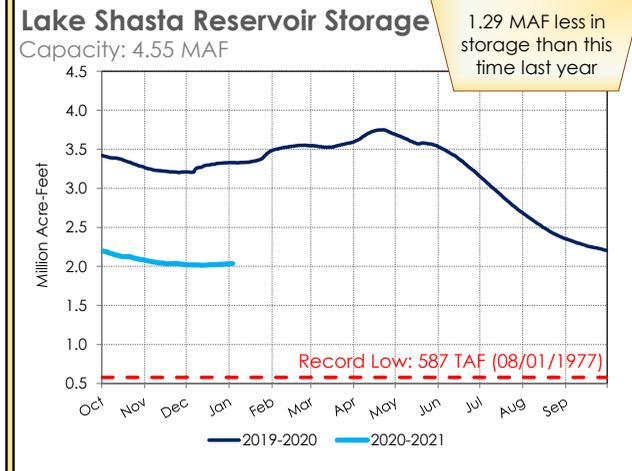
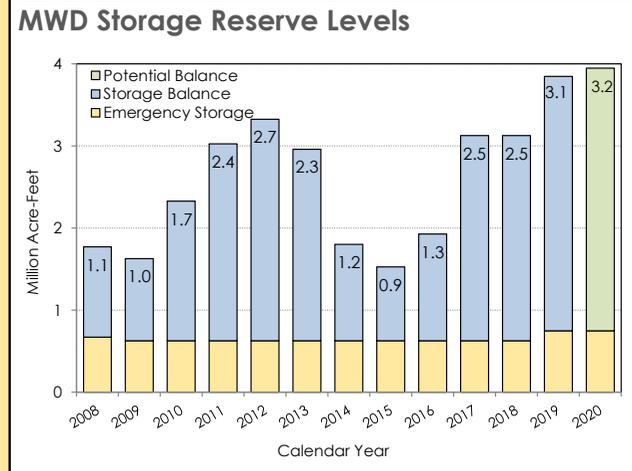
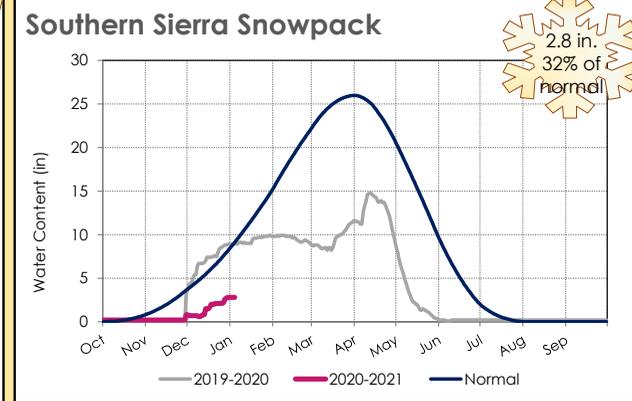
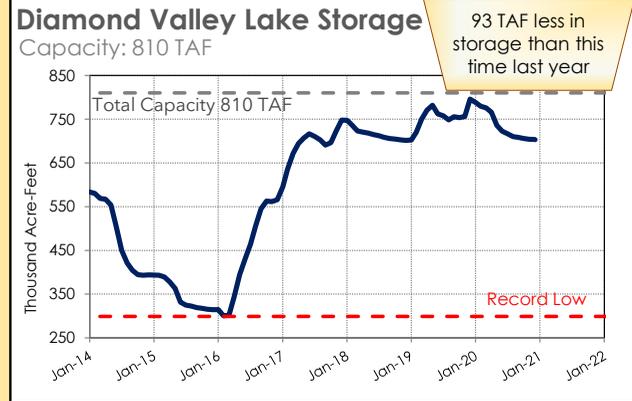
D. WATER SUPPLY CONDITIONS – An update on water supply conditions within the District, Southern California, and throughout the State.

2020 Colorado River
817,000 AF
Projected CRA Diversions

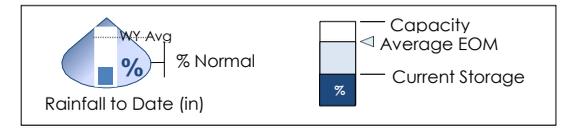
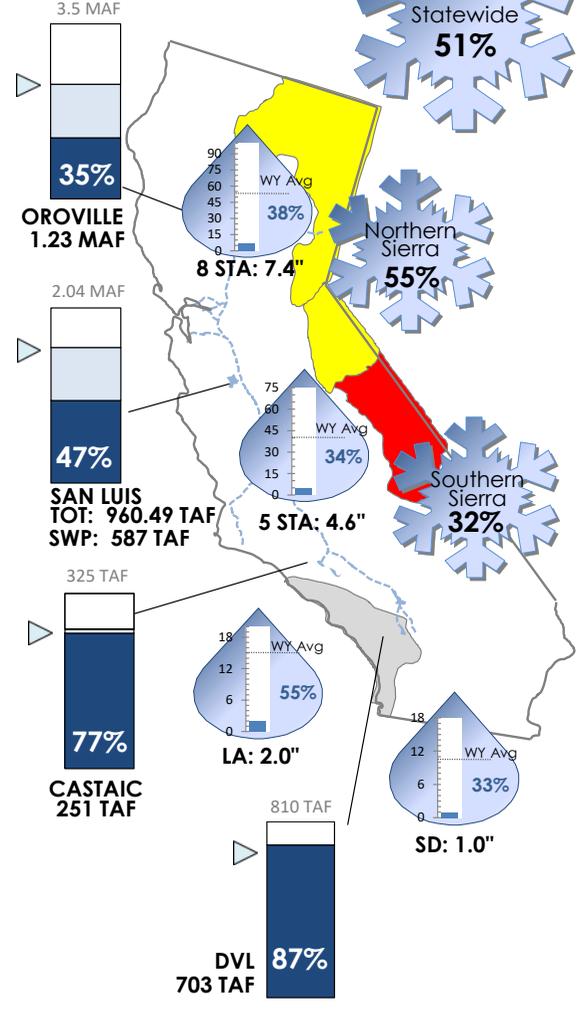


Highlights

- ❖ Snowpack in the Sierra is at 51% of normal
- ❖ Precipitation at the 8 Station Index is at 38% of normal
- ❖ Snowpack in the Upper Colorado is at 75% of normal
- ❖ Precipitation in the Upper Colorado is at 65% of normal



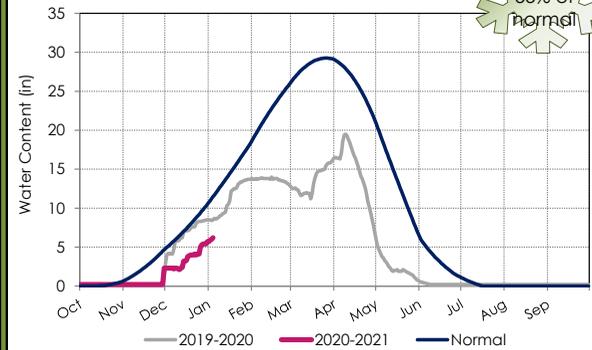
2020 SWP Allocation
382,300 AF
20% of Table A



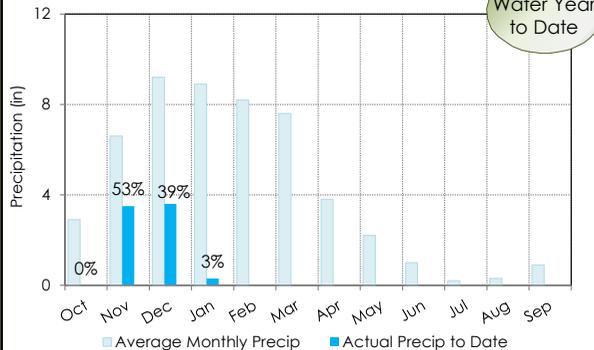
As of: 01/03/2021

State Water Project Resources

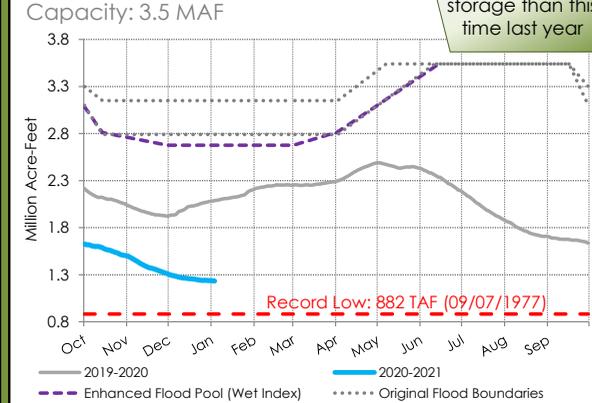
Northern Sierra Snowpack



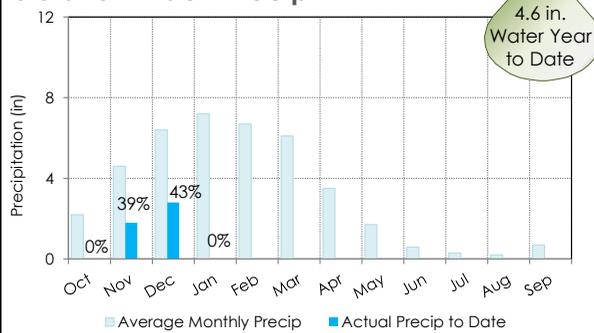
8 Station Index Precip



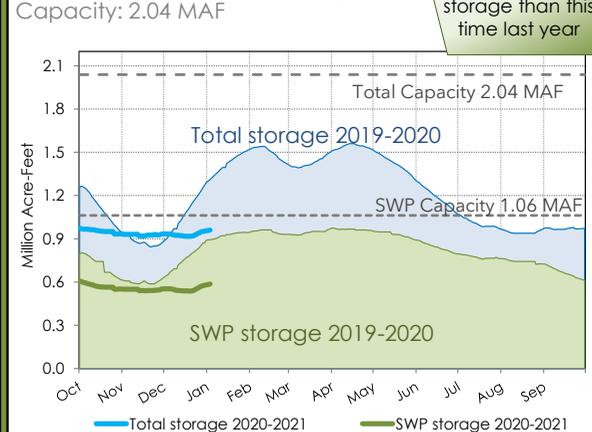
Oroville Reservoir Storage



5 Station Index Precip



San Luis Reservoir Storage

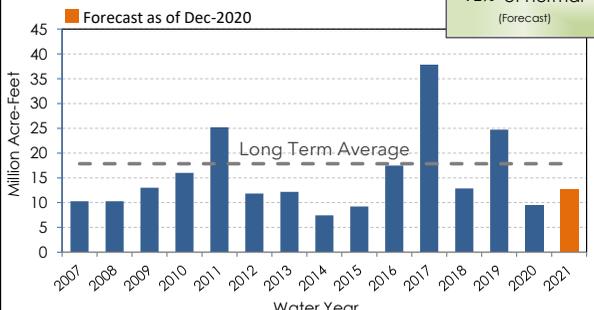


Other SWP Contract Supplies

Calendar Year 2020

Carryover	330,766 AF	Transfer Supplies	5,000 (est.) AF
-----------	------------	-------------------	-----------------

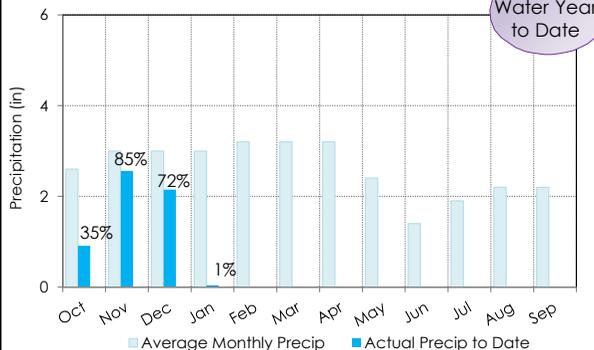
Sacramento River Runoff



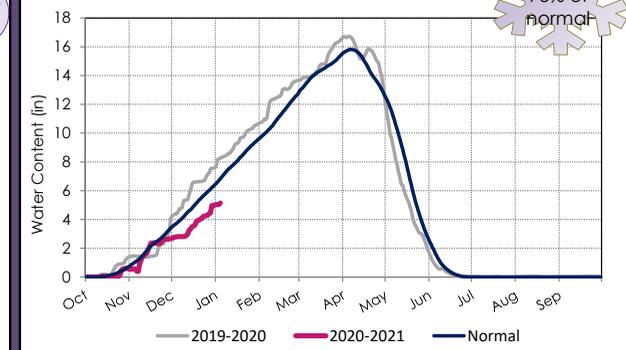
Colorado River Resources

As of: 01/03/2021

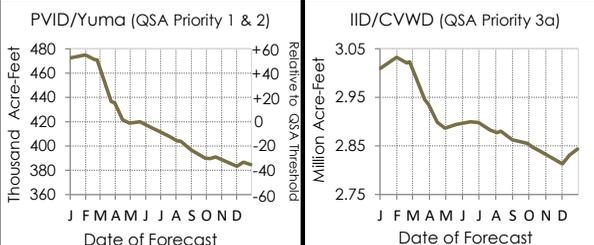
Upper Colorado Basin Precip



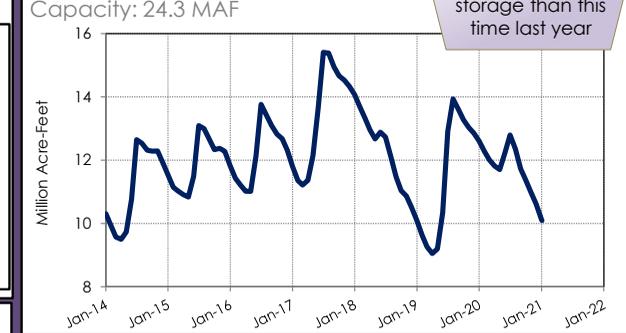
Upper Colorado Basin Snowpack



2020 Colorado River Ag Use



Lake Powell Storage



Lake Mead Shortage/Surplus Outlook

	2021	2022	2023	2024	2025
Shortage	0%	23%	44%	49%	53%
Surplus	0%	0%	4%	7%	11%

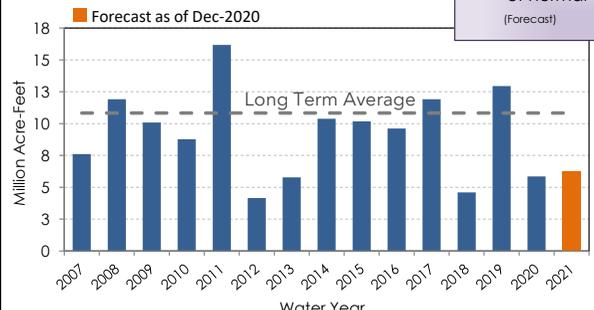
Likelihood based on results from the August 2020 CRSS model run. Includes DCP Contributions.

Projected Lake Mead ICS

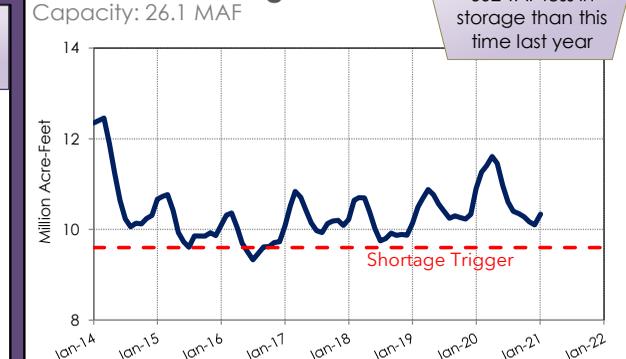
Calendar Year 2020

Put (+)/Take(-)
+ 372,000

Powell Unregulated Inflow



Lake Mead Storage

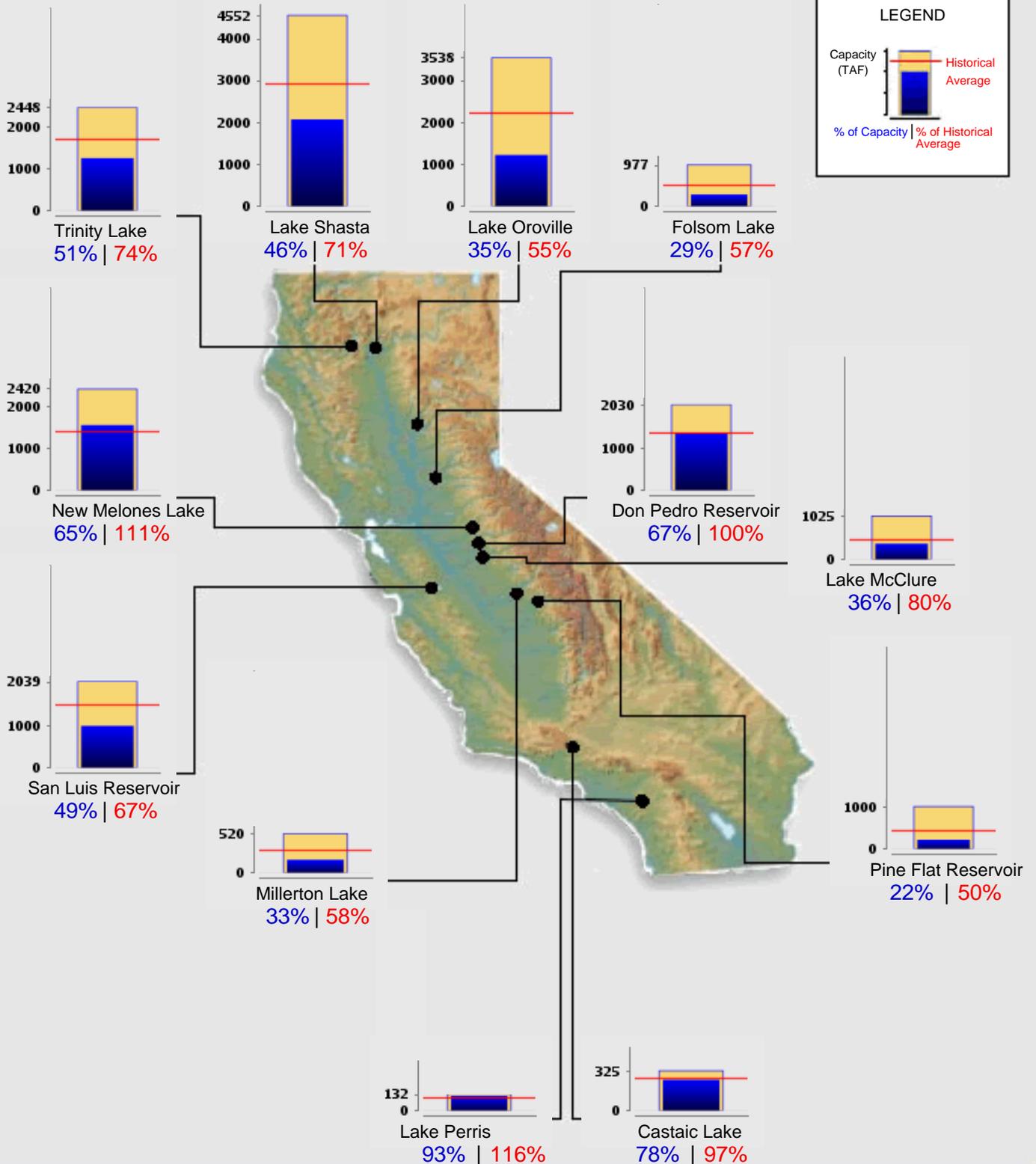




Reservoir Conditions

Ending At Midnight - January 14, 2021

CURRENT RESERVOIR CONDITIONS



4. DISTRICT STAFF REPORT

E. CALLEGUAS MUNICIPAL WATER DISTRICT / METROPOLITAN WATER DISTRICT OF SOUTHERN CALIFORNIA UPDATE – An update on decisions and rulings by these agencies which may impact the District.

4. DISTRICT STAFF REPORT

F. UPDATE ON AVENUES OF PUBLIC OUTREACH

– How the District is reaching out to its customers concerning water conservation.

4. DISTRICT STAFF REPORT

G. BOARD LETTER TRACKER - UPDATE ON VENTURA COUNTY BOARD OF SUPERVISORS AGENDA ITEMS RELATED TO THE DISTRICT – A status report on what items District staff has recently presented, or may be presented, before the Ventura County Board of Supervisors.

- TBD – Request to County Financial Planning for approval of \$10M SRF Loan for new Reservoir

4. DISTRICT STAFF REPORT

H. UPDATE ON ADVANCED METERING INFRASTRUCTURE (AMI) IMPLEMENTATION

- The AMI project is an integrated system of smart meters, communications networks, and data management systems that enables two-way communication between utilities and customers which is being implement within the District. The estimated cost to the District is \$53,000.

4. DISTRICT STAFF REPORT

I. DIRECTOR'S INFORMATIONAL ITEMS – Provides the opportunity for the Director to present items that are not within the subject matter of the District's Staff Report.

- Operations and Maintenance Quarterly Report
- Aged Report
- COVID-19 Waived Fees Report



District 17 O&M Updates

FY 2021 – Second Quarter (Oct. 1, 2020 to Dec. 31, 2020)

Operations & Maintenance – Distribution Repairs

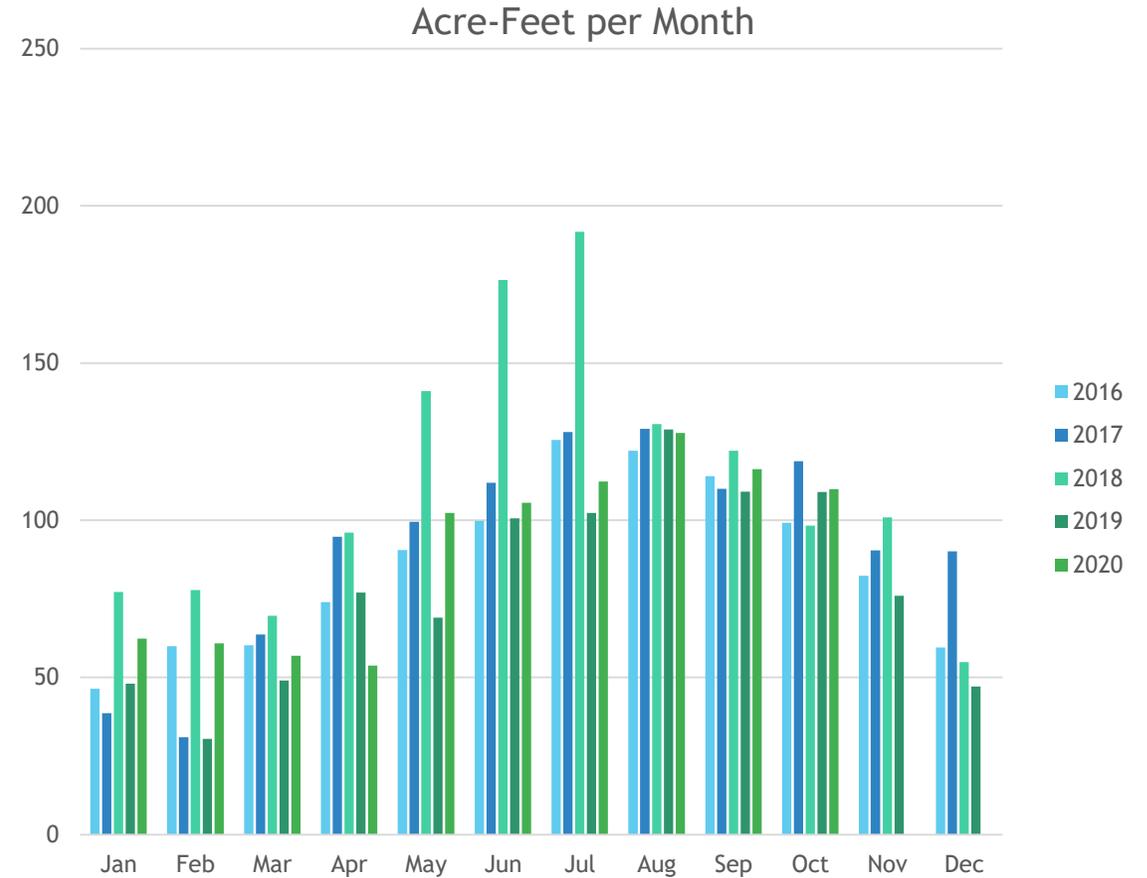
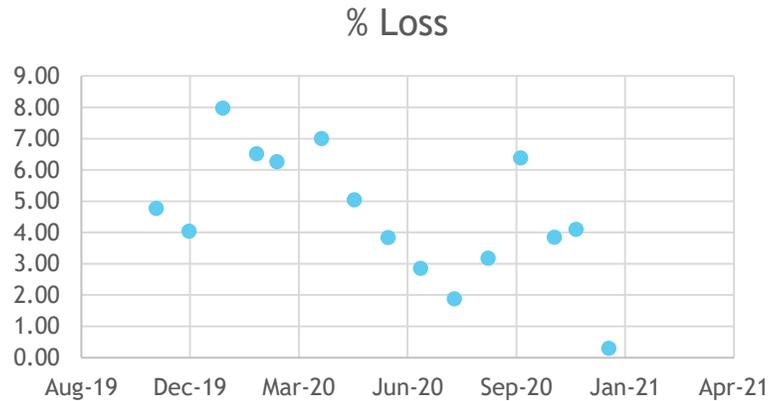
- ▶ Number of Main Line Repairs: 0
- ▶ Meter Upsizing: 0
- ▶ Hydrant and Hydrant Lateral Leaks: 1
- ▶ Fire Flow Tests: 0
- ▶ Valve Maintenance: 0
- ▶ Line Flushing: 0
- ▶ Correlating Leak Detection:
 - ▶ Completed whole District – Found 0 points of interest

Operations & Maintenance – Service Repairs

- ▶ Installed 5 Ally Meters (pressure, flow direction, temp., high/ow flow, remote on/off) as a pilot program
- ▶ Service Line Repairs: 0
- ▶ Key Issues: None

Operations & Maintenance – Source Water

- ▶ City of Simi Valley (CMWD)
 - ▶ 291 AF Delivered in FY2021Q2 (D17 master meter)
 - ▶ 2.9% Water Loss Average for Quarter
- ▶ Key Issues
 - ▶ Simi Valley is sole source of water



Customer Service and Meter Reading

- ▶ Replaced 9 meters total (16 years for ¾" & 1" Meters, and stopped meters)
 - ▶ \$556 labor
- ▶ Customer Account Activity (turn on/off)
 - ▶ cost of \$1,715
- ▶ Customer Service Orders (check for leaks, verify reads, pressure, etc.)
 - ▶ Cost of \$1,527 labor
- ▶ Line Location
 - ▶ Cost of \$1,120

Operations & Maintenance – Looking Forward

- ▶ District staff continues to work with CMWD and LVMWD to identify shared approach to a secondary service to District 17
- ▶ Survey Saddle Bow Crossing monthly with the Leak Correlator monthly
- ▶ End of line blow-off flushing at first midweek rain
- ▶ City of Simi has taken one of their tanks out of service for recoating
 - ▶ Simi revised their SCADA system
 - ▶ Source water decreased to 1,100 gpm from 1,700 gpm
 - ▶ Project delayed 1½ to 2 months due to structural deficiencies identified in the Simi Valley Tank
 - ▶ Scheduled completion late March to mid-May 2021

Engineering - Capital Improvement Projects

- ▶ New Water Reservoir #3 and Pipeline Design of Stagecoach to Saddlebow Crossing
 - ▶ ~\$10M
 - ▶ District 17 Staff Presented to HOA 11/12/21
 - ▶ District received concurrence from HOA Regarding proposed location
 - ▶ Key issue:
 - ▶ Funding, Land Agreements, Geotech
- ▶ 30% Design and Geotech progressing
 - ▶ HOA design review and CEQA process



Questions?

Directors: Aged Report

Row Labels	Sum of Y_CURRENTBALANCE	Sum of 0-30 Days	Sum of 31-60 Days	Sum of 61-90 Days	Sum of 91-120 Days	Sum of 121+ Days	61>DAYS
CUE							
Commercial	\$297.84	\$297.84	\$0.00	\$0.00	\$0.00	\$0.00	
CUE Total	\$297.84	\$297.84	\$0.00	\$0.00	\$0.00	\$0.00	\$0
VCWWD No. 1							
Agricultural	\$287,090.87	\$221,999.87	\$13,532.19	\$12,698.47	\$10,593.09	\$28,267.25	
Commercial	\$155,344.82	\$137,273.98	\$7,295.47	\$7,370.50	\$2,308.83	\$1,096.04	
Industrial	\$12,770.15	\$10,097.45	\$1,461.82	\$886.53	\$324.35	\$0.00	
Institutional	\$29,475.78	\$27,379.47	\$1,703.51	\$392.80	\$0.00	\$0.00	
Residential	\$923,675.09	\$723,582.00	\$74,438.45	\$44,100.99	\$28,954.90	\$52,598.75	
Residential Multi Family	\$10,092.24	\$10,092.24	\$0.00	\$0.00	\$0.00	\$0.00	
VCWWD No. 1 Total	\$1,418,448.95	\$1,130,425.01	\$98,431.44	\$65,449.29	\$42,181.17	\$81,962.04	\$189,593
VCWWD No. 16							
Residential	\$98.34	\$98.34	\$0.00	\$0.00	\$0.00	\$0.00	
VCWWD No. 16 Total	\$98.34	\$98.34	\$0.00	\$0.00	\$0.00	\$0.00	\$0
VCWWD No. 17							
Commercial	\$2,530.54	\$2,530.54	\$0.00	\$0.00	\$0.00	\$0.00	
Industrial	\$19,220.87	\$19,220.87	\$0.00	\$0.00	\$0.00	\$0.00	
Institutional	\$1,163.53	\$608.30	\$555.23	\$0.00	\$0.00	\$0.00	
Residential	\$216,651.16	\$174,088.34	\$18,645.45	\$11,749.60	\$5,026.79	\$7,140.98	
VCWWD No. 17 Total	\$239,566.10	\$196,448.05	\$19,200.68	\$11,749.60	\$5,026.79	\$7,140.98	\$23,917
VCWWD No. 19							
Agricultural	\$102,586.80	\$98,020.36	\$2,228.15	\$2,013.82	\$154.69	\$169.78	
Commercial	\$4,956.59	\$4,876.63	\$71.41	\$8.55	\$0.00	\$0.00	
Industrial	\$1,965.29	\$1,965.29	\$0.00	\$0.00	\$0.00	\$0.00	
Institutional	\$1,756.75	\$1,554.33	\$202.42	\$0.00	\$0.00	\$0.00	
Residential	\$77,755.95	\$70,264.77	\$4,539.57	\$2,274.52	\$512.47	\$164.62	
Residential Multi Family	\$1,787.16	\$1,787.16	\$0.00	\$0.00	\$0.00	\$0.00	
VCWWD No. 19 Total	\$190,808.54	\$178,468.54	\$7,041.55	\$4,296.89	\$667.16	\$334.40	\$5,298
VCWWD No. 38							
Commercial	\$65,498.35	\$65,498.35	\$0.00	\$0.00	\$0.00	\$0.00	
Institutional	\$553.56	\$379.98	\$173.58	\$0.00	\$0.00	\$0.00	
Residential	\$197,385.77	\$177,277.63	\$12,347.93	\$5,131.62	\$1,369.98	\$1,258.61	
VCWWD No. 38 Total	\$263,437.68	\$243,155.96	\$12,521.51	\$5,131.62	\$1,369.98	\$1,258.61	\$7,760
Grand Total	\$2,112,657.45	\$1,748,893.74	\$137,195.18	\$86,627.40	\$49,245.10	\$90,696.03	\$226,569

11%
last month it was 8%

Directors: COVID-19
Waived Fees

Sum of Y_AMOUNT	Column Labels										
	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Grand Total
Row Labels											
01	(\$18,565)	(\$50,998)	(\$33,804)	(\$55,694)	(\$45,904)	(\$54,866)	(\$100,101)	(\$59,998)	(\$75,611)	(\$94,004)	(\$589,546)
16	(\$30)	(\$50)	(\$40)	(\$40)	(\$10)	(\$20)	(\$10)		(\$10)	(\$30)	(\$240)
17	(\$2,606)	(\$3,684)	(\$6,178)	(\$5,535)	(\$6,930)	(\$5,545)	(\$7,579)	(\$6,697)	(\$10,423)	(\$5,584)	(\$60,761)
19	(\$2,467)	(\$6,051)	(\$5,358)	(\$4,722)	(\$8,165)	(\$6,160)	(\$5,284)	(\$9,495)	(\$6,955)	(\$7,104)	(\$61,761)
38	(\$1,464)	(\$2,741)	(\$1,277)	(\$3,519)	(\$3,836)	(\$3,827)	(\$7,451)	(\$5,149)	(\$8,028)	(\$3,667)	(\$40,960)
Grand Total	(\$25,133)	(\$63,524)	(\$46,657)	(\$69,509)	(\$64,845)	(\$70,418)	(\$120,425)	(\$81,339)	(\$101,027)	(\$110,389)	(\$753,267)

**5. COMMITTEE MEMBER'S COMMENTS/FUTURE
AGENDA ITEMS**

6. ADJOURNMENT

***Next regular scheduled WWD17 CAC meeting:
March 16, 2021**

2021 Regularly Scheduled Citizens' Advisory Committee (CAC) Meetings*

Ventura County Waterworks District Nos. 1, 17, 19, and 38

January 2021						
SUN	MON	TUES	WED	THURS	FRI	SAT
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						
March 2021						
SUN	MON	TUES	WED	THURS	FRI	SAT
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			
May 2021						
SUN	MON	TUES	WED	THURS	FRI	SAT
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					
July 2021						
SUN	MON	TUES	WED	THURS	FRI	SAT
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31
September 2021						
SUN	MON	TUES	WED	THURS	FRI	SAT
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		
November 2021						
SUN	MON	TUES	WED	THURS	FRI	SAT
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

February 2021						
SUN	MON	TUES	WED	THURS	FRI	SAT
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						
April 2021						
SUN	MON	TUES	WED	THURS	FRI	SAT
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	
June 2021						
SUN	MON	TUES	WED	THURS	FRI	SAT
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			
August 2021						
SUN	MON	TUES	WED	THURS	FRI	SAT
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				
October 2021						
SUN	MON	TUES	WED	THURS	FRI	SAT
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						
December 2021						
SUN	MON	TUES	WED	THURS	FRI	SAT
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

- Blue WWD No. 1 (Moorpark) CAC meets every month, 2nd Thursdays, 3:30 p.m., Moorpark*
- Green WWD No. 17 (Bell Canyon) CAC meets on odd months, 3rd Tuesdays, 7:00 p.m., Bell Canyon.
- Red WWD No. 19 (Somis) CAC meets on even months, 3rd Thursdays, 3:30 p.m., Moorpark.
- Purple WWD 38 (Lake Sherwood) CAC meets quarterly, Thursdays, 3:30 p.m., Lake Sherwood.
- Yellow CUE Adv. Comm. meeting the 4th Wednesday in May, 1:30 p.m., Camarillo Airport.

* Please Note: All previously scheduled meetings are subject to change.