

Central Services  
**Joan Araujo**, Director

Engineering Services  
**Christopher Cooper**, Director

Transportation  
**David Fleisch**, Director

Water & Sanitation  
**Joseph Pope**, Director

Watershed Protection  
**Glenn Shephard**, Director

Representing: Ventura County Waterworks District Nos. 1, 16, 17, 19, and 38  
County Service Area Nos. 29, 30, and 34

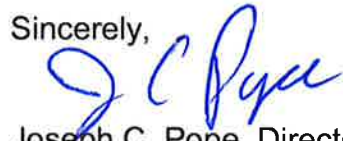
September 24, 2020

**NOTICE OF A SPECIAL MEETING OF THE  
VENTURA COUNTY WATERWORKS DISTRICT NO. 19  
SOMIS CITIZENS' ADVISORY COMMITTEE**

NOTICE IS HEREBY GIVEN that a special meeting of the Ventura County Waterworks District No. 19 Somis Citizens' Advisory Committee will be held **Thursday, October 1, 2020 from 4:00 p.m. to adjournment** via Zoom. To electronically join the meeting please follow the provided steps – At the specific time (4:00 p.m.) dial the number (669) 900-6833, when prompted enter the meeting ID 470 052 7072. You can also join the meeting by visiting this link - **Join Zoom Meeting** <https://us02web.zoom.us/j/4700527072>

Advisory Committee Members: Please contact the District Office by telephone at (805-378-3005), or by email at [wspc@ventura.org](mailto:wspc@ventura.org), no later than September 30, if you are unable to participate on the call.

Sincerely,



Joseph C. Pope, Director  
Water and Sanitation

**AGENDA OF MEETING**

IN ACCORDANCE WITH THE CALIFORNIA GOVERNOR'S EXECUTIVE STAY AT HOME ORDER AND THE COUNTY OF VENTURA HEALTH OFFICER DECLARED LOCAL HEALTH EMERGENCY AND BE WELL AT HOME ORDER RESULTING FROM THE NOVEL CORONA VIRUS, THE MOORPARK WATER AND SANITATION BUILDING IS CLOSED TO THE PUBLIC. TO FIND OUT HOW YOU MAY ELECTRONICALLY ATTEND THE CAC MEETING AND PROVIDE PUBLIC COMMENT PLEASE REFER TO "NOTICES" LOCATED ON PAGE 2 AND 3 OF THIS AGENDA.



1. CALL TO ORDER
2. APPROVAL OF THE MINUTES OF THE SEPTEMBER 17, 2020 MEETING MINUTES
3. PUBLIC COMMENTS - Members of the public may address the Citizens' Advisory Committee on items of interest to the public that are within the subject matter jurisdiction of the Committee but do not appear on the agenda. With respect to agenda items, the public will be given an opportunity to address the Committee when the item is reached in the meeting.
4. COMMITTEE MEMBER'S COMMENTS - Members of the Citizens' Advisory Committee may address the meeting with information or observations relevant to the operation of District 19 (Somis) but do not appear on the Agenda.
5. **ACTION ITEM – APPROVE CAC LETTER OF SUPPORT FOR SURCHARGES**
6. FUTURE AGENDA ITEMS
7. ADJOURNMENT

**\*\*NOTICES:** The following information is provided to help you understand, follow, and participate in the Board meeting: Public Comments – Public comment is the opportunity for members of the public to participate in meetings by addressing the Citizens Advisory Committee in connection with one or more agenda or non-agenda items.

- Observe the Citizens Advisory Committee meeting live at:  
<https://us02web.zoom.us/j/4700527072>
- If you wish to make a comment on a specific agenda item, please submit your comment via email by 5:00 p.m. on the day prior to the Committee meeting. Please submit your comment to [WSPC@ventura.org](mailto:WSPC@ventura.org). Please indicate in the Subject Line, the Agenda item number (e.g., Item No. 3A). Your email will be read by the Water and Sanitation Director and placed into the record.
- If you are watching the live stream of the Committee meeting and would like to make a general public comment for items not on the day's agenda or to comment on a specific agenda item as it is being heard, please submit your comment to [WSPC@ventura.org](mailto:WSPC@ventura.org). Please



**indicate in the Subject Line, the Agenda item number (e.g., Item No. 3A). Every effort will be made to read your comment into the record, but some comments may not be read due to time limitations. Comments received after an agenda item will be made part of the record if received prior to the end of the meeting.**

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT CAYTLYN CAYLOR AT (805) 378-3005. REASONABLE ADVANCE NOTIFICATION OF THE NEED FOR ACCOMODATION PRIOR TO THE MEETING (48 HOURS ADVANCE NOTICE IS PREFERABLE) WILL ENABLE US TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY TO THIS MEETING.



**SOMIS CITIZENS' ADVISORY COMMITTEE  
VENTURA COUNTY WATERWORKS DISTRICT NO. 19  
MINUTES OF THE SEPTEMBER 17, 2020 SPECIAL MEETING**

COMMITTEE MEMBERS IN ATTENDANCE: David Hutter, Lynette Buchanan-Roth,  
Kathy Janowski, Diana Enos, Kirby Thomas

COMMITTEE MEMBERS ABSENT: None

COMMITTEE MEMBER VACANCY: None

STAFF: Joseph Pope, Director  
Scott Meckstroth, Deputy Director  
June Kim, Engineer Manager III  
Jean Fontayne, Staff Services Manager II  
Caytlyn Caylor, Management Assistant III

GUESTS: Two

\* \* \*

1. CALL TO ORDER

The meeting was called to order at 3:30 p.m.

2. APPROVAL OF THE MINUTES OF THE AUGUST 20, 2020 MEETING

- CAC Members approved August 20, 2020 meeting minutes as provided by staff

3. PUBLIC COMMENTS

- *None*

4. COMMITTEE MEMBER'S COMMENTS - Members of the Citizens' Advisory Committee may address the meeting with information or observations relevant to the operation of District 19 but do not appear on the Agenda

5. District Staff Report – Somis Surcharge Information Outreach Review

- Mr. Pope presented a written summary of the current status of Waterworks District 19 (Somis). In this summary, it shows –
  - The District's cash reserves were depleted in Fiscal Year 2020 with the primary reasons being:
    - requirement to continue to blend well water with expensive imported water to reduce the iron and manganese levels as ordered by the State.
    - USDA debt service for pipeline replacement projects completed in 2014
    - Las Posas Groundwater Adjudication legal fees

- Public Safety Power Shutoffs – fuel and labor costs to run generators
- Significantly reduced water demand due to – wetter than normal conditions in 2018 – 2020 and reduction in small farming
- COVID-19 impacts
- Critical infrastructure repairs – Greentree Reservoir Re-Coating, pipeline breaks, general maintenance on an aging system
- Lynette commented on the information provided for the Somis Surcharge Outreach that it should also highlight the positive work/progress that the Water and Sanitation office has provided to the District. She would like to see hyperlinks available on the letter for the customers, the main objective of this outreach letter should be to build confidence between the District and County.
  - Some statements to include would be:
    - how does the District benefit the County? (SOAR)
    - mention the uniqueness of the District that creates financial challenges i.e. revenue limited because growth is limited by design
    - the new Director and Staff are listening. We understand and appreciate the District's uniqueness of the Somis Community
    - how is the County putting District 19 on a path to fiscal sustainability
    - mention how the CAC established a Financial Subcommittee to work with District staff and developed a win-win financial stabilization plan that raises sufficient revenue to rebuild the Cash Reserve and fund future Capital Improvement Projects
    - what do the surcharges fund? - the community wants to see that the increase (surcharge) is earmarked for capital projects and the legal expenses (sunsets after one year)
- Mr. Pope commented that community outreach can be accomplished through our social media platforms via Consortium our media consultant that can help set up a press release that conveys the tone of the CAC.
- Kathy stated how the community letter should be constructed with the support of the CAC members. This would be used as a reference for communications with journalists as needed.
- Ideally, this outreach letter will be finalized by the first week of October so the County can include items from it in the Prop. 218

- Kathy and Lynette would like for the CAC to provide an insert to the outreach letter. The CAC will have a meeting on how they would like the letter written. A special WWD19 CAC meeting will be held to finalize the outreach and CAC letters.
6. Future Agenda Items -
- Somis Surcharge Information Outreach Review (cont.)
  - Waterworks District 19 CAC insert letter
8. ADJOURNMENT
- The meeting adjourned at 4:22pm

DRAFT