

Central Services
Joan Araujo, Director

Engineering Services
Christopher Cooper, Director

Roads & Transportation
David Fleisch, Director

Water & Sanitation
Joseph Pope, Director

Watershed Protection
Glenn Shephard, Director

Representing: Ventura County Waterworks District Nos. 1, 16, 17, 19, and 38
County Service Area Nos. 29, 30, and 34

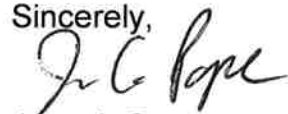
July 27, 2020

NOTICE OF A SPECIAL MEETING OF THE VENTURA COUNTY WATERWORKS DISTRICT NO. 38 CITIZENS' ADVISORY COMMITTEE

NOTICE IS HEREBY GIVEN that a special meeting of the Ventura County Waterworks District No. 38 Citizens' Advisory Committee will be held **Thursday, July 30, 2020 from 3:30 p.m. to adjournment** via Zoom. To electronically join the meeting please follow the provided steps – At the specific time (3:30 p.m.) dial the number (669) 900-6833, when prompted enter the meeting ID 470 052 7072. You can also join the meeting by visiting this link - **Join Zoom Meeting** <https://us02web.zoom.us/j/4700527072>

Advisory Committee Members: Please contact the District Office by telephone at (805-378-3005), or by email at wspc@ventura.org, no later than July 29, if you are unable to participate on the call.

Sincerely,



Joseph C. Pope, Director
Water and Sanitation

AGENDA OF THE MEETING

IN ACCORDANCE WITH THE CALIFORNIA GOVERNOR'S EXECUTIVE STAY AT HOME ORDER AND THE COUNTY OF VENTURA HEALTH OFFICER DECLARED LOCAL HEALTH EMERGENCY AND BE WELL AT HOME ORDER RESULTING FROM THE NOVEL CORONA VIRUS, THE MOORPARK WATER AND SANITATION BUILDING IS CLOSED TO THE PUBLIC. TO FIND OUT HOW YOU MAY ELECTRONICALLY ATTEND THE CAC MEETING AND PROVIDE PUBLIC COMMENT PLEASE REFER TO "NOTICES" LOCATED ON PAGE 3 OF THIS AGENDA.



1. CALL TO ORDER
2. APPROVAL OF THE MINUTES OF THE MAY 21, 2020 MEETING
3. PUBLIC COMMENTS

Members of the public may address the Citizens' Advisory Committee (CAC) on items of interest to the public that are within the subject matter jurisdiction of the Committee but do not appear on the agenda. With respect to agenda items, the public will be given an opportunity to address the Committee when the item is reached in the meeting.

4. DISTRICT STAFF REPORT

- A. BUDGET AND FINANCIAL REVIEW - An update on the budget and financial status
- B. WATER QUALITY REPORT – A report regarding water quality complaints, if any, received by the District since the previous CAC meeting and how these complaints were resolved.
- C. WATER SUPPLY CONDITIONS – An update on water supply conditions within the District, Southern California, and throughout the State.
- D. CALLEGUAS MUNICIPAL WATER DISTRICT / METROPOLITAN WATER DISTRICT OF SOUTHERN CALIFORNIA UPDATE – An update on decisions and rulings by these agencies which may impact the District.
- E. UPDATE ON AVENUES OF PUBLIC OUTREACH – How the District is reaching out to its customers concerning water conservation.
- F. BOARD LETTER TRACKER - UPDATE ON VENTURA COUNTY BOARD OF SUPERVISORS AGENDA ITEMS RELATED TO THE DISTRICT – A status report on what items District staff has recently presented, or may be presented, before the Ventura County Board of Supervisors.
 - 9/1/2020 Receive and File CCR's – All Districts
- G. UPDATE ON ADVANCED METERING INFRASTRUCTURE (AMI) IMPLEMENTATION - The AMI project is an integrated system of smart meters, communications networks, and data management systems that enables two-way communication between utilities and customers which is being implement within the District. The estimated cost to the District is \$53,000.



H. DIRECTOR'S INFORMATIONAL ITEMS – Provides the opportunity for the Director to present items that are not within the subject matter of the District's Staff Report.

- COVID-19 Fees Waived Report
- WWD38 Development Report
- Hidden Valley Annexation

5. COMMITTEE MEMBERS' COMMENTS/FUTURE AGENDA ITEMS

6. ADJOURNMENT

****NOTICES:** The following information is provided to help you understand, follow, and participate in the Board meeting: Public Comments – Public comment is the opportunity for members of the public to participate in meetings by addressing the Citizens Advisory Committee in connection with one or more agenda or non-agenda items.

- **Observe the Citizens Advisory Committee meeting live at:**
<https://us02web.zoom.us/j/4700527072>
- **If you wish to make a comment on a specific agenda item, please submit your comment via email by 5:00 p.m. on the day prior to the Committee meeting. Please submit your comment to WSPC@ventura.org. Please indicate in the Subject Line, the Agenda item number (e.g., Item No. 3A). Your email will be read by the Water and Sanitation Director and placed into the record.**
- **If you are watching the live stream of the Committee meeting and would like to make a general public comment for items not on the day's agenda or to comment on a specific agenda item as it is being heard, please submit your comment to WSPC@ventura.org. Please indicate in the Subject Line, the Agenda item number (e.g., Item No. 3A). Every effort will be made to read your comment into the record, but some comments may not be read due to time limitations. Comments received after an agenda item will be made part of the record if received prior to the end of the meeting.**

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT CAYTLYN CAYLOR AT (805) 378-3005. REASONABLE ADVANCE NOTIFICATION OF THE NEED FOR ACCOMODATION PRIOR TO THE MEETING (48 HOURS ADVANCE NOTICE IS PREFERABLE) WILL ENABLE US TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY TO THIS MEETING.



DRAFT

**CITIZENS' ADVISORY COMMITTEE
VENTURA COUNTY WATERWORKS DISTRICT NO. 38
MINUTES OF THE MAY 21, 2020 SPECIAL MEETING**

COMMITTEE MEMBERS IN ATTENDANCE: Russ Goodman, Michael Grossman, Dick Hibma

COMMITTEE MEMBERS ABSENT: Nathan Stockmeir, Kurt Skarin

COMMITTEE MEMBER VACANCY: None

STAFF: Joseph Pope, Director
Jean Fontayne, Staff Services Manager
Caytlyn Caylor, Management Assistant

GUESTS: None

1. CALL TO ORDER

The meeting was called to order at 3:48 p.m.

2. APPROVAL OF THE MINUTES OF THE OCTOBER 16, 2019 MEETING

I. The meeting minutes were approved as provided by staff

Vote: Yeas- 3, Nays- 0, Absence- 2, Abstained- 0

3. PUBLIC COMMENTS
- No Public Comments

4. DISTRICT STAFF REPORT -

DIRECTOR'S INFORMATIONAL ITEMS -

- AMI Report
 - 36 customers in District 38 are currently enrolled in the AMI portal
 - Mr. Pope informed the Committee that a new outreach reminder to sign up for AMI will be sent out via email and newsletters.
 - Mr. Hibma asked "how are customers able to sign up (what are the steps)" to which Jean Fontayne responded that the

quickest way is to follow the internet link that was sent out on part of the bill inserts.

- Mr. Hibma informed us that he is part of the board of the HOA along with Nathan and Russ. He would like to see an information letter regarding the AMI portal and the benefits to enrolling so he can have it published to the HOA newsletter
- Miscellaneous Fees Board Items
 - Mr. Pope spoke on the miscellaneous fees board letter packet that was presented at the May 5th Board of Supervisors Meeting, he stated that an increase in the fees by (3-7%) did receive approval by the Board and presented the Exhibit 2 that reflected the rates that are effective starting July 1, 2021.
- Calleguas Water Rate Presentation
 - Mr. Pope showed a presentation that was supplied to us by Calleguas Municipal Water District that a change in rates will be proposed in July 2020.
 - Mr. Pope states that District 38 will be affected by the rate increase and shows that Tier 1 Rate will increase by 2.5%, while Tier 2 Rates decreased by 0.5%. District 38 falls in the Tier 2, if the proposed rates are passed, they will not come into effect until January 2021.
- Invoice Cloud for Payment Processing
 - Jean Fontayne presented a PowerPoint presentation regarding a change to the invoice billing system that will be used for all Ventura County Water and Sanitation Districts that are managed by us. The change will increase paperless billing enrollment and reduce inbound calls
 - The go-live for the new system is July 1st
 - The cost for different payment options is listed as follows:
 - Credit Card convenience fee is \$3.50
 - Electronic Check fee is \$0.50
 - Credit Card charge-backs fee is \$15
 - Electronic check return fee is \$10
 - Currently the cost for each paper bill mailed out to District 38 customers is roughly \$2
- Department FY21 ISF Budget Presentation
 - Mr. Pope presented the Water and Sanitation Internal Services Fund and informed the Committee that the FY21 budget is set at \$10.2M which is a \$199.1k (2%) increase from the FY2020 adopted budget
 - Here is a breakdown of the requested budget
 - Capital Expenses - \$203k / 2%

- County Wide Overhead - \$133.9k / 1%
 - Depreciation Expense - \$63.7k / 1%
 - Service and Supplies - \$1,400.6M / 14%
 - Salaries and Benefits - \$7,951.5M / 78%
 - Mgnt and Administrative Allocation - \$466k / 4%
 - Waterworks District 38 FY21 Budget Presentation
 - The FY21 District 38 proposed budget is set at \$3.7M which is a \$177.2k (5%) decrease from FY2020 adopted budget.
 - Here is a breakdown of the requested budget
 - System Maintenance, Repairs & Replacements - \$211.5k / 6%
 - County & Agency Services - \$122.2 / 4%
 - Imported Water Cost - \$2,501.9m / 68%
 - Operation & Maintenance - \$817.2 / 22%
 - Regulatory Permit Costs - \$8.9k / 0%
 - Budget O&M Expenditures vs. Revenue Analysis
 - Summary:
 - Total budgeted O&M expenditures - \$3,661,762
 - Total estimated O&M revenue - \$3,566,972
 - % of O&M expenditures financed by water sales – 97%
 - % of O&M expenditures funded by cash reserves – 3%
 - Ending cash reserves FY20-21 - \$6,347.818
 - Annexation Request From (3) Boundary Customers
 - Mr. Pope informed the Committee that currently 3 District 38 customers are asking for annexation from the water district and will need to provide a formal request to LAFCO for approval of the annexation
5. COMMITTEE MEMBER'S COMMENTS/FUTURE AGENDA ITEMS –
- Future Agenda Items – Latest Development Report and Financial Reports for FY20 requested
6. **ADJOURNMENT**
- The meeting was adjourned at 4:53 p.m.

4. DISTRICT STAFF REPORT

A. BUDGET AND FINANCIAL REVIEW - An update on the budget and financial status

Budget and Financial Review

Waterworks District #38 Lake Sherwood																
ADHOC Details Report																
1	Total Beginning Balances					\$5,022,700	\$5,200,885	\$5,411,117	\$6,102,277	\$6,647,066	\$6,647,066	\$6,647,066				
2	Total Ending Balances					\$5,200,885	\$5,411,117	\$6,102,277	\$6,647,066	\$6,514,900	\$6,963,431	\$6,767,823				
3																
4	Total Proposed Targets					\$798,327	\$868,833	\$1,133,178	\$1,204,860	\$1,333,196	\$922,516	\$1,222,682				
5	Alert					ok	ok	ok	ok	ok	ok	ok				
6	O&M/ Rate Stab Fund					FY16	ACTUAL	FY17	ACTUAL	FY18	FY19	FY20 ADPT	FY20	FY20 YR-END		
7	Beginning Balances						\$1,273,200		\$1,103,685		\$1,096,718		\$1,557,011	\$1,628,788	\$1,628,788	\$1,628,788
8	O&M Revenue															
9	Interest Earnings						\$0		\$0		\$0		\$0		\$0	\$0
10	Planning and Eng. Svcs External						\$14,038		\$7,535		\$7,294		\$14,715	\$5,000	\$1,488	5,000.00
11	Permit & Line Ext. Fees						\$4,230		(\$2,270)		\$2,190		\$445	\$700	\$160	\$700
12	Meter, Other Sales and Misc Rev.						\$103,487		\$36,762		\$40,805		\$34,320	\$36,835	\$20,409	\$30,100
13	Water Sales						\$2,072,886		\$2,447,385		\$3,530,512		\$3,458,385	\$3,734,600	\$2,679,640	\$3,536,900
14	Total - O&M Revenue						\$2,194,641		\$2,489,412		\$3,580,801		\$3,507,865	\$3,777,135	\$2,701,697	\$3,572,700
15	O&M Expenditure															
16	System Maint. Supp. & Contract						\$13,347		\$84,596		\$64,094		\$146,776	\$142,600	\$28,589	\$122,200
17	Indirect Cost Recovery						\$6,064		\$28,084		\$18,126		\$12,913	\$20,100	\$20,055	\$20,100
18	Misc. Expense						\$83,856		41,628		\$42,828		\$42,458	\$48,500	\$32,076	\$67,540
19	Other Professional Svcs						\$15,565		\$25,907		\$4,363		\$23,225	\$29,000	\$861	\$18,000
20	Small Tools & Minor Equipment						\$0		\$3,964		\$25,175		\$9,969	\$19,400	\$16,984	\$19,400
21	State Permit/Fees						\$5,350		\$6,933		\$6,729		\$6,803	\$5,900	\$5,640	\$5,900
22	O&M Labor						\$160,029		\$254,369		\$272,006		\$293,826	\$511,800	\$250,323	\$382,025
23	Mgmt & Admin Svcs						\$79,800		\$103,500		\$87,900		\$105,100	\$89,200	\$66,675	\$89,200
24	Eng. & Tech. Surveys						\$0		\$0		\$0		\$0	\$40,000	\$0	\$40,000
25	Water Analysis						\$764		\$1,303		\$280		\$814	\$5,000	\$280	\$5,000
26	Cross Connection Fees						\$1,700		\$400		\$900		\$1,500	\$1,000	\$2,157	\$2,157
27	Water Purchase						\$1,638,862		\$1,761,784		\$2,410,683		\$2,403,194	\$2,727,300	\$2,032,197	\$2,506,900
28	Water System Power						\$26,413		\$24,705		\$28,347		\$28,074	\$30,000	\$24,215	\$28,446
29	Depreciation Expense						\$317,900		\$137,621		\$136,171		\$327,635	\$134,043	\$138,156	\$134,000
30	Contribution to other Funds						\$0		\$6,188		\$13,554		\$8,002	\$7,500	\$0	\$7,500
31	Meter Purchase						\$14,505		\$14,800		\$9,600		\$25,800	\$25,600	\$0	\$25,600
32	Conservation Program						\$0		\$600		\$0		\$0	\$2,000	\$0	\$2,000
33	Contingencies						\$0		\$0		\$0		\$0	\$0	\$0	\$0
34	CFR Adjustment - Depreciation adj						\$0		\$0		(\$249)		\$0	\$0	\$0	\$0
35	Total - O&M Expenditure						\$2,364,156		\$2,496,380		\$3,120,508		\$3,436,087	\$3,838,943	\$2,618,208	\$3,475,968
36	Net of Operation						(\$169,515)		(\$6,968)		\$460,293		\$71,777	(\$61,808)	\$83,489	\$96,732
37	Transfer to/fr Capital Reserve						\$0		\$0		\$0		\$0	\$0	\$0	\$0
38	Reserve for Cap. Deprec						\$0		\$0		\$0		\$0	\$0	\$0	\$0
39	Ending Fund Balance						\$1,103,685		\$1,096,718		\$1,557,011		\$1,628,788	\$1,566,981	\$1,712,278	\$1,725,521
40																
41	Minimum Balance															
42	25%	of O&M expenses					\$591,039		\$624,095		\$780,127		\$859,022	\$959,736	\$654,552	\$868,992
43	10%	of rate revenue					\$207,289		\$244,739		\$353,051		\$345,838	\$373,460	\$267,964	\$353,690
44																
45	O&M Analysis:															
46	% of Water Cost/Water Sales						79%		72%		68%		69%	73%	76%	71%
47	% of O&M Labor/Water Sales						8%		10%		8%		8%	14%	9%	11%
48	Gross Profit : (Water Sales less Water Cost&Power)						\$407,611		\$660,897		\$1,091,481		\$1,027,117	\$977,300	\$623,228	\$1,001,554
49	Net Profit (Net Result of Operation)						(\$169,515)		(\$6,968)		\$460,293		\$71,777	(\$61,808)	\$83,489	\$96,732
50	Net Profit Margin (Net Profit/ Revenue)						-8%		0%		13%		2%	-2%	3%	3%
51																
52																
53	Acquisition&Replacement Fund					FY16	ACTUAL	FY17	ACTUAL	FY18	FY19	FY20 ADPT	FY20	FY20	FY20 YR-END	
54	Beginning Balances						\$3,749,500		\$4,097,200		\$4,314,400		\$4,545,266	\$5,018,277	\$5,018,277	\$5,018,277
55																
56	Capital Sources of Funds															
57	Interest Earning						\$29,800		\$42,939		\$74,925	\$150,689.7	\$159,400	\$94,900	\$159,400	
58	Capital Improv. Charges						\$0		\$36,640		\$19,770	\$-	\$36,200	\$0	\$36,200	
59	Depreciation Expense					CY Funded	\$317,900		\$137,621		\$136,171	\$327,634.7	\$134,043	\$138,156	\$134,000	
60	Total - Capital Sources of Funds						\$347,700		\$217,200		\$230,866		\$478,324	\$329,643	\$233,056	\$329,600
61	Capital Uses of Funds															
62	Water System Improv & Construction Proj															
63	System Improvements/Replacement						\$0		\$0		\$0	\$5,312.7	\$150,000	\$180	\$130,575	
64	Water System Replacement						\$0		\$0		\$0	\$-	\$175,000	\$0	\$100,000	
65	Water Construction Projects						\$0		\$0		\$0	\$-	\$0	\$0	\$0	
66	Other Equipment						\$0		\$0		\$0	\$-	\$75,000	\$0	\$75,000	
67	Contingencies						\$0		\$0		\$0	\$-	\$0	\$0	\$0	
68	Contributions-ISF & Other Funds						\$0		\$0		\$0	\$-	\$0	\$0	\$0	
69	Total - Capital Uses of Funds						\$0		\$0		\$0		\$5,313	\$400,000	\$180	\$305,575
70	Net Capital Fund Balance						\$347,700		\$217,200		\$230,866		\$473,012	(\$70,357)	\$232,876	\$24,025
71	Transfer to/fr O&M / Rate Stabilization Fund						\$0		\$0		\$0		\$0	\$0	\$0	
72	Ending Fund Balance						\$4,097,200		\$4,314,400		\$4,545,266		\$5,018,277	\$4,947,920	\$5,251,153	\$5,042,303

WATERWORKS DISTRICT #38
LAKE SHERWOOD
OPERATIONS AND MAINTENANCE
FINANCIAL STATUS REPORT

CURRENT PERIOD ACTIVITIES TO AP11 ENDING 5/31/20 @ 92% OF THE YEAR						
		A	B	D	E	F
		ACTUAL	ADOPTED BUDGET	CURRENT	% of	Year-End Projection
	DESCRIPTION	FY 19	FY 20	ACTUAL	Act/Adpt Bud	06/30/20
	EXPENDITURES					
1	System Maint. Supp. & Contract	146.7	142.6	28.6	20%	122.2
3	General Supplies	62.43	15.5	22.0	142%	32.8
5	Pump Station Replacement	61.30	20.0	-	0%	10.0
6	Emergency Repair	-	45.0	-	0%	27.0
7	PLC Replacement	-	5.0	-	0%	5.0
8	SCADA Radio Replacement	9.52	22.0	6.6	30%	19.3
10	Utility Billing System Maintenance	-	8.1	-	0%	8.1
11	Pipe Material/fittings, valves, pumps	13.45	15.0	-	0%	11.0
12	Radios, Valve replcmnt/adj, ZII Alarm, PRS ZI&II	-	12.0	-	0%	9.0
2	Indirect Cost Recovery	12.9	20.1	20.1	100%	20.1
4	Misc. Expense	44.2	48.5	32.1	66%	67.5
5	Other Professional Svcs	23.2	29.0	0.9	3%	18.0
6	Small Tools & Minor Equipment	10.0	19.4	17.0	88%	19.4
7	State Permit/Fees	6.8	5.9	5.6	96%	5.9
8	O&M Labor	293.8	511.8	250.3	49%	382.0
9	Mgmt & Admin Svcs	105.1	89.2	66.7	75%	89.2
10	Eng. & Tech. Surveys	-	40.0	-	0%	40.0
11	Water Analysis	0.8	5.0	0.3	6%	5.0
12	Cross Connection Fees	1.5	1.0	2.2	216%	2.2
13	Conservation Program	(1.6)	2.0	-	0%	2.0
3	Water Purchase	2,403.2	2,727.3	2,032.2	75%	2,506.9
5	Water System Power	28.1	30.0	24.2	81%	28.4
6	Depreciation Expense	327.6	134.0	138.2	103%	134.0
7	Contribution to other Funds	8.0	7.5	-	0%	7.5
8	Meter Purchase	25.8	25.6	-	0%	25.6
11	TOTAL EXPENDITURES	3,436.1	3,838.9	2,618.2		3,476.0
12	REVENUES					
13	Interest Earning	-	-	-		-
14	Planning and Eng. Svcs External	14.7	5.0	1.5	30%	5.0
4	Permit & Line Ext. Fees	0.4	0.7	0.2	23%	0.7
6	Meter, Other Sales and Misc Rev.	34.4	36.8	20.4	55%	30.1
7	Water Sales	3,458.4	3,734.6	2,679.6	72%	3,536.9
8	TOTAL REVENUES	3,507.9	3,777.1	2,701.7		3,572.7
9	RESULT OF OPERATION	71.8	(61.8)	83.5		96.7
11	O&M Fund Balance Reserve:					
11	Beginning Fund Balance	\$1,556.9	\$1,628.8	\$1,628.8		\$1,628.8
12	Net of Operation	\$71.8	(\$61.8)	\$83.5		\$96.7
13	O&M Fund Balance Reserve:	\$1,628.8	\$1,567.0	\$1,712.3		\$1,725.5
14	Required O&M Fund Reserve: 25% of Exp.	\$859.0	\$959.7	\$654.6		\$869.0

WATERWORKS DISTRICT #38
LAKE SHERWOOD
CAPITAL PROJECTS
FINANCIAL STATUS REPORT

		A	B	C	D	E	F	H
		ACTUAL	ADOPTED BUDGET	CURRENT PERIOD FY 20			% of	Year-End Projection
	DESCRIPTION	FY 19	FY 20	EXP/REV	ENC	TOTAL	Act/Bud	06/30/20
	EXPENDITURES							
1	<u>NON CAPITALIZED EXPENDITURES:</u>							
2	System Improvements/Replacement	5.3	150.0	0.2	0.4	0.6	0.1%	130.6
5	Sub-Total Non Capitalized Expenditures	5.3	150.0	0.2	0.4	0.6	0.1%	130.6
6	<u>WATER SYSTEM IMPROVEMENT/REPLACEMENT:</u>							
7	Water System Replacement	0.0	175.0	0.0	0.0	0.0	0.0%	100.0
10	Sub-Total Water System Improvement	0.0	175.0	0.0	0.0	0.0	0.0%	100.0
11	<u>WATER CONSTRUCTION PROJECT</u>	0.0	0.0	0.0	0.0	0.0		0.0
12	Water Construction Project	0.0	0.0	0.0	0.0	0.0	0.0%	0.0
13	Other Equipment	0.0	75.0	0.0	0.0	0.0		75.0
15	Sub-Total Water Water Construction Project	0.0	75.0	0.0	0.0	0.0	0.0%	75.0
16	Total Expenditures	5.3	400.0	0.2	0.4	0.6	0.1%	305.6
17	REVENUES						0.0%	
18	Interest Earning	150.7	159.4	94.9	0.0	94.9	59.5%	159.4
19	Capital Improv. Charges	0.0	36.2	0.0	0.0	0.0	0.0%	36.2
22	Total Revenues	150.7	195.6	94.9	0.0	94.9	48.5%	195.6
23	Net of Operation	145.4	(204.4)	94.7	(0.4)	94.3		(110.0)
24	Beginning Capital Fund Balance	4,545.4	5,018.4	5,018.4		5,018.4		5,018.4
25	Depreciation Expense	327.6	134.0	0.0		0.0		134.0
26	Ending Capital Fund Balance Reserve	5,018.4	4,948.0	5,113.1		5,112.7		5,042.4
27								
28								
29		SUMMARY OF CAPITAL FUND BALANCE			Capital	Funded	Total	
30					Acq Fund	Depr Fund	Cap Fund	
31			Beginning Fund Balance	1,621.0	3,397.4	5,018.4		
32			Revenue & Depreciation	195.6	134.0	329.6		
33			Expenditure & Encumbrances	75.0	230.6	305.6		
34			Ending Fund Balance	1,741.6	3,300.8	5,042.4		

4. DISTRICT STAFF REPORT

B. WATER QUALITY REPORT – A report regarding water quality complaints, if any, received by the District since the previous CAC meeting and how these complaints were resolved.

4. DISTRICT STAFF REPORT

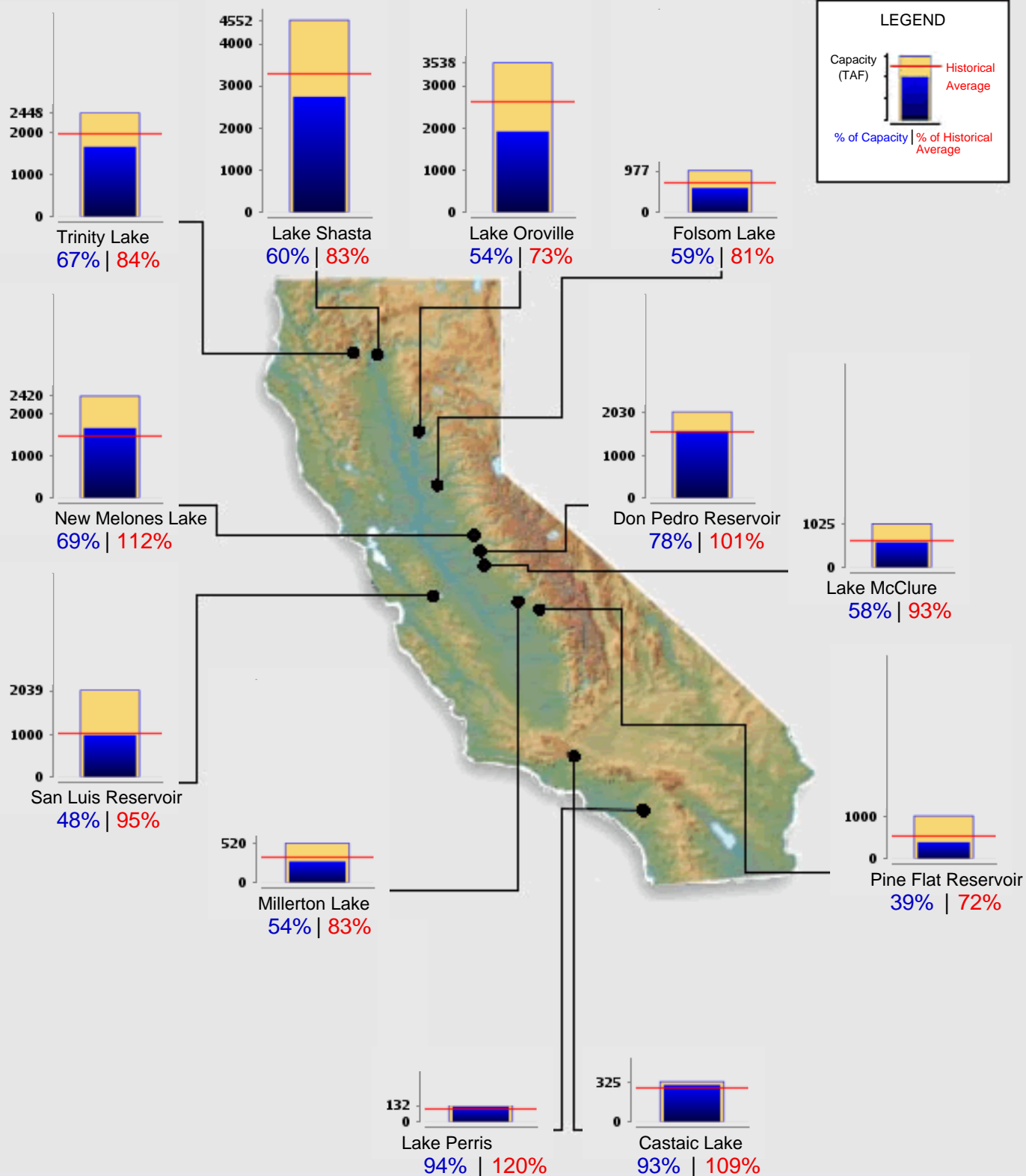
C. WATER QUALITY REPORT – A report regarding water quality complaints, if any, received by the District since the previous CAC meeting and how these complaints were resolved.



Reservoir Conditions

Ending At Midnight - July 26, 2020

CURRENT RESERVOIR CONDITIONS





Water Supply Conditions Report

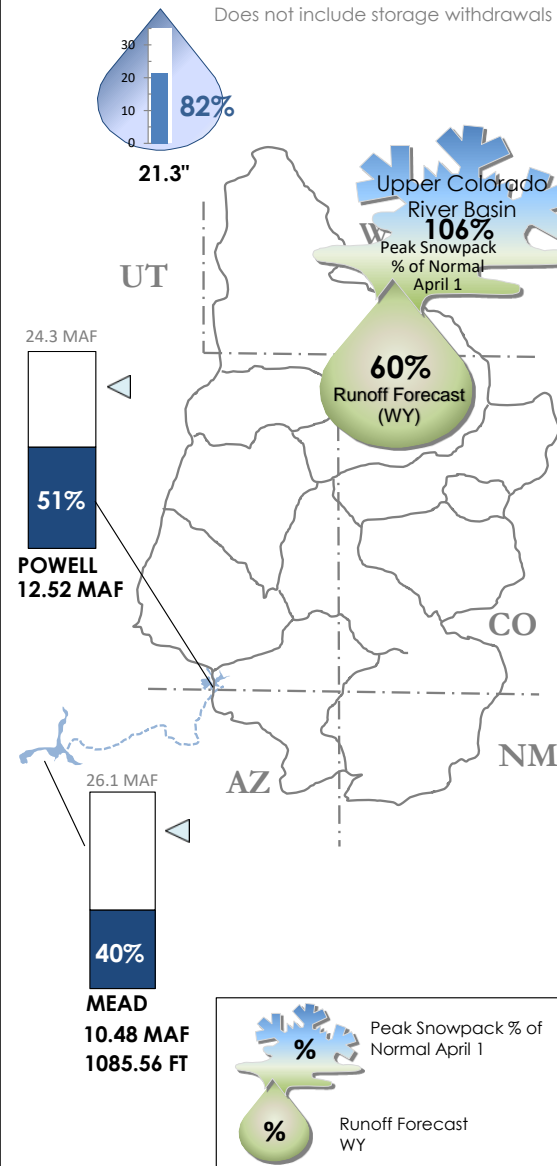
As of: 07/20/2020

2020 Colorado River

1,075,000 AF

86% of full CRA

Does not include storage withdrawals



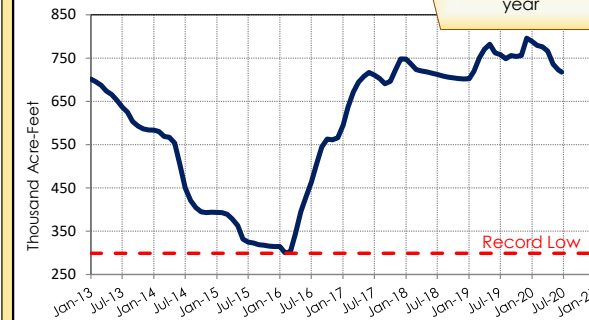
Highlights

- Sacramento River Runoff forecast is 52% of normal
- Statewide snowpack peaked at 64% of normal
- Lake Powell inflow forecast is 60% of normal
- Snowpack in the Upper Colorado River Basin peaked at 106% of normal

Diamond Valley Lake Storage

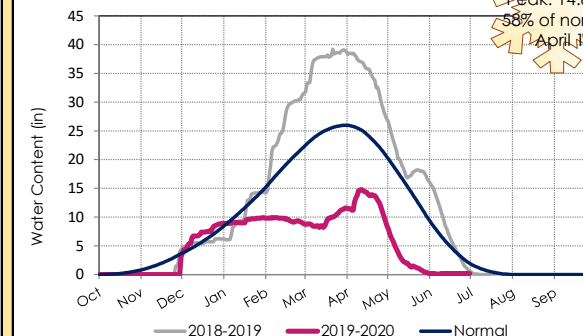
Capacity: 810 TAF

42 TAF less in storage than this time last year

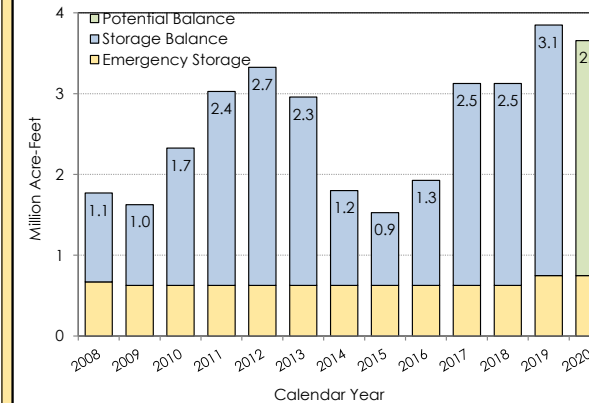


Southern Sierra Snowpack

Peak: 14.8 in
58% of normal April 1



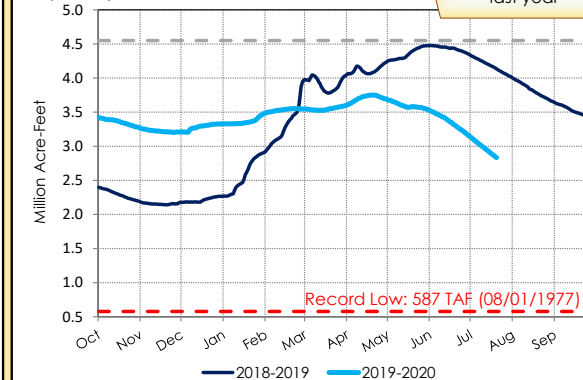
MWD Storage Reserve Levels



Lake Shasta Reservoir Storage

Capacity: 4.55 MAF

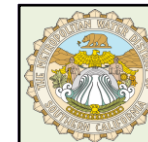
1.30 MAF less in storage than this time last year



This report is produced by the Water Resource Management Group and contains information from various federal, state, and local agencies. The Metropolitan Water District of Southern California cannot guarantee the accuracy or completeness of this information. Readers should refer to the relevant state, federal, and local agencies for additional or for the most up to date water supply information. Reservoirs, lakes, aqueducts, maps, watersheds, and all other visual representations on this report are not drawn to scale.

<http://www.mwdh2o.com/WSCR>

This report is best printed double sided on legal size paper (8.5" x 14") and folded in quarters. Questions? Email mferreira@mwdh2o.com



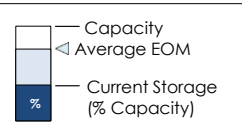
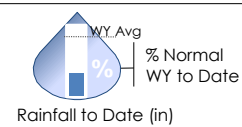
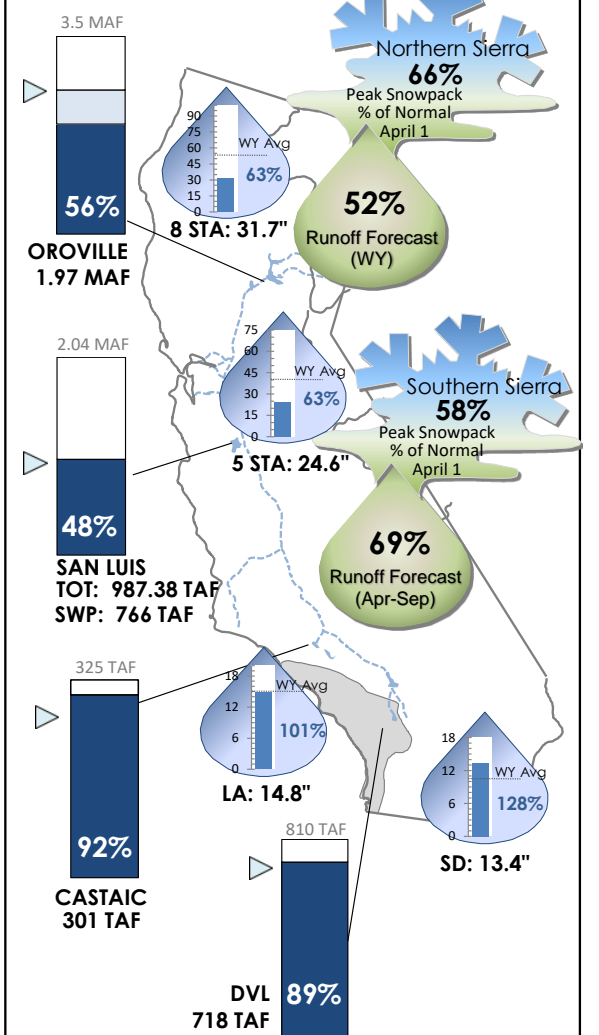
Water Supply Conditions Report

As of: 07/20/2020

2020 SWP Allocation

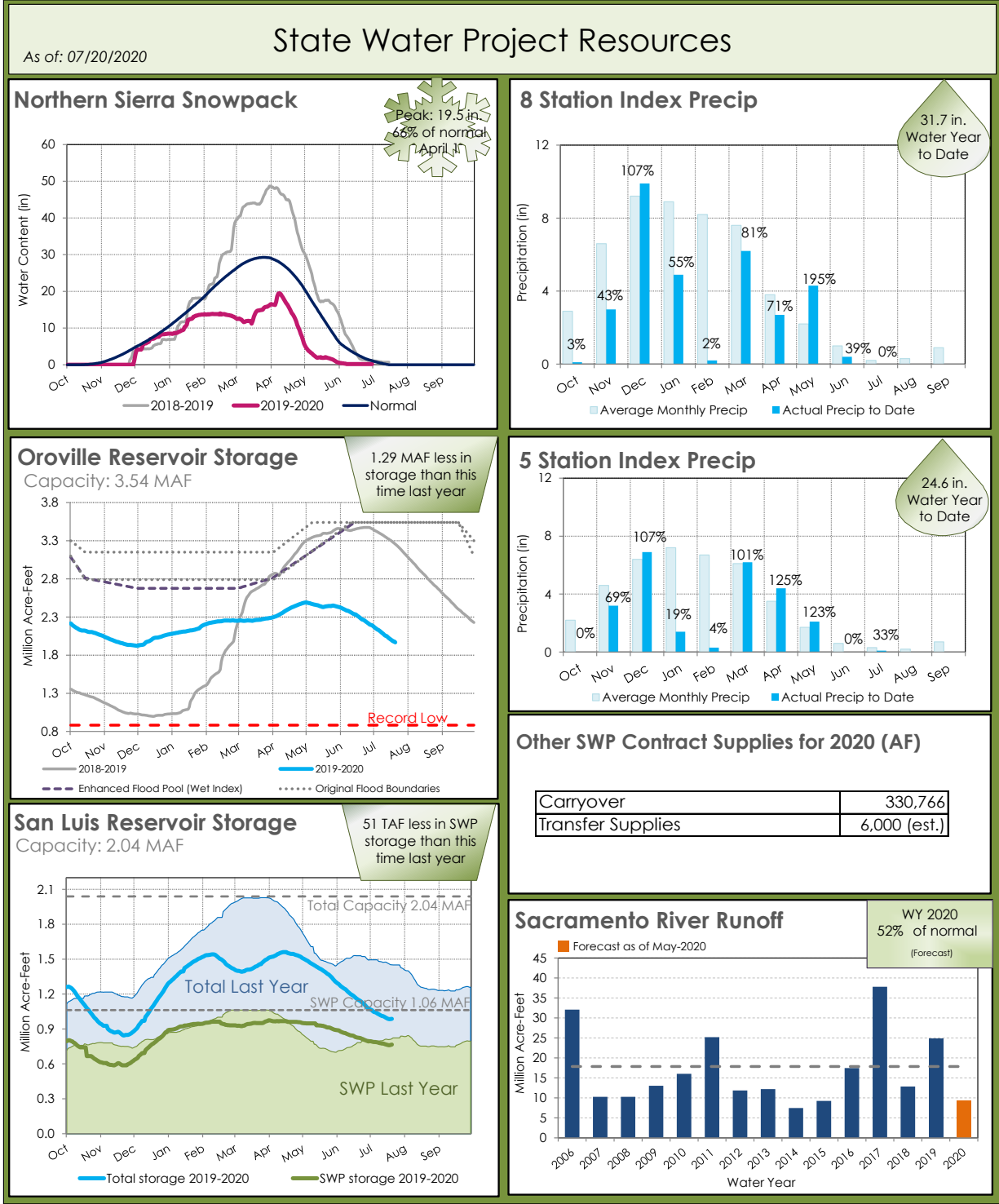
382,300 AF

20% of Table A



Flip Over for CRA Data

Turn page for more SWP Data



4. DISTRICT STAFF REPORT

D. CALLEGUAS MUNICIPAL WATER DISTRICT / METROPOLITAN WATER DISTRICT OF SOUTHERN CALIFORNIA UPDATE – An update on decisions and rulings by these agencies which may impact the District.

4. DISTRICT STAFF REPORT

E. UPDATE ON AVENUES OF PUBLIC OUTREACH

– How the District is reaching out to its customers concerning water conservation.

4. DISTRICT STAFF REPORT

F. BOARD LETTER TRACKER - UPDATE ON VENTURA COUNTY BOARD OF SUPERVISORS AGENDA ITEMS RELATED TO THE DISTRICT – A status report on what items District staff has recently presented, or may be presented, before the Ventura County Board of Supervisors.

- 9/1/2020 Receive and File CCR's – All Districts

4. DISTRICT STAFF REPORT

G. UPDATE ON ADVANCED METERING INFRASTRUCTURE (AMI) IMPLEMENTATION

- The AMI project is an integrated system of smart meters, communications networks, and data management systems that enables two-way communication between utilities and customers which is being implement within the District. The estimated cost to the District is \$53,000.

What is AMI

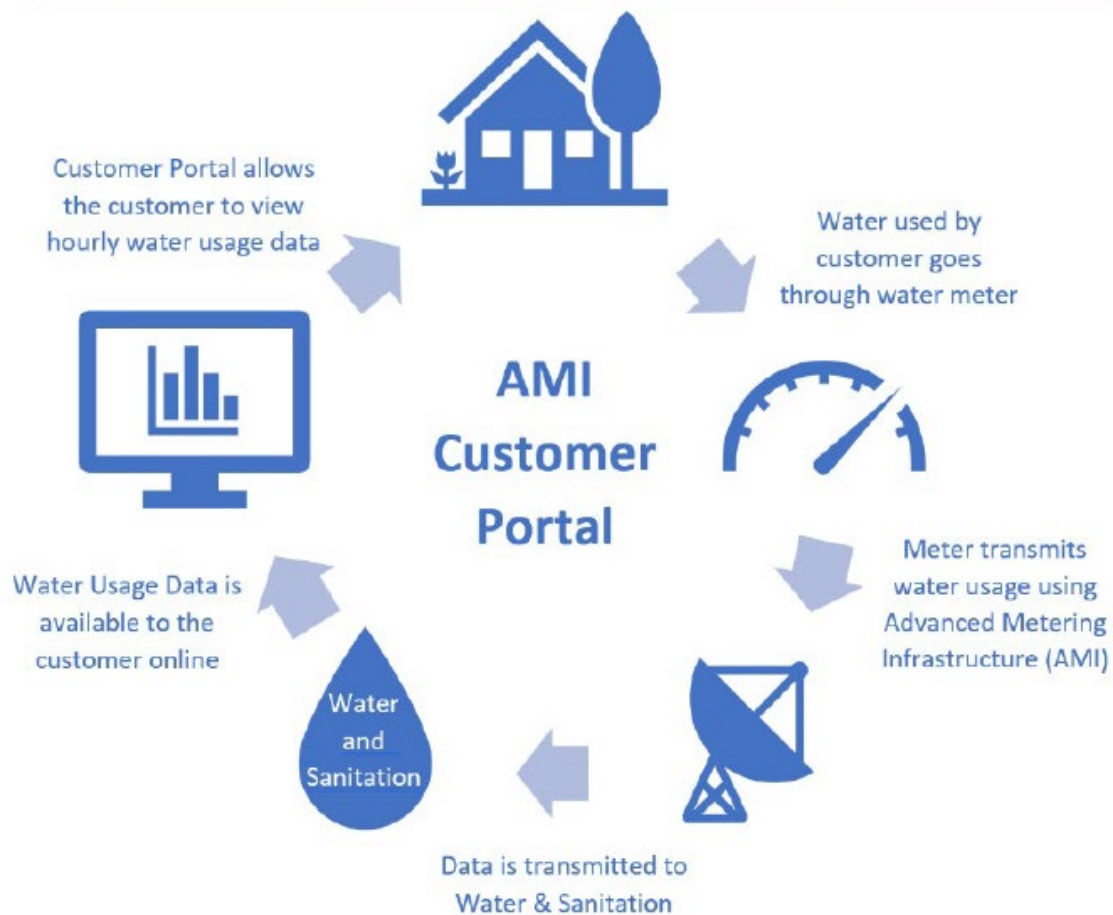
- An innovative smart meter that uses Advanced Metering Infrastructure (AMI) to provide hourly water usage data online via a customer portal to allow two-way communication between the water utility and customers

What is the customer portal?

- An application that enables customers to view their own usage, set personal alerts around their usage
- Daily, billing cycle, multi-day, and vacation alerts available
- Enables the utility to communicate messages/notifications to customers quickly

How does it work?

How does the AMI Customer Portal work?



How do you set up an account?

1. Go to <https://my-vcws.sensus-analytics.com>

2. Click on the link that says, "Need to set up an account?" then enter your email address and click "Get Started"
3. Follow the link sent to your email
4. Enter your name as it appears on the bill and your customer account number (enter without spaces or dashes)
5. For additional information see FAQs: <https://www.vcpublishworks.org/2019/09/09/ami-faqs/>

4. DISTRICT STAFF REPORT

H. DIRECTOR'S INFORMATIONAL ITEMS – Provides the opportunity for the Director to present items that are not within the subject matter of the District's Staff Report.

- COVID-19 Fees Waived Report
- WWD38 Development Report
- Hidden Valley Annexation

Director's Item - COVID-19
Fees Waived Report/ All
Districts

Row Labels	Count of C_CUSTOMER	Sum of Y_AMOUNT
01	5860	\$ (118,134.85)
Mar	921	\$ (18,475.38)
Apr	2841	\$ (50,998.36)
May	1807	\$ (33,864.32)
Jun	291	\$ (14,796.79)
16	11	\$ (140.00)
Mar	3	\$ (30.00)
Apr	4	\$ (50.00)
May	2	\$ (40.00)
Jun	2	\$ (20.00)
17	405	\$ (12,468.11)
Mar	96	\$ (2,606.21)
Apr	172	\$ (3,684.36)
May	137	\$ (6,177.54)
18	17	\$ (290.79)
Mar	6	\$ (119.31)
Apr	7	\$ (105.04)
Jun	4	\$ (66.44)
19	425	\$ (13,855.79)
Mar	79	\$ (2,447.06)
Apr	156	\$ (6,050.88)
May	190	\$ (5,357.85)
38	256	\$ (5,572.68)
Mar	61	\$ (1,464.42)
Apr	109	\$ (2,740.84)
May	85	\$ (1,277.42)
Jun	1	\$ (90.00)
Grand Total	6974	\$ (150,462.22)



Director's Item -
Development Report

QUARTERLY DEVELOPMENT REPORT

Jan-Mar 2020

Joseph Pope

Initial

Eric Keller

Initial

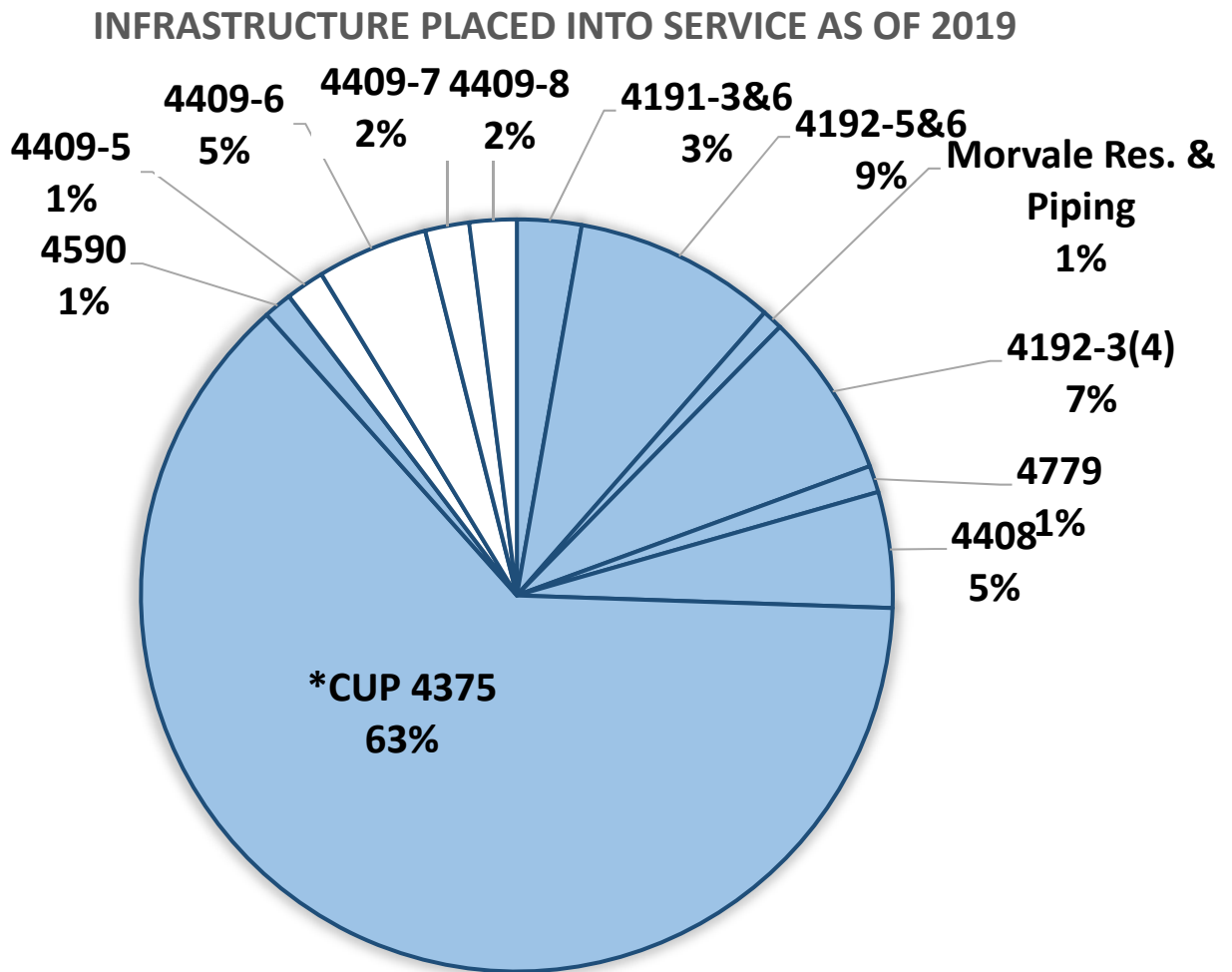
Kamran Iradjpanah

Initial

QUICK FACTS

Q1 - 2020

District 38

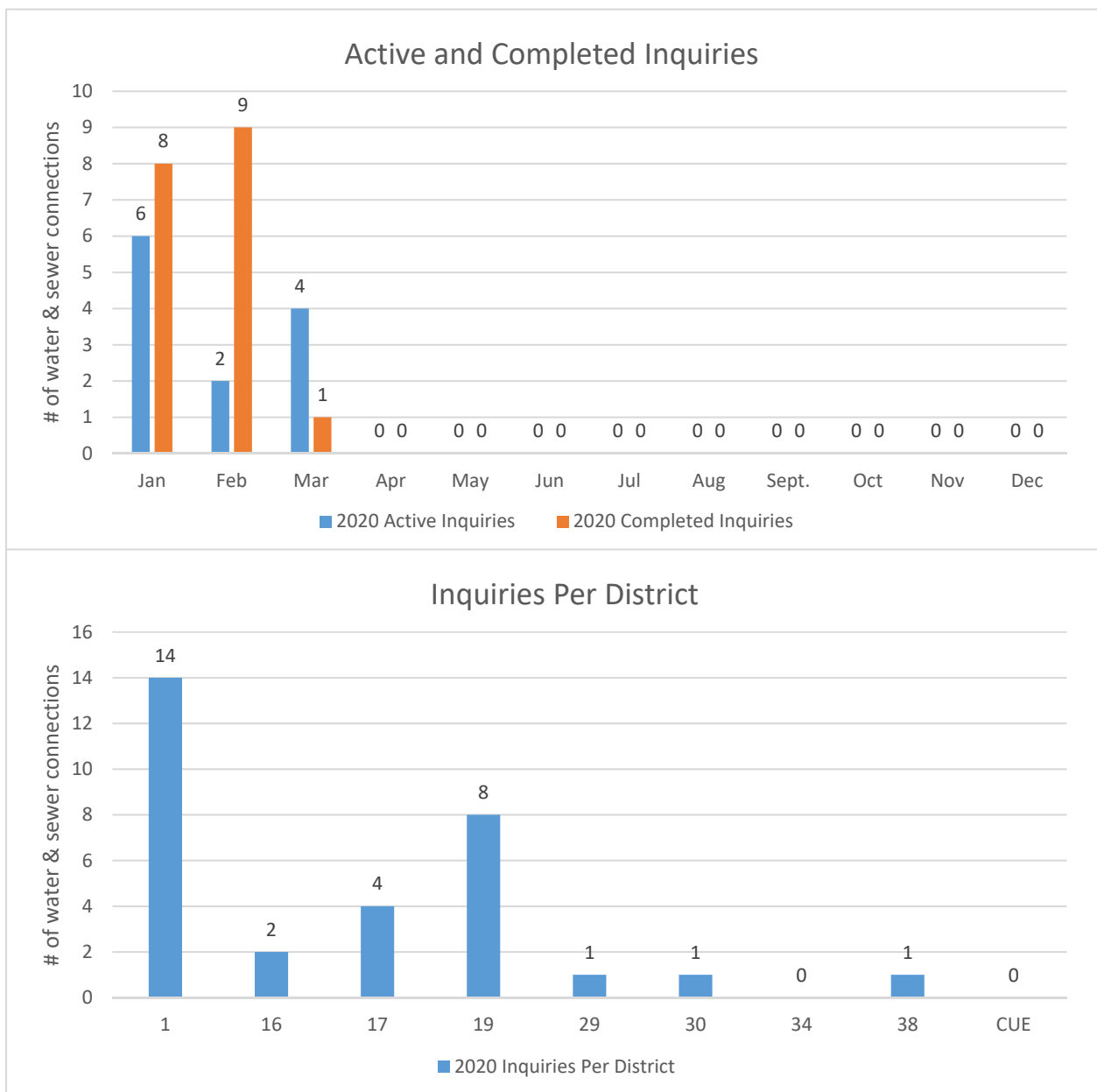


Percentage complete
90%

*The District owns 100% of the installed water lines, but there are still 12,260 feet of lines to install for Tracts 4409-5 through 4409-8.

INDIVIDUAL APPLICANTS AND INQUIRIES

- TOTAL OF 12 INQUIRIES REMAIN ACTIVE SINCE JANUARY
 - 18 INQUIRIES HAVE BEEN COMPLETED
- 37 PENDING PROJECT
 - 4 PROJECTS WILL RESULT IN CONTRACT TO INSTALLS
 - 33 PROJECTS WILL POTENTIALLY BECOME CONSTRUCTION PERMITS
- 1 CONSTRUCTION PERMITS ISSUED IN 2020
 - 1 CONSTRUCTION PERMIT COMPLETED WITH 2 MORE SOON TO FOLLOW
- 4 CONSTRUCTION PERMITS REMAIN ACTIVE WITH 4 TO BECOME ACTIVE



4. DISTRICT STAFF REPORT

H. DIRECTOR'S INFORMATIONAL ITEM –

- Hidden Valley Annexation

600 West Potrero Road

Murdock House
(already served by District No. 38)

692-0-010-05

Barns

Mehrabian House

692-0-010-08

Lake Sherwood Community

700 West Potrero Road

POTRERO

Hurst House

692-0-010-05

692-0-010-04

692-0-010-08

Lake Sherwood Community

714 West Potrero Road

Barns

Margulies House

692-0-010-03

Lake Sherwood Community

Lake Sherwood Community

5. COMMITTEE MEMBER'S COMMENTS/FUTURE AGENDA ITEMS

6. ADJOURNMENT

***Next regular scheduled WWD38 CAC meeting:
October 14th, 2020**