

Central Services
Joan Araujo, Director

Engineering Services
Christopher Cooper, Director

Transportation
David Fleisch, Director

Water & Sanitation
Joseph Pope, Director

Watershed Protection
Glenn Shephard, Director

Representing: Ventura County Waterworks District Nos. 1, 16, 17, 19, and 38
County Service Area Nos. 29, 30, and 34

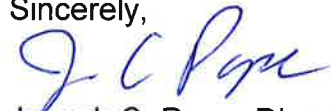
April 9, 2020

**NOTICE OF A MEETING OF THE
VENTURA COUNTY WATERWORKS DISTRICT NO. 19
CITIZENS' ADVISORY COMMITTEE**

NOTICE IS HEREBY GIVEN that a meeting of the Ventura County Waterworks District No. 19 Citizens' Advisory Committee will be held **Thursday, April 16, 2020 from 3:30 p.m.** via teleconference. To join the teleconference meeting please follow the provided steps – At the specific time (3:30 p.m.) dial the reservation-less number (855)678-1883, when prompted enter the conference code as shown followed by #: 227-538-8476#

Advisory Committee Members: Please contact the District Office by telephone at (805-378-3005), or by email at wspc@ventura.org, no later than April 15, if you are unable to participate on the call.

Sincerely,



Joseph C. Pope, Director
Water and Sanitation Department

AGENDA OF MEETING

1. CALL TO ORDER
2. APPROVAL OF THE MINUTES OF THE DECEMBER 19, 2019 MEETING MINUTES AND FEBRUARY 28, 2020 SPECIAL MEETING MINUTES
3. PUBLIC COMMENTS - Members of the public may address the Citizens' Advisory Committee on items of interest to the public that are within the subject matter jurisdiction of the Committee but do not appear on the agenda. With respect to agenda items, the public will be given an opportunity to address the Committee when the item is reached in the meeting.



4. COMMITTEE MEMBER'S COMMENTS - Members of the Citizens' Advisory Committee may address the meeting with information or observations relevant to the operation of District 19 but do not appear on the Agenda.
5. DISTRICT STAFF REPORT
 - A. FINANCIAL REVIEW
 1. Update on the current financial status of District 19 including:
 - a. Cash Flow Analysis sheet showing revenue and expense items
 - b. Acquisition & Replacement Fund sheet showing sources and uses of funds
 - c. Financial Status Report for Operations and Maintenance
 2. Report from the CAC Financial Subcommittee
 3. Financial projections and budget review
 - B. CAPITAL PROJECTS REVIEW
 1. Progress Report for Active Capital Projects with updated timelines
 2. Financial Status Report for Capital Projects
 - C. STATE OF WATER DISTRICT 19 INFRASTRUCTURE
 1. Recent or in progress repairs
 2. Upgrades or improvements planned
 - D. WATER FACTS
 1. Water Supply
 - a. Updated District 19 Water Production and Sales Reports
 - b. Status of water supply available through State projects
 2. Water Quality
 - a. Resolution of water quality complaints from District customers
 - b. Update on pumped groundwater and delivered potable water quality
 3. Water Costs
 - a. Cost of water purchased from Calleguas Municipal Water District
 - b. Groundwater allocation from Fox Canyon GMA
 - c. Litigation status to secure pumping allocation (*FCGMA V. LPVWRC*)
 - E. ADMINISTRATIVE UPDATE – An update on issues related to administration of the District including billing, charges, fees, programs, etc.
 1. Miscellaneous Fees Board Letter 5/5/2020
 2. Well 2 Financial Planning Committee Report to Board 5/5/2020



- F. DIRECTOR'S INFORMATIONAL ITEMS – Provides the opportunity for the Director to present items that are not within the subject matter of the District's Staff Report
- 6. AVENUES OF PUBLIC OUTREACH – An update on how the District is reaching out to its customers concerning water conservation.
- 7. FUTURE AGENDA ITEMS
- 8. ADJOURNMENT

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT CAYTLYN CAYLOR AT (805) 378-3005.



REVISED Draft

**CITIZENS' ADVISORY COMMITTEE
VENTURA COUNTY WATERWORKS DISTRICT NO. 19
MINUTES OF THE DECEMBER 19, 2019 MEETING**

COMMITTEE MEMBERS IN ATTENDANCE: Diana Enos, David Hutter, Lynette Buchanan-Roth, Kirby Thomas, and Kathy Janowski

COMMITTEE MEMBERS ABSENT: None

COMMITTEE MEMBER VACANCY: None

STAFF: Joseph Pope, Director
Eric Keller, Operations and Maintenance Deputy Director
Kamran Iradjpanah, Engineering Manager
Caytlyn Caylor, Management Assistant III
Dave Hazen, Water Superintendent
Sean Hanley, Water Supervisor

GUESTS: Walt Brand, Brett Tibbitts, and Jerry Wall

* * *

1. CALL TO ORDER

The meeting was called to order at 3:34 p.m.

2. APPROVAL OF THE MINUTES OF THE SEPTEMBER 20th SPECIAL MEETING
AND OCTOBER 17th, 2019 REGULAR MEETING

- Both meeting minutes were approved as provided by Staff

3. PUBLIC COMMENTS

No Public comments addressed

4. ACTION ITEM – Nominate and Elect Chair and Vice Chair of the Citizen Advisory Committee for the Waterworks District 19

- I. Lynette Buchanan-Roth nominated as Chair
- II. David Hutter nominated as Vice Chair

5.

A. CAPITAL PROJECTS REPORT

Well No. 2 Iron and Manganese Treatment Facility

- Well # 2 received Government funding for \$2.65 million
- Estimated time for finalization 210 days (2 fiscal years)
- Finalizing project plans and specs to move forward

B. WATER QUALITY REPORT

- (1) Pressure Complaint
 - Low pressure caused by sheered hydrant. It was shut down and the pressure returned to normal
- (1) Discoloration Complaint
 - Water Discoloration-Hydrant North of Donlon Road property had high color. Line has been flushed customer will be notified so that they may flush out their water heater

C. WATER SUPPLY CONDITIONS

Conditions remain healthy

D. FOX CANYON GROUNDWATER MANAGEMENT AGENCY (GMA) / LAS POSAS USERS GROUP (LPUG) UPDATE

- Allocation for District 19 is 1,844 acres/year we can pump without penalty.

Mr. Pope informed the committee that he has not attended a LPUG meeting. Instead took this time to speak on settlement agreement.

- The settlement agreement sets our pumping allocation to 12.3% of the “safe yield” of groundwater basin. Court date set for April.

E. CALLEGUAS MUNICIPAL WATER DISTRICT (CALLEGUAS)/ METROPOLITAN WATER DISTRICT OF SOUTHERN CALIFORNIA (METROPOLITAN) UPDATE

No updates given at the time of meeting

F. AVENUES OF PUBLIC OUTREACH

Mr. Pope proposed to hold an open house/ public meeting to educate and discuss questions amongst the rest of the community such as: “What are the challenges?”, “What are we doing to meet challenges?”, and “Here’s what we can do.”

G. ADMINISTRATIVE UPDATE

No updates at time of CAC meeting

H. BOARD LETTER TRACKER: AN UPDATE ON VENTURA COUNTY BOARD OF SUPERVISORS AGENDA ITEMS RELATED TO THE DISTRICT

Mr. Pope stated no new updates that directly affect this district

I. BUDGET AND FINANCIAL REVIEW

- 1.3 million estimates on our O and M labor-seemed too high. A budgeted amount from prior numbers seemed more accurate.
- Water purchases from Calleguas estimated projection was 1.265 million by the end of year-we have only spent 208,000 so far.

J. DIRECTOR'S INFORMATIONAL ITEMS
None

6. COMMITTEE MEMBERS' COMMENTS/FUTURE AGENDA ITEMS

Future Agenda Items–

- Meter replacements
- USDA Pipe replacement
- Zone 538

7. ADJOURNMENT - The meeting adjourned at 5:28 p.m.

Draft

**CITIZENS' ADVISORY COMMITTEE
VENTURA COUNTY WATERWORKS DISTRICT NO. 19
MINUTES OF THE FEBRUARY 28, 2020 SPECIAL MEETING**

COMMITTEE MEMBERS IN ATTENDANCE: David Hutter, Lynette Buchanan-Roth, Kirby Thomas, and Kathy Janowski

COMMITTEE MEMBERS ABSENT: Diana Enos

COMMITTEE MEMBER VACANCY: None

STAFF: Jeff Pratt, Agency Director
Joseph Pope, Director
Eric Keller, Operations and Maintenance Deputy Director
Dave Hazen, Water Superintendent
Sandy Harrison, Staff Services Specialist II
Caytlyn Caylor, Management Assistant III

GUESTS: Brenny Coates, Dana & Brett Tibbitts, Walt Janowski, Terry Wall, John Nisbet, Jorge Reyes

* * *

1. CALL TO ORDER

The meeting was called to order at 3:32 p.m.

2. APPROVAL OF THE MINUTES OF THE DECEMBER 19, 2019 MEETING

- The CAC members requested additional details to be added to the December meeting minutes and did not approve the minutes as presented
- Approval of the minutes from December 19, 2019 – postponed until next WWD19 CAC meeting

3. PUBLIC COMMENTS

Brett Tibbitts – questioned Mr. Pope on what the Financial Planning Committee is, as he was unable to find information on who/what the Planning Committee entailed. Mr. Pope answered that he will discuss the Financial Planning Committee under Capital Projects.

5.

A. CAPITAL PROJECTS REPORT

Well No. 2 Iron and Manganese Treatment Facility

- Mr. Pope commented that he was requested to present the Well No. 2 financial information to the Financial Planning Committee (FPC) at the County and was informed from the FPC that the

District 19 could not move forward with the Well No.2 project due to insufficient revenue. The FPC is responsible for giving the Board of Supervisors their recommendation on moving forward with any Capital Projects.

B. WATER QUALITY REPORT

- (2) Pressure Complaints and (1) Odor
 - (1) Odor Complaint – Water Staff pulled sample from the hydrant nearest to the house, sample had slight color which is typical of water in the area but no odor. The staff member informed the customer the smell is likely coming from the drain/septic system
- (2) Pressure Complaints
 - 1 – Customers pressure regulator is malfunctioning. Staff informed the customer and provided him with a customer hand valve
 - 2 – Customer noticed that the pressure would randomly fluctuate. Informed the customer that the fluctuation could be from the demand on the system and the department would double check to ensure the pressure reducing stations are operating properly

C. WATER SUPPLY CONDITIONS

Conditions remain healthy with the North Sierra snow pack at 47% that is normal for the time of year

D. FOX CANYON GROUNDWATER MANAGEMENT AGENCY (GMA) / LAS POSAS USERS GROUP (LPUG) UPDATE

- Mr. Pope did not attend the latest LPUG Meeting due to schedule meeting conflict

E. CALLEGUAS MUNICIPAL WATER DISTRICT (CALLEGUAS)/ METROPOLITAN WATER DISTRICT OF SOUTHERN CALIFORNIA (METROPOLITAN) UPDATE

- No updates given at the time of meeting

F. AVENUES OF PUBLIC OUTREACH

- Mr. Pope is proposing to hold an “open house/ meet your Water staff” type meeting. This will be an open type format with staff from all the water departments available to answer any questions or concerns.

G. ADMINISTRATIVE UPDATE

The Committee had questions regarding the new Lien process that was passed by the Board of Supervisors. Mr. Pope informed the Committee/public of the FAQs that were posted on the website.

H. BOARD LETTER TRACKER: AN UPDATE ON VENTURA COUNTY BOARD OF SUPERVISORS AGENDA ITEMS RELATED TO THE DISTRICT

Mr. Pope stated no new updates that directly affect this district

I. BUDGET AND FINANCIAL REVIEW

- 1.3 million estimates on our O and M labor-seemed too high. A budgeted amount from prior numbers seemed more accurate.
- Water purchases from Calleguas estimated projection was 1.265 million by the end of year-we have only spent 208,000 so far.

J. DIRECTOR'S INFORMATIONAL ITEMS

- Mr. Pope discussed the
 - sanitary survey
 - Water efficiency legislation
 - And the Districts pipe age, that the department has installed 25% new pipes since 1980

6. COMMITTEE MEMBERS' COMMENTS/FUTURE AGENDA ITEMS

Committee Member Comments –

Ms. Lynette Buchan-Roth spoke at the beginning of the meeting to brief the public on what the Citizens Advisory Committee (CAC) roles are, that the Committee is there to help bridge the gap between the County and residents of Somis. She expressed frustrations on the continued lack of effort received since the County took control of Waterworks District 19 Somis. Her main concern was for the Districts Capital Projects and lack of seeing progress or projects completed. Ms. Buchan-Roth reiterated that the CAC Members request financial reports based off actuals and not projections. She would like to see reports on funding options to fund Capital Projects for the District.

Mr. Dave Hutter would like to see a new report (graph) on water rates based on smaller increments (3%-9%) scale

Ms. Kathy Janowski mentioned that she would like to be provided additional financial reports that aren't being covered/discussed at the meetings.

Committee Member Lynette proposed to create a "Financial Subcommittee" to discuss and breakdown the Districts Financial reports to give the Committee better input from a Committee Members perspective.

- Motion proposed by Lynette
- Seconded by Dave Hutter
- Financial Subcommittee Members are Kathy Janowski and Dave Hutter

Ms. Kathy Janowski proposed to hold a Special CAC meeting in the month of March to better discuss Financial reports and grant/loan opportunities. The regular scheduled WWD19 CAC is scheduled in April.

Future Agenda Items–

- Ms. Buchan-Roth would like the agenda format revised and proposed to provide which items should be discussed before the agenda be posted. The requested format/ items would need to be reviewed and approved by Mr. Pope.
- A report on allocation of cost

7. ADJOURNMENT - The meeting adjourned at 5:24 p.m.

Current Period Activities -
As of AP09 - 03/30/2020

Current Period Activities -
As of AP09 - 03/30/2020

			FY15	FY16	FY17	FY18	FY19	FY20			
			ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ADJUSTED		FY20 YR-END	
53	Acquisition&Replacement Fund							BUDGET	FY20 ACTUAL	PROJECTION	
54	Beginning Balances		\$0	\$0	\$386,785	\$642,638	\$825,989	\$997,745	\$997,745	\$997,745	
55											
56	Capital Sources of Funds										
57	Interest Earnings	8911	\$2,000	\$4,713	\$6,809	\$15,000	\$25,012	\$26,800	\$7,368	\$26,800	
58	Capital Impr Charges	9615	\$6,000	\$2,395	\$44,000	\$6,000	\$22,762	\$8,000	\$6,000	\$8,000	
59	Loan Proceed	9841 (USDA Loan)	\$1,018,160	\$300,430	\$0	\$0	\$0	\$4,925,000	\$0	\$0	
60	Other Revenue-Misc	9790	\$527,400	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
61	Gain/Loss Revenue Capital Asset	9822		(\$5,340)	\$0	\$0					
62	Depreciation Expense	3611 CY Funded	\$127,300	\$271,622	\$340,961	\$341,451	\$341,451	\$341,400	\$257,025	\$341,400	
63	Total - Capital Sources of Funds		\$1,680,860	\$573,820	\$391,770	\$362,451	\$389,226	\$5,301,200	\$270,393	\$376,200	
64											
65	Capital Uses of Funds										
66	Water System Replacement & Construction Projects:										
67	Misc Water System Improvement	2112	\$156,700	\$84,052	\$104,018	\$8,500	\$26,076	\$388,694	\$31,017	\$357,800	
68	General System Improvement	4112	\$6,700	\$3	\$0	\$0	(\$0)	\$70,000	\$88,451	\$0	
69	Well#4 Treatment Fac Repl	4112	\$30,300	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
70	Well 2 Treatment Facility	4112		\$1,510	\$0	\$128,500	\$119,930	\$0	\$39,260	\$143,895	
71	Well#2 Treatment Facility	4114			\$0	\$0	\$0	\$0	\$0	\$0	
72	Pipe Replacement at Caltrans	4112			\$0	\$0	\$0	\$0	\$0	\$0	
73	NewCalleguasWtrTrnout	4112	\$1,300	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
74	Sand Canyon Waterline & BPS	4112	\$504,200	\$6,480	\$0	\$0	\$0	\$71,946	\$0	\$0	
75	Pipe Replacement Caltrans ROW	4114	\$914,200	\$0	\$0	\$0	\$0	\$1,300,000	\$3,216	\$3,216	
76	Pipe Replacement Caltrans	4114	\$100	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
77	Well 3 Replacement	4114		\$0	\$0	\$0	\$0	\$0	\$0	\$0	
	Bradley Rd Turnout	4114		\$0	\$0	\$0	\$0	\$115,000	\$0	\$50,000	
78	538 Reservoir Replacement	4112		\$0	\$0	\$22,500	\$44,909	\$3,766,230	\$7,927	\$93,883	
79	538 Transmission Replacement	4112		\$0	\$0	\$9,300	\$11,786	\$0	\$1,929	\$3,557	
80	Water Construction Project	4114		\$2,490	\$0	\$0	\$0	\$0	\$0	\$0	
81	Total Syst. Replc & Construc Proj.		\$1,613,500	\$94,535	\$104,018	\$168,800	\$202,701	\$5,711,870	\$171,800	\$652,350	
82	Misc Expense			\$0	\$0	\$0	\$0	\$0	\$0	\$0	
83	System Maint, Repairs & Replc.			\$0	\$0	\$0	\$0	\$0	\$0	\$0	
84	Engineering Services	2204		\$31,800	\$31,900	\$10,300	\$9,900	\$6,400	\$0	\$6,400	
85	Other Equipment	4601		\$0	\$0	\$0	\$0	\$3,000	\$0	\$3,000	
86	Contributions-ISF & Other Funds	5111		\$0	\$0	\$0	\$0	\$0	\$0	\$0	
87	Prior Year CAFR Adjustments	ACO									
88	Total - Capital Uses of Funds		\$1,613,500	\$126,335	\$135,918	\$179,100	\$212,601	\$5,721,270	\$171,800	\$661,750	
89	Net Cash Balance		\$67,360	\$447,485	\$255,852	\$183,351	\$176,625	(\$420,070)	\$98,593	(\$285,550)	
90	Transfer to/fr O&M / Rate Stabilization Fund		(\$67,360)	\$0	\$0	\$0	(\$4,869)	(\$366,585)	(\$519,533)	(\$199,525)	
91	CAFR Adjustments	ACO		(\$60,700)							
92	Ending Capital Fund Balance Reserve		\$0	\$386,785	\$642,638	\$825,989	\$997,745	\$211,090	\$576,805	\$512,669	

WATERWORKS DISTRICT NO. 19 - WATER
OPERATIONS AND MAINTENANCE
FINANCIAL STATUS REPORT

	Current Period Activities to AP09 Ended 03/31/20						
		A	B	B	C	D	E
		ACTUAL	ADOPTED BUDGET	ADJUSTED BUDGET	CURRENT	% of	Yr-End
	DESCRIPTION	FY 19	FY 20	FY 20	ACTUAL	Act vs Bud	Projection
1	EXPENDITURES					c/b	
2	System Maint. Repairs & Replac.	528.8	309.1	326.1	171.1	0.5	225.5
3	Pipes, Fitting, Valves & Other Maint. Supp	177.1	136.0	136.0	96.0	70.6%	104.4
4	Maintenance Contract	349.7	173.1	190.1	75.1	39.5%	121.1
5	Other Maintenance	2.0	-	0.0	0.0		0.0
6	Special Technical Services	2.8	79.0	83.0	2.6	0.0	16.6
7	Reservoir & Well Insp	-	-	0.0	0.0		0.0
8	Design & Print CCR Rpt and Others	-	34.0	34.0	0.0	0.0%	5.0
9	Urban Water MGMT Plan & Master Plan Updates	-	25.0	25.0	0.0	0.0%	0.0
10	SCADA Reporting	-	20.0	20.0	0.0	0.0%	5.0
11	Software Maintenance	2.8	-	0.0	2.6		2.6
12	Consultant - Rate Study	-	-	4.0	0.0	0.0%	4.0
13	O&M Labor Charges	922.4	1,066.2	1,066.2	991.6	93.0%	1169.8
14	State Permit/Fees	17.8	12.0	12.0	14.6	121.9%	14.6
15	Mgmt /Admin./ Eng. Svcs	128.0	116.6	116.6	91.6	78.5%	116.6
16	Legal Cost	94.2	66.0	66.0	86.1	130.5%	116.0
17	Water Analysis	7.8	14.0	14.0	3.9	28.0%	10.5
18	Cross Connection Fees	5.3	5.2	5.2	4.1	79.6%	5.3
19	Groundwater Extraction	19.7	18.4	18.4	0.0	0.0%	18.4
20	Water Purchase	916.9	1,326.7	1,326.7	313.3	23.6%	622.5
21	Water System Power	434.9	550.5	550.5	355.6	64.6%	502.1
22	Water Maintenance Supply	-	-	0.0	0.0		0.0
23	Conservation Program	-	5.0	5.0	0.0	0.0%	5.0
24	Meter Replacement & Change Outs	54.8	109.0	109.0	108.3	99.4%	108.3
25	Phone/Supplies/Bad Deb/Misc	48.1	52.3	52.7	60.7	115.3%	73.9
26	Indirect Cost Recovery	14.6	18.6	18.6	9.3	50.0%	18.6
27	Other Loan Pymts-Principal	70.0	72.0	72.0	72.0	100.0%	72.0
28	Other Loan Pymts-Interest	91.1	88.9	88.9	37.6	42.3%	88.9
29	Depreciation Expense	341.5	341.4	341.4	257.0	75.3%	341.4
30	Right of Way Easements Purchase	-	-	0.0	0.0		0.0
31	Right of Way Easements Temporary	-	-	0.0	0.3		0.3
32	Contribution - ISF	16.2	10.1	10.1	0.0	0.0%	10.1
33	Debt & Capital Reserve Contributions	0.0	51.7	51.7	51.7	100.0%	51.7
34	TOTAL EXPENDITURES	3,714.9514	4,312.7	4,334.2	2,631.5	60.7%	3,588.2
35	REVENUES						
36							
37	Interest Earnings	-	-	0.0	0.0		0.0
38	Federal & State Disaster	-	-	0.0	0.0		0.0
39	State Aid - SB90	0.0	0.0	0.0	0.0		0.0
40	Meter Sales & Install/Line Ext. Fee	2.7	0.8	0.8	0.5	66.3%	0.8
41	Planning/Engr Svc Fee	-	0.2	0.2	-0.1	-62.5%	0.2
42	Permit Fees	0.6	-	0.0	0.0		0.6
43	Water Sales	3,343.2	3,895.9	3,895.9	2,068.0	53.1%	3,331.9
44	Other revenue - misc.	68.3	70.7	70.7	43.6	61.6%	55.2
45	Gain/Loss Revenue Capital Asset	-	-	0.0	0.0		0.0
46	TOTAL REVENUES	3,414.8241	3,967.6	3,967.6	2,111.9	53.2%	3,388.7
47	NET OF OPERATION	(300.13)	(345.1)	(366.6)	(519.5)		(199.53)
48	O&M Fund Balance Reserve:						
49	Beginning Fund Balance	295.26		0.00	\$0.00		\$0.00
50	Net of Operation	(300.13)		(366.59)	(519.53)		(199.53)
51	Transfer To/Fr Capital Fund	4.87		365.58	345.68		199.53
52	O&M Fund Balance Reserve:	\$0.00	\$0.00	(\$1.00)	(\$173.85)	\$0.00	\$0.00
53	Required O&M Fund Reserve: 25% of Exp.	\$928.74	\$1,078.18	\$1,083.54	\$657.87		\$897.06
54	O&M FBR vs Targeted Reserve	alert	alert	alert	alert	ok	alert

WATERWORKS DISTRICT NO. 19 - WATER
CAPITAL PROJECTS
FINANCIAL STATUS REPORT

	Current Period Activities to AP09 Ended 03/31/20								
		A	B	C	D	E	F	G	H
		ACTUAL	ADOPTED BUDGET	ADJUSTED BUDGET	CURRENT PERIOD FY 20			% of	Yr-End
	DESCRIPTION	FY 19	FY 20	FY 20	EXP/REV	ENC	TOTAL	Act/Bud	Projection
1	<u>NON CAPITALIZED EXPENDITURES:</u>							d/c	
2	General System Improvement	0.0	133.0	133.0	29.4	334.4	363.8	22.1%	0.0
3	SCADA Improvements	3.5	15.0	15.6	0.6	0.0	0.6	3.6%	2.6
4	Well Repairs/Replacement	22.6	35.0	45.1	1.1	0.0	1.1	2.3%	1.1
5	Greentree Res #2 Re-coat & Repair	0.0	90.0	90.0	0.0	0.0	0.0	0.0%	354.2
6	Other Reservoir Repairs	0.0	105.0	105.0	0.0	0.0	0.0	0.0%	0.0
7	Engineering Services	9.9	6.4	6.4	0.0	0.0	0.0	0.0%	6.4
8	Sub-Total Non Capitalized Expenditures	36.0	384.4	395.1	31.0	334.4	365.4	8.1%	364.2
9	<u>WATER SYSTEM IMPROVEMENT:</u>								
10	General System Improvement	0.0	70.0	70.0	88.5	0.0	88.5	126.4%	0.0
11	Well 2 Treatment Facility	119.9	0.0	0.0	39.3	0.0	39.3	0.0%	143.9
12	Sand Canyon Waterline & BPS	0.0	0.0	71.9	0.0	0.0	0.0	0.0%	0.0
13	Pipe Replacement Caltrans ROW	0.0	1,300.0	1,300.0	3.2	0.0	3.2	0.2%	3.2
14	538 Reservoir Replacement	44.9	3,625.0	3,766.2	7.9	0.0	7.9	0.2%	93.9
15	538 Transmission Replacement	11.8	0.0	0.0	1.9	0.0	1.9		3.6
16	Sub-Total Water System Improvement	176.6	4,995.0	5,208.2	140.8	0.0	140.8	2.8%	244.6
17	<u>WATER CONSTRUCTION PROJECT</u>								
18	Well#2 Treatment Facility	0.0	0.0	0.0	0.0	0.0	0.0	0.0%	0.0
19	Bradley Rd Turnout	0.0	115.0	115.0	0.0	0.0	0.0	0.0%	50.0
20	Pipe Replacement at Caltrans	0.0	0.0	0.0	0.0	0.0	0.0	0.0%	0.0
21	Sub-Total Water Water Construcrtion Project	0.0	115.0	115.0	0.0	0.0	0.0	0.0%	50.0
22	Other Equipment	0.0	3.0	3.0	0.0	0.0	0.0	0.0%	3.0
23	Total Expenditures	212.6	5,497.4	5,721.3	171.8	334.4	506.2	3.1%	661.8
24	REVENUES								
25	Interest Earnings	25.0	26.8	26.8	7.4	0.0	7.4	27.5%	26.8
26	Capital Impr Charges	22.8	8.0	8.0	6.0	0.0	6.0	75.0%	8.0
27	Loan Proceed	0.0	4,925.0	4,925.0	0.0	0.0	0.0	0.0%	0.0
28	Other Revenue-Misc	0.0	0.0	0.0	0.0	0.0	0.0	0.0%	0.0
29	Total Revenues	47.8	4,959.8	4,959.8	13.4	0.0	13.4	0.3%	34.8
30	Net of Operation	(164.8)	(537.6)	(761.5)	(158.4)	(334.4)	(492.8)		(627.0)
31	Beginning Capital Fund Balance	826.0	997.8	997.8	997.8		997.8		997.8
32	Prior Year CAFR Adjustments								0.0
33	Transfer To/Fr Capital Fund	(4.9)							(199.5)
34	Depreciation Expense	341.5	341.4	341.4	257.0		257.0		341.4
35	Ending Capital Fund Balance Reserve	997.8	801.6	577.7	1,096.3		761.9		512.7
36									
37									
38		SUMMARY OF CAPITAL FUND BALANCE				Capital	Funded	Total	
39						Acq Fund	Depr Fund	Cap Fund	
40				Beginning Fund Balance		325.1	672.7	997.8	
41				Revenue & Depreciation		34.8	341.4	376.2	
43				Expenditure & Encumbrances		(297.6)	(364.2)	(661.8)	
44				Ending Fund Balance		62.3	450.4	512.7	

March 2020

ACTIVE CAPITAL PROJECTS REPORT – WATER AND SANITATION DEPARTMENT

2		District No. 19 Well No. 2 Iron and Manganese facility WS239898	<u>John Jacobson</u> K. Panah/ M. Segui MBI; Padre & Assoc.; Oakridge	06/19	05/20	9/20	8/21	99/0	<ul style="list-style-type: none"> • Project Award pending funding approval • 7/2019- Advertising project. • 6/2019- Obtained State budget appropriation to fund project. Finalizing project plans and specs. package for approval. Obtaining temporary construction easement from adjacent property owners. • 3/2019- Prepared and submitted memo and supporting documents to the Financial Planning Committee, scheduled FPC meeting for borrowing from COV Revolving Credit Agreement fund. • 1/2019- Met with CEO Analyst for borrowing from COV General Fund Loan, preparing the supporting documents for the Finance Committee and BOS meetings • 11/2018- Completed 100% plans and specs and
2		District No. 19 538 Pressure Zone 1.0 MG Reservoir & 1,100 LF 12-inch Transmission Line Replacement WS239906 & WS239907	<u>Brian D'Anna/</u> K. Panah/ M. Segui <u>KJ Consultant,</u> <u>Inc.</u>	03/21	6/21	7/21	6/22	0/0	<ul style="list-style-type: none"> • ESD is working on the right of way and permitting requirements. • 6/2019- Surveyed existing ROW and staked existing pipeline across Arroyo Las Posas; KJ consultant performing preliminary engineering design. • 3/2019- KJ Consultant contract for CEQA and 30% design services approved by PWA Director, issued Notice to Proceed to KJ. • 1/2019- KJ Consultant contract for CEQA and 30%
2		District No. 19 Pipe Replacement @ CalTrans R/W WS239904	<u>K. Panah/</u> <u>M. Segui</u> Padre & Assoc.; AECOM	05/22	8/23	11/23	10/24	90/0	<ul style="list-style-type: none"> • 6/2019 – Investigating County financing options: revolving Credit Agreement. • 1/2015 – Project is on hold pending District 19 financial planning. • 3/2014 - AECOM submitted 95% plans to all review Agencies including Cal Trans, Calleguas MWD, VCWPD, and WWD#19.

WATER PRODUCTION REPORT (AF)

VCWWD #19

Mar-20

Allocations (AF)		USED	Available	
GMA	1,844.149	254.7	86.2%	2020
TEA (1/1-6/30/19)	922.075	254.7	72.4%	667.405
TEA (7/1-12/31/19)	922.075	0.0	100.0%	922.075
TIER I	957.2	34.4	922.8	922.8
TIER II		0.0		

LOCAL

	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	LOCAL		
JAN	113.0	86.4	102.4	172.7	139.7	162.8	130.0	29.6	37.7	104.9	55.5	69.5	JAN	FY09-10	1,879.8
FEB	78.0	57.8	89.2	192.7	145.6	145.4	143.8	108.4	40.2	59.9	41.9	114.7	FEB	FY10-11	2,286.3
MAR	169.1	104.7	87.1	153.6	198.9	125.1	201.3	75.1	98.2	27.7	74.1	70.5	MAR	FY11-12	2,698.1
APR	259.1	102.0	174.7	96.8	202.1	169.3	238.9	137.6	181.9	100.0	149.8		APR	FY12-13	2,623.5
MAY	260.3	129.7	265.4	248.1	205.5	175.6	206.8	174.1	203.5	100.6	135.8		MAY	FY13-14	2,062.4
JUN	245.5	241.2	293.1	310.9	195.4	181.3	208.3	203.7	195.8	113.1	170.5		JUN	FY14-15	2,014.7
JUL	263.2	306.9	391.7	331.9	189.1	164.7	178.5	226.1	195.4	183.8	238.4		JUL	FY15-16	1,518.8
AUG	265.0	340.7	335.5	364.3	195.8	105.1	222.1	190.4	216.7	213.8	232.5		AUG	FY16-17	1,791.3
SEPT	251.8	228.6	284.3	317.9	179.2	165.3	187.7	203.4	209.9	195.4	234.8		SEPT	FY17-18	1,591.5
OCT	171.5	159.7	209.2	283.8	193.5	199.7	158.9	177.6	208.4	209.4	237.9		OCT	FY18-19	1,695.7
NOV	121.5	146.9	113.9	182.8	167.2	199.6	13.6	142.0	170.5	175.6	154.8		NOV	FY19-20	1,411.0
DEC	85.0	91.6	188.7	55.6	178.1	51.2	29.5	94.5	84.4	90.1	57.96		DEC	FY20-21	
	2283.0	1996.2	2535.2	2711.1	2190.1	1845.1	1919.4	1762.5	1842.6	1574.3	1784.0	254.7			
	0.6933	0.7648	0.9299	0.9654	0.7264	0.6493	0.7151	0.8749	0.8149	0.6348				0.7927	

IMPORTED

	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	IMPORTED		
JAN	74.6	32.4	31.7	0.8	0.0	70.8	1.1	28.5	0.0	37.8	21.2	0.0	JAN	FY09-10	1,063.7
FEB	12.6	0.4	43.8	0.9	4.1	26.9	1.6	8.0	0.0	116.7	13.6	21.7	FEB	FY10-11	287.5
MAR	6.2	53.5	0.0	1.7	15.2	31.7	22.5	22.1	0.0	45.6	18.4	12.7	MAR	FY11-12	174.7
APR	72.3	34.2	7.0	1.0	46.9	70.6	21.9	10.2	0.0	83.9	54.4		APR	FY12-13	310.0
MAY	106.1	204.9	-0.1	45.1	98.4	130.5	12.8	2.1	0.0	113.9	35.4		MAY	FY13-14	981.5
JUN	83.4	83.3	0.0	16.5	114.2	104.8	18.5	8.9	51.1	134.1	45.0		JUN	FY14-15	639.7
JUL	171.8	60.2	0.0	13.9	116.4	151.6	88.9	26.3	58.9	133.1	53.1		JUL	FY15-16	765.9
AUG	135.6	36.5	57.1	14.0	127.6	193.9	94.9	65.6	51.8	107.5	34.9		AUG	FY16-17	223.3
SEPT	128.3	118.1	19.9	3.1	132.4	122.1	79.9	44.8	38.1	64.3	5.6		SEPT	FY17-18	899.4
OCT	53.9	-23.9	5.3	0.2	92.3	84.4	116.0	34.9	45.8	39.2	4.3		OCT	FY18-19	561.5
NOV	136.7	14.3	26.4	0.0	39.7	9.3	170.8	0.6	25.6	19.2	6.1		NOV	FY19-20	139.0
DEC	28.6	-0.1	0.0	0.0	37.8	0.0	135.6	0.0	147.2	10.2	0.6		DEC	FY20-21	
	1010.1	613.8	191.1	97.2	825.0	996.6	764.5	252.0	418.5	905.5	292.6	34.4			
	0.306724	0.235172	0.070095	0.034612	0.273621	0.350706	0.28485	0.125093	0.185087	0.365153				0.2231113	

TOTAL

	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	TOTAL		
JAN	187.6	118.8	134.1	173.5	139.7	233.6	131.1	58.1	37.7	142.7	76.7	69.5	JAN	FY09-10	2,943.5
FEB	90.6	58.2	133.0	193.6	149.7	172.3	145.4	116.4	40.2	176.6	55.5	136.4	FEB	FY10-11	2,573.8
MAR	175.3	158.2	87.1	155.3	214.1	156.8	223.8	97.2	98.2	73.3	92.5	83.2	MAR	FY11-12	2,872.8
APR	331.4	136.2	181.7	97.8	249.0	239.9	260.8	147.8	181.9	183.9	204.2		APR	FY12-13	2,933.5
MAY	366.4	334.6	265.3	293.2	303.9	306.1	219.6	176.2	203.5	214.5	171.2		MAY	FY13-14	3,043.9
JUN	328.9	324.5	293.1	327.4	309.6	286.1	226.8	212.6	246.9	247.2	215.5		JUN	FY14-15	2,654.4
JUL	435.0	367.1	391.7	345.8	305.5	316.3	267.4	252.4	254.3	316.9	291.5		JUL	FY15-16	2,284.7
AUG	400.6	377.2	392.6	378.3	323.4	299.0	317.0	256.0	268.5	321.3	267.4		AUG	FY16-17	2,014.6
SEPT	380.1	346.7	304.2	321.0	311.6	287.4	267.6	248.2	248.0	259.7	240.4		SEPT	FY17-18	2,490.9
OCT	225.4	135.8	214.5	284.0	285.8	284.1	274.9	212.5	254.2	248.6	242.2		OCT	FY18-19	2,257.2
NOV	258.2	161.2	140.3	182.8	206.9	208.9	184.4	142.6	196.1	194.8	160.9		NOV	FY19-20	1,550.0
DEC	113.6	91.5	188.7	55.6	215.9	51.2	165.1	94.5	231.6	100.3	58.56		DEC	FY20-21	
	3293.1	2610.0	2726.3	2808.3	3015.1	2841.7	2683.9	2014.5	2261.1	2479.8	2076.6	289.1			

2,303.2

2,340.3

2,321.8

Ventura County Waterworks - District No.19

Production Summary Report for

Mar-20

DISTRICT 19		Local	Purchases	Total Prod.
	Pumped	In Lieu (GCC)		
Well 2	65.9			
Well 3	4.3			
Well 4	0.3			
TOTAL DIST. 19 (AF)	70.5	0.0	12.7	83.2

Central Services
Joan Araujo, Director

Engineering Services
Christopher Cooper, Director

Transportation
David Fleisch, Director

Water & Sanitation
Joseph Pope, Director

Watershed Protection
Glenn Shephard, Director

May 5, 2020

Boards of Ventura County Waterworks District Nos. 1, 16, 17, 19, and 38
800 South Victoria Avenue
Ventura, CA 93009

Subject: Conduct Public Hearings Regarding Proposed Changes to Miscellaneous Fees of Ventura County Waterworks District Nos. 1, 16, 17, 19 and 38, Commencing July 2020 and Adjusted Annually Each July through 2024; and Adopt the Proposed Changes to the Fees; Waterworks District No. 1 (Moorpark), Supervisorial District No. 4; Waterworks District No. 16 (Piru), Supervisorial District No. 3; Waterworks District No. 17 (Bell Canyon), Supervisorial District Nos. 2 and 4; Waterworks District No. 19 (Somis), Supervisorial District No. 2; Waterworks District No. 38 (Lake Sherwood), Supervisorial District No. 2.

Recommendations:

It is recommended that the Boards of Ventura County Waterworks District Nos. 1, 16, 17, 19, and 38 (collectively, "the Districts"):

1. Conduct a public hearing to hear and consider all objections or protests, if any, to the proposed changes to the Districts' miscellaneous fees, commencing July 1, 2020, and adjusted annually each July through 2024, as shown in the miscellaneous fee schedules attached hereto as Exhibits 1 and 2; and
2. Adopt the attached proposed resolution adopting the changes to the District's miscellaneous fees shown in Exhibits 1 and 2, attached hereto.

Fiscal/Mandates Impact:

Mandatory:	No
Source of Funding:	District Water and/or Sewer Customers
Funding Match Required:	None
Impact on Other Department(s):	None



Revenue recognition will occur when customer actions require the fee imposition. Due to the variable frequency of these fees, anticipated revenue cannot be reasonably estimated.

Current Fiscal Year Budget Projections:

FY 2019-20 Budget Projection for Ventura County Waterworks District No. 1 – Units 4300/4305				
	Adopted Budget	Adjusted Budget	Projected Budget	Estimated Saving/(Deficit)
Appropriations	\$42,300,500	\$42,662,511	\$31,722,200	\$10,940,311
Revenue	\$28,996,900	\$28,996,900	\$25,149,800	(\$3,847,100)
Net Cost	\$13,303,600	\$13,665,611	\$6,572,400	\$7,093,211

Net Cost totals include capital outlay, principal loan payments and transfer-ins and transfer-out.

FY 2019-20 Budget Projection for Ventura County Waterworks District No. 16 – Unit 4320				
	Adopted Budget	Adjusted Budget	Projected Budget	Estimated Savings/(Deficit)
Appropriations	\$ 4,459,100	\$ 4,769,967	\$ 2,380,800	\$ 2,389,167
Revenue	\$ 4,196,400	\$ 4,196,400	\$ 2,094,900	(\$2,101,500)
Net Costs	\$ 262,700	\$ 573,567	\$ 285,900	\$ 287,667

Net Cost totals include capital outlay, principal loan payments and transfer-ins and transfer-out.

FY 2019-20 Budget Projection for Ventura County Waterworks District No. 17 – Unit 4330				
	Adopted Budget	Adjusted Budget	Projected Budget	Estimated Savings/(Deficit)
Appropriations	\$ 8,135,600	\$ 8,146,209	\$ 3,971,600	\$ 4,174,609
Revenue	\$ 7,176,600	\$ 7,176,600	\$ 3,304,400	(\$ 3,872,200)
Net Costs	\$ 959,000	\$ 969,609	\$ 667,200	\$ 302,409

Net Cost totals include capital outlay, principal loan payments and transfer-ins and transfer-out.



FY 2019-20 Budget Projection for Ventura County Waterworks District No. 19 – Unit 4340				
	Adopted Budget	Adjusted Budget	Projected Budget	Estimated Savings/(Deficit)
Appropriations	\$9,809,115	\$10,054,458	\$ \$4,652,900	\$ 5,401,558
Revenue	\$8,927,400	\$ 8,972,400	\$3,813,000	\$(5,159,400)
Net Cost	\$ 881,715	\$ 1,082,058	\$839,900	\$(242,158)

Net Cost totals include capital outlay, principal loan payments and transfer-ins and transfer-out.

FY 2019-20 Budget Projection for Ventura County Waterworks District No. 38 – Unit 4360				
	Adopted Budget	Adjusted Budget	Projected Budget	Estimated Savings/(Deficit)
Appropriations	\$4,238,900	\$4,248,227	\$ 3,921,300	\$ 326,927
Revenue	\$3,972,700	\$3,972,700	\$ 4,082,600	\$ 109,900
Net Cost	\$266,200	\$275,527	\$ (161,300)	\$ 436,827

Net Cost totals include capital outlay, principal loan payments and transfer-ins and transfer-out.

Discussion:

Miscellaneous fees that comprise non-rate revenues for the Districts were revised and approved by your Board on February 27, 2018.

Upon review of the fee structure, and considering current labor rates, materials costs, and the time required to complete various tasks, staff determined that the current fees do not accurately reflect the actual costs incurred by the Water and Sanitation Department. Based on this analysis, and in order to recover or recoup the Districts' actual costs associated with the events, staff recommends adjusting the miscellaneous fees annually, commencing on July 1, 2020, as showing in Exhibits 1 and 2. Due to the differences in travel time to each District, staff recommends breaking out fees by District. Due to changes in business operations including the implementation of the Policy Governing Discontinuation of Residential Water Service for Nonpayment approved by your Board on January 21, 2020, and County of Ventura Resolution 19-114 pertaining to liens on property for non-payment of utility bills, staff added three new miscellaneous fees: a reconnect water service fee, a lien release fee, and an accuracy testing fee.



Staff is proposing annual increases of 3% for each of the next five budget years commencing July 1, 2020 through July 1, 2024, as shown in Exhibits 1 and 2. A 3% annual increase is enough to recover the costs of service which is in line with our average annual labor rate increase. Setting the miscellaneous fees on a 5-year Board approval cycle results in approximately \$6,000 per year in soft savings.

Annually beginning in fiscal year 2025 staff will review fee adjustments for the subsequent 5-year period, and if necessary, staff will return to the Board with proposed adjustments.

Public Participation:

The Districts have presented these proposed fees, including descriptions of the fees and the reasons for the changes, to the Citizens' Advisory Committees (CACs) for Districts Nos. 1, 17, 19 and 38. Miscellaneous fees will continue to be posted publicly at a minimum on our website.

Conclusion:

District staff believes that the recommended adjustments are necessary to establish fair and equitable fees and charges.

The Districts have published timely notice of these proposed fee adjustments and this public hearing in accordance with (Government Code sections 6062a and 66018).

This item has been reviewed by the County Executive Office, the Auditor-Controller's Office and County Counsel. If you have any questions regarding this item, please call me at (805) 654-2075.

Joseph C. Pope
Director, Water and Sanitation Department

Resolution [Proposed]

Exhibit 1 - proposed Miscellaneous Fees schedule effective July 1, 2020

Exhibit 2 - proposed Miscellaneous Fees schedule effective July 1, 2021 through July 1, 2024

Exhibit 3 - Presentation



RESOLUTION NO. _____

**RESOLUTION OF THE BOARDS OF VENTURA COUNTY WATERWORKS
DISTRICT NOS. 1, 16, 17, 19, AND 38 MAKING CHANGES TO THE
MISCELLANEOUS FEE SCHEDULE**

WHEREAS, staff for Ventura County Waterworks District Nos. 1, 16, 17, 19, and 38 (the Districts) have reviewed and analyzed the Districts' miscellaneous fees for administrative items comprising non-rate revenue, including late fees and shut-off fees, among others;

WHEREAS, considering current fiscal year 2020 labor rates, materials costs, and the time required to complete the tasks associated with the miscellaneous fees, the revenue presently collected from several of these fees does not recoup the actual costs to the Districts for such services or items;

WHEREAS, in order to recover, or recoup, the Districts' actual costs, staff for the Districts recommend changes to the miscellaneous fees as shown in Exhibits 1 and 2, attached hereto;

WHEREAS, in order to account for differences in travel time to each District, staff recommends breaking out fees by District;

WHEREAS, in order to reduce the administrative costs of updating these only occasionally imposed miscellaneous fees, staff has proposed annual increases in the fees of 3% in each of the four subsequent budget years commencing July 1, 2021 through July 1, 2024, as shown in Exhibit 2, which is enough to recover the costs of service in line with the Districts' average annual labor rate increase;

WHEREAS, the amounts of the fees do not exceed the estimated reasonable cost of providing the services for which they are imposed, and these costs are allocated to payers in a manner that is proportional and bears a fair and reasonable relationship to the payers' burdens, or benefits received, from such services;

WHEREAS, annually, beginning in fiscal year 2025, staff will review fee adjustments for the subsequent 5-year period and, if necessary, staff will return to the Board with proposed adjustments;

WHEREAS, the Districts' Citizens' Advisory Committees have reviewed the proposed fee schedule; and

WHEREAS, the Districts published timely notice of a public hearing at this date, time, and location concerning these proposed increases to their miscellaneous fees in accordance with Government Code sections 6062a and 66018, and the Districts have now conducted a public hearing, allowing for oral or written presentations to be made;

NOW, THEREFORE, BE IT RESOLVED, that the Boards of the Districts hereby adopt the proposed miscellaneous fees schedules as shown in Exhibits 1 and 2 and direct that these fees be published on the Districts' website.

Upon motion of Board Member _____, seconded by Board Member _____, and duly carried, the Boards of Waterworks District Nos. 1, 16, 17, 19 and 38 hereby adopt the foregoing Resolution on this 5th day of May 2020.

Chair, Board of Ventura County
Waterworks District Nos. 1, 16, 17, 19, and 38

ATTEST:
Michael Powers,
Clerk of County of Ventura Board of Supervisors,
Acting ex officio as Clerk of the District Boards

By: _____
Deputy Clerk of the Boards

EXHIBIT 1

**VENTURA COUNTY WATERWORKS DISTRICT NOS. 1, 16, 17, 19 AND 38
MISCELLANEOUS FEES EFFECTIVE JULY 1, 2020**

MISCELLANEOUS FEE SCHEDULE	MISCELLANEOUS FEE DESCRIPTION	CURRENT FEE	Waterworks District 1 Effective 7/1/2020	Waterworks District 19 Effective 7/1/2020	Waterworks District 17 & 38 Effective 7/1/2020
Late Payment Fee	Fee assessed for non-payment by due date	\$10.00 minimum or 10% of delinquent balance	\$10.00 minimum or 10% of delinquent balance	\$10.00 minimum or 10% of delinquent balance	\$10.00 minimum or 10% of delinquent balance
After Hours Fee	Fee charged for requested after-hours service (turn on or off water service)	\$130.00	\$124.00	\$133.00	\$144.00
Disconnection or Reconnection Water Service Fee*	Fee charged for disconnection or reconnection of service. *The reconnection fee is new.	\$0.00	\$24.00	\$32.00	\$44.00
Lien Release Fee*	Fee charged for request demand and release of liens. *This fee is new.	\$0.00	\$35.00	\$35.00	\$35.00
Meter Inaccessible Fee / Re-read Fee / Accuracy Testing Fee*	Fee charged when the meter is inaccessible, re-read, or an accuracy test is requested. * The accuracy testing request fee is new.	\$20.00	\$15.00	\$24.00	\$35.00
Meter Removal Fee / Tampering Fee / Cut Lock Fee	Fee charged for removal of meter, cutting of lock, or tampering with property	\$50.00	\$38.00	\$47.00	\$59.00
Non-Compliance / Failure to Respond / Backflow / Notice Fee	Fee charged upon third notification of non-compliance	\$90.00	\$81.00	\$89.00	\$101.00
Non-Compliance / Further Failure to Respond / Backflow / Shut-Off Fee	Fee charged upon final notice and shut-off of water service	\$160.00	\$154.00	\$163.00	\$174.00
Pending Shut-Off Notice Fee	Fee charged for non-payment, and processing of a first door hanger notification	\$20.00	\$20.00	\$28.00	\$40.00
Shut-Off Notice Fee	Fee charged for non-payment, processing of a second door hanger notification, and termination of service	\$35.00	\$30.00	\$38.00	\$50.00

EXHIBIT 2

VENTURA COUNTY WATERWORKS DISTRICT NOS. 1, 16, 17, 19 AND 38 MISCELLANEOUS FEES EFFECTIVE JULY 1, 2021, 2022, 2023, and 2024

MISCELLANEOUS FEE SCHEDULE	MISCELLANEOUS FEE DESCRIPTION	Waterworks District 1 Effective 7/1/2021	Waterworks District 19 Effective 7/1/2021	Waterworks District 17 & 38 Effective 7/1/2021
Late Payment Fee	Fee assessed for non-payment by due date	\$10.00 minimum or 10% of delinquent balance	\$10.00 minimum or 10% of delinquent balance	\$10.00 minimum or 10% of delinquent balance
After Hours Fee	Fee charged for requested after-hours service (turn on or off water service)	\$128.00	\$137.00	\$149.00
Disconnection or Reconnection Water Service Fee*	Fee charged for disconnection or reconnection of service	\$25.00	\$33.00	\$46.00
Lien Release Fee*	Fee charged for request demand and release of liens	\$37.00	\$37.00	\$37.00
Meter Inaccessible Fee / Re-read Fee / Accuracy Testing Fee*	Fee charged when the meter is inaccessible, re-read, or an accuracy test is requested	\$16.00	\$25.00	\$37.00
Meter Removal Fee / Tampering Fee / Cut Lock Fee	Fee charged for removal of meter, cutting of lock, or tampering with property	\$40.00	\$49.00	\$61.00
Non-Compliance / Failure to Respond / Backflow / Notice Fee	Fee charged upon third notification of non-compliance	\$84.00	\$92.00	\$105.00
Non-Compliance / Further Failure to Respond / Backflow / Shut-Off Fee	Fee charged upon final notice and shut-off of water service	\$159.00	\$168.00	\$180.00
Pending Shut-Off Notice Fee	Fee charged for non-payment, and processing of a first door hanger notification	\$21.00	\$29.00	\$42.00
Shut-Off Notice Fee	Fee charged for non-payment, processing of a second door hanger notification, and termination of service	\$31.00	\$40.00	\$52.00

MISCELLANEOUS FEE SCHEDULE	MISCELLANEOUS FEE DESCRIPTION	Waterworks District 1 Effective 7/1/2022	Waterworks District 19 Effective 7/1/2022	Waterworks District 17 & 38 Effective 7/1/2022
Late Payment Fee	Fee assessed for non-payment by due date	\$10.00 minimum or 10% of delinquent balance	\$10.00 minimum or 10% of delinquent balance	\$10.00 minimum or 10% of delinquent balance
After Hours Fee	Fee charged for requested after-hours service (turn on or off water service)	\$132.00	\$142.00	\$154.00
Disconnection or Reconnection Water Service Fee*	Fee charged for disconnection or reconnection of service	\$26.00	\$34.00	\$48.00
Lien Release Fee*	Fee charged for request demand and release of liens	\$39.00	\$39.00	\$39.00
Meter Inaccessible Fee / Re-read Fee / Accuracy Testing Fee*	Fee charged when the meter is inaccessible, re-read, or an accuracy test is requested	\$17.00	\$26.00	\$39.00
Meter Removal Fee / Tampering Fee / Cut Lock Fee	Fee charged for removal of meter, cutting of lock, or tampering with property	\$42.00	\$51.00	\$63.00
Non-Compliance / Failure to Respond / Backflow / Notice Fee	Fee charged upon third notification of non-compliance	\$87.00	\$95.00	\$109.00
Non-Compliance / Further Failure to Respond / Backflow / Shut-Off Fee	Fee charged upon final notice and shut-off of water service	\$164.00	\$174.00	\$186.00
Pending Shut-Off Notice Fee	Fee charged for non-payment, and processing of a first door hanger notification	\$22.00	\$30.00	\$44.00
Shut-Off Notice Fee	Fee charged for non-payment, processing of a second door hanger notification, and termination of service	\$32.00	\$42.00	\$54.00

MISCELLANEOUS FEE SCHEDULE	MISCELLANEOUS FEE DESCRIPTION	Waterworks District 1 Effective 7/1/2023	Waterworks District 19 Effective 7/1/2023	Waterworks District 17 & 38 Effective 7/1/2023
Late Payment Fee	Fee assessed for non-payment by due date	\$10.00 minimum or 10% of delinquent balance	\$10.00 minimum or 10% of delinquent balance	\$10.00 minimum or 10% of delinquent balance
After Hours Fee	Fee charged for requested after-hours service (turn on or off water service)	\$136.00	\$147.00	\$159.00
Disconnection or Reconnection Water Service Fee*	Fee charged for disconnection or reconnection of service	\$27.00	\$36.00	\$50.00
Lien Release Fee*	Fee charged for request demand and release of liens	\$41.00	\$41.00	\$41.00
Meter Inaccessible Fee / Re-read Fee / Accuracy Testing Fee*	Fee charged when the meter is inaccessible, re-read, or an accuracy test is requested	\$18.00	\$27.00	\$41.00
Meter Removal Fee / Tampering Fee / Cut Lock Fee	Fee charged for removal of meter, cutting of lock, or tampering with property	\$44.00	\$53.00	\$65.00
Non-Compliance / Failure to Respond / Backflow / Notice Fee	Fee charged upon third notification of non-compliance	\$90.00	\$98.00	\$113.00
Non-Compliance / Further Failure to Respond / Backflow / Shut-Off Fee	Fee charged upon final notice and shut-off of water service	\$169.00	\$180.00	\$192.00
Pending Shut-Off Notice Fee	Fee charged for non-payment, and processing of a first door hanger notification	\$23.00	\$31.00	\$46.00
Shut-Off Notice Fee	Fee charged for non-payment, processing of a second door hanger notification, and termination of service	\$33.00	\$44.00	\$56.00

MISCELLANEOUS FEE SCHEDULE	MISCELLANEOUS FEE DESCRIPTION	Waterworks District 1 Effective 7/1/2024	Waterworks District 19 Effective 7/1/2024	Waterworks District 17 & 38 Effective 7/1/2024
Late Payment Fee	Fee assessed for non-payment by due date	\$10.00 minimum or 10% of delinquent balance	\$10.00 minimum or 10% of delinquent balance	\$10.00 minimum or 10% of delinquent balance
After Hours Fee	Fee charged for requested after-hours service (turn on or off water service)	\$141.00	\$152.00	\$164.00
Disconnection or Reconnection Water Service Fee*	Fee charged for disconnection or reconnection of service	\$28.00	\$38.00	\$52.00
Lien Release Fee*	Fee charged for request demand and release of liens	\$43.00	\$43.00	\$43.00
Meter Inaccessible Fee / Re-read Fee / Accuracy Testing Fee*	Fee charged when the meter is inaccessible, re-read, or an accuracy test is requested	\$19.00	\$28.00	\$43.00
Meter Removal Fee / Tampering Fee / Cut Lock Fee	Fee charged for removal of meter, cutting of lock, or tampering with property	\$46.00	\$55.00	\$67.00
Non-Compliance / Failure to Respond / Backflow / Notice Fee	Fee charged upon third notification of non-compliance	\$93.00	\$101.00	\$117.00
Non-Compliance / Further Failure to Respond / Backflow / Shut-Off Fee	Fee charged upon final notice and shut-off of water service	\$175.00	\$186.00	\$198.00
Pending Shut-Off Notice Fee	Fee charged for non-payment, and processing of a first door hanger notification	\$24.00	\$32.00	\$48.00
Shut-Off Notice Fee	Fee charged for non-payment, processing of a second door hanger notification, and termination of service	\$34.00	\$46.00	\$58.00