

Central Services
Joan Araujo, Director

Engineering Services
Christopher Cooper, Director

Transportation
David Fleisch, Director

Water & Sanitation
Joseph Pope, Director

Watershed Protection
Glenn Shephard, Director

Representing: Ventura County Waterworks District Nos. 1, 16, 17, 19, and 38
County Service Area Nos. 29, 30, and 34

February 3, 2020

**NOTICE OF A SPECIAL MEETING OF THE
VENTURA COUNTY WATERWORKS DISTRICT NO. 17
CITIZENS' ADVISORY COMMITTEE**

NOTICE IS HEREBY GIVEN that a special meeting of the Ventura County Waterworks District No. 17 Citizens' Advisory Committee will be held **Wednesday, February 12, 2020, from 7:00 p.m. to adjournment** in Suite 1 at the Bell Canyon Community Center, 30 Hackamore Lane, Bell Canyon, California.

Advisory Committee Members: Please contact the District Office by telephone at (805-378-3005) or by email at wspc@ventura.org no later than February 10, 2020, if you are unable to attend.

Sincerely,



Joseph C. Pope, Director
Water and Sanitation Department

AGENDA OF THE SPECIAL MEETING

1. CALL TO ORDER
2. APPROVAL OF THE MINUTES OF THE JANUARY 28, 2020, SPECIAL MEETING
3. PUBLIC COMMENTS

Members of the public may address the Citizens Advisory Committee (CAC) on items of interest to the public that are within the subject matter jurisdiction of the Committee but do not appear on the agenda.

With respect to agenda items, the public will be given an opportunity to address the Committee when the item is reached in the meeting.

Each speaker will be asked to complete a speaker card, and during the public comments period, is limited to speak one time for a period not to exceed three minutes.



4. **ACTION ITEM:** Vote on Selection of Proposed 1.7mg Reservoir Site
 *Staff Recommends Site 2
5. **ACTION ITEM:** Vote on Whether or Not to Pursue Economic Development
 Agency Grant for Possible Funding Assistance for New 1.7mg Reservoir
- 6A. **ACTION ITEM:** Vote on Whether or Not to Appoint A Chair & Vice Chair
- 6B. **ACTION ITEM:** Nominate and Vote on Chair and Vice Chair
7. Directors Items:
 - Misc. Fee's
8. COMMITTEE MEMBERS' COMMENTS/FUTURE AGENDA ITEMS
9. ADJOURNMENT

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT CAYTLYN CAYLOR AT (805) 378-3005. REASONABLE ADVANCE NOTIFICATION OF THE NEED FOR ACCOMMODATION PRIOR TO THE MEETING (48 HOURS ADVANCE NOTICE IS PREFERABLE) WILL ENABLE US TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY TO THIS MEETING.



**CITIZENS' ADVISORY COMMITTEE
VENTURA COUNTY WATERWORKS DISTRICT NO. 17
MINUTES OF THE JANUARY 28, 2020 SPECIAL MEETING**

COMMITTEE MEMBERS IN ATTENDANCE: Lisa Riccomini, Steven Price, Neil Sokoler, Greg McHugh, Ronald Marks

COMMITTEE MEMBERS ABSENT: None

COMMITTEE MEMBER VACANCY: None

STAFF: Joseph Pope, Director, Water and Sanitation Department

GUESTS: None

* * *

1. CALL TO ORDER - The meeting was called to order at 7:04 p.m.
2. APPROVAL OF THE MINUTES OF THE SEPTEMBER 17, 2019 MEETING
Minutes approved as submitted by staff.
Vote: Yeas- 5, Nays- 0, Absence-0, Abstained- 0
3. PUBLIC COMMENTS
- None
4. Action Item – Nominate and Elect Chair and Vice Chair of the Citizen's Advisory Committee for Waterworks District 17
 - I. Steven Price was nominated for Chair, seconded by Lisa Riccomini but the motion was retracted
 - II. This item was tabled for the next Waterworks District 17 meeting to allow the Committee time to review the subject
5. DISTRICT STAFF REPORT
 - A. BUDGET AND FINANCIAL REVIEW –
 - I. The financial reports as given to the Committee reflects an appropriate safe range for District 17
 - II. Mr. Pope mentioned that the Reservoir #2 maintenance repair and recoating project is on track to be completed this year and will cost the District an estimated \$300,000. Those funds have already been

budgeted into the Districts water systems improvement total.

B. CAPITAL PROJECTS –

- I. The 1.74 Million Reservoir draft feasibility and map was provided to the Committee, Mr. Pope informed them that 4 potential sites were being evaluated with site costs ranging from 3.9m to 10.9m
- II. Site 1 – is the lowest cost at 3.9m but also has the lowest hydraulic benefit, Site 2 – second lowest cost with the best hydraulic benefit, Site 3 and 4 are the highest cost and are the worst potential sites due to accessibility to the sites selected
- III. Mr. Pope and the Committee discussed possible grant applications that can benefit and support the District to reduce the burden of the reservoir project cost. Mr. Pope mentioned perhaps inviting the Engineering department in charge of the feasibility report to attend a future WWD17 CAC to explain the concept behind site selections

C. WATER QUALITY REPORT –

- I. No Water Quality Complaints or Issues reported for Waterworks District 17

D. WATER SUPPLY CONDITIONS –

- I. Conditions remain in good standing with snow pack levels in 95%+
- II. California reservoirs are holding steady at about 97% full

E. CALLEGUAS MUNICIPAL WATER DISTRICT/METROPOLITAN WATER DISTRICT OF SOUTHERN CALIFORNIA UPDATE –

- I. No updates were given at the time of this meeting

F. UPDATE ON AVENUES OF PUBLIC OUTREACH

- I. No new public outreach updates at the time of meeting

G. BOARD LETTER TRACKER – UPDATE ON VENTURA COUNTY BOARD OF SUPERVISORS AGENDA ITEMS RELATED TO THE DISTRICT

- I. Mr. Pope informed the Committee of the SB-998 Dodd rule that is being implemented among all four water districts that will be placing liens on properties that fail to make water bill payments after 60+ days of nonpayment and multiple attempts of contact via (phone, email, door hangers) by the Water Staff

H. UPDATE ON ADVANCED METERING INFRASTRUCTURE (AMI)

Minutes of the Ventura County Waterworks District No. 17
Citizens' Advisory Committee Meeting
Ventura County Water and Sanitation Department
Minutes of the November 20, 2019 Special Meeting

IMPLEMENTATION –

- I. Members updated Mr. Pope that the community is thrilled with the AMI program and the alerts they have been receiving for small water flows that are happening around their homes (i.e. pool auto refilling, gardener servicing plants)

J. DIRECTOR'S INFORMATIONAL ITEMS –

- I. No additional items presented

6. WOOLSEY FIRE OPERATIONS REPORT –

- I. No updates given at the time of this meeting

7. ACTION ITEM(S) – NONE

8. COMMITTEE MEMBER'S COMMENT/FUTURE AGENDA ITEMS –

- I. Committee Member requested information on pressure reducing stations in the district and SCADA as reflected on the Financial Reports
- II. Committee Member would like more information on what is classified as “resiliency” as a factor on deciding reservoir sites

9. ADJOURNMENT – The meeting adjourned at 7:56 p.m.

DIRECTOR'S
ITEMS

Central Services
Joan Araujo, DirectorEngineering Services
Christopher Cooper, DirectorTransportation
David Fleisch, DirectorWater & Sanitation
Joseph Pope, DirectorWatershed Protection
Glenn Shephard, Director**DIRECTOR'S INFORMATIONAL ITEM**

April 21, 2020

Boards of Ventura County Waterworks Districts Nos. 1, 16, 17, 19, and 38
800 South Victoria Avenue
Ventura, CA 93009

Subject: Conduct Public Hearings Regarding Proposed Adjustments to Miscellaneous Fees for Staff Services for Ventura County Waterworks Districts Nos. 1, 17, 19 and 38 and Approve Proposed Adjustments and Other Changes to the Miscellaneous Fee Schedule; Waterworks District No. 1 (Moorpark), Supervisorial District No. 4; Waterworks District No. 16 (Piru), Supervisorial District No. 3; Waterworks District No. 17 (Bell Canyon), Supervisorial Districts Nos. 2 and 4; Waterworks District No. 19 (Somis), Supervisorial District No. 2; Waterworks District No. 38 (Lake Sherwood), Supervisorial District No. 2.

Recommendations:

It is recommended that the Board of Waterworks District Nos. 1, 16, 17, 19, and 38:

1. Conduct a public hearing to hear and consider all objections or protests, if any, to the proposed miscellaneous fee adjustments, commencing July 1, 2020, as shown in Exhibit 1; and
2. Adopt the attached proposed resolution adjusting the District's miscellaneous fees for administrative services schedule, commencing annually July 1, 2021 for a 4-year budget period, as shown in Exhibit 2.

Fiscal/Mandates Impact:

Mandatory: No
Source of Funding: District Water and/or Sewer Customers
Funding Match Required: None
Impact on Other Department(s): None

Current Fiscal Year Budget Projections:

| FY 2019-20 Budget Projection for Ventura County Waterworks District No. 1 – Unit 4300 | | | | |
|--|-------------------|-----------------|---------------------|-------------------------------|
| | Adopted Budget | Adjusted Budget | Projected Budget | Estimated Saving/(Deficit) |
| Appropriations | \$31,481,200 | \$31,642,447 | \$31,642,447 | \$0 |



ADD WWD 16

| FY 2019-20 Budget Projection for Ventura County Waterworks District No. 17 – Unit 4330 | | | | |
|---|-------------------|--------------------|---------------------|--------------------------------|
| | Adopted Budget | Adjusted Budget | Projected Budget | Estimated Savings/(Deficit) |
| Appropriations | \$ 8,135,600 | \$ 8,146,209 | \$ 8,146,209 | \$0 |
| Revenue | \$ 7,176,600 | \$ 7,176,600 | \$ 7,176,600 | \$0 |
| Net Costs | \$ 959,000 | \$ 969,609 | \$ 969,609 | \$0 |

| FY 2019-20 Budget Projection for Ventura County Waterworks District No. 19 – Unit 4340 | | | | |
|---|--------------------|--------------------|---------------------|--------------------------------|
| | Adopted Budget | Adjusted Budget | Projected Budget | Estimated Savings/(Deficit) |
| Appropriations | \$9,809,115 | \$10,054,458 | \$10,054,458 | \$0 |
| Revenue | <u>\$8,927,400</u> | \$ 8,927,400 | \$ 8,927,400 | \$0 |
| Net Cost | \$ 881,715 | \$ 1,127,058 | \$ 1,127,058 | \$0 |

| FY 2019-20 Budget Projection for Ventura County Waterworks District No. 38 – Unit 4360 | | | | |
|---|-------------------|--------------------|---------------------|--------------------------------|
| | Adopted Budget | Adjusted Budget | Projected Budget | Estimated Savings/(Deficit) |
| Appropriations | \$4,238,900 | \$4,248,227 | \$4,248,227 | \$0 |
| Revenue | \$3,972,700 | \$3,972,700 | \$3,972,700 | \$0 |
| Net Cost | \$ 266,200 | \$ 275,527 | \$ 275,527 | \$0 |

Discussion:

Miscellaneous fees for administrative services that comprise non-rate revenues for Ventura County Waterworks Districts Nos. 1, 16, 17, 19, and 38 (collectively, Districts), were revised, proposed, and approved by your Board on 2/27/2018.

Upon review of the fee structure, and considering current labor rates, materials costs, and the time required to complete various tasks, current fees do not accurately reflect the actual costs incurred by the Water and Sanitation Department. Due to the differences in travel time to each District, staff further recommends breaking out fees by District. Based



on analysis, and in order to recover or recoup the Districts' actual costs associated with the events, staff recommends adjusting the miscellaneous fees as shown in Exhibit 1 commencing on July 1, 2020.

In order to assure fees are adjusted annually, staff is proposing annual increases mirroring the average annual labor budget increases of 3% for the next four budget years commencing July 1, 2021 through June 1, 2024, as shown in Exhibit 2.

Annually beginning in fiscal year 2024, staff will review fee adjustments for the subsequent 5-year period, and if necessary, staff will return to the Board with proposed adjustments.

Public Participation:

The Districts have presented these proposed fees, including descriptions of the fees and the reasons for the changes, to the Citizens' Advisory Committees (CACs) for Districts Nos. 1, 17, 19 and 38. All voted unanimously to approve the proposed fee and other changes. Miscellaneous fees will continue to be posted publicly at a minimum on our website.

Conclusion:

District staff believes that the recommended adjustments are necessary to establish fair and equitable fees and charges.

The Districts have published timely notice of these proposed fee adjustments and this public hearing in accordance with Government Code sections 6062a and 66018.

If you have any questions regarding this item, please call me at (805) 654-2075.

Joseph C. Pope
Director, Water and Sanitation Department

Resolution [Proposed]

Exhibit 1 - Proposed Miscellaneous Fees for Staff Services effective July 1, 2020

Exhibit 2 - Proposed Miscellaneous Fees for Staff Services effective June 1, 2021 through June 1, 2024



Water Efficiency Legislation will Make California More Resilient to Impacts of Future Droughts

On May 31, 2018, [Governor Brown signed two bills](#) which build on the ongoing efforts to “make water conservation a California way of life.” SB 606 (Hertzberg) and AB 1668 (Friedman) reflect the dedicated work of many water suppliers, environmental organizations, and members of the Legislature.

SB 606 and AB 1668 emphasize *efficiency and stretching existing water supplies* in our cities and on farms. Efficient water use is the most cost-effective way to achieve long term conservation goals, as well provide the water supply reliability needed to adapt to the longer and more intense droughts climate change is causing in California.

Some have misinterpreted the immediate impact of this law. It **does not** impose individual mandates for homeowners or businesses. The mandates will fall on urban water suppliers – not customers.

What Are the Specific Requirements for Urban and Agricultural Water Suppliers?

- Specifically, the bills call for creation of new urban efficiency standards for indoor use, outdoor use, and water lost to leaks, as well as any appropriate variances for unique local conditions. The State Water Board will adopt these standards by regulation no later than June 30, 2022, after full and robust public and stakeholder processes.
- Each urban retail water agency will annually, beginning November 2023, calculate its own **objective**, based on the water needed in its service area for efficient indoor residential water use, outdoor residential water use, commercial, industrial and institutional (CII) irrigation with dedicated meters, and reasonable amounts of system



water loss, along with consideration of other unique local uses (i.e., variances) and “bonus incentive,” or credit, for potable water reuse, using the standards adopted by the Board.

$$\begin{array}{c}
 \text{Urban Water Use Objective} = \\
 \text{Aggregate Residential Indoor Use} \\
 + \\
 \text{Aggregate Residential Outdoor Use} \\
 + \\
 \text{Aggregate CII outdoor use} \\
 \text{CII landscape areas with dedicated irrigation meters} \\
 + \\
 \text{Aggregate Water Loss} \\
 + \\
 \text{Aggregate Variances} \\
 + \\
 \text{Bonus Incentive} \\
 \text{Up to 15\% of objective}
 \end{array}$$

- Urban water agencies must meet their water use objective. Those that don’t may be subject to enforcement by the Board. Starting in 2023, the State Water Board may issue informational orders to urban water suppliers that do not meet their water use objective, and may issue conservation orders beginning in 2025.
- The indoor water use standard will be 55 gallons per person per day (gallons per capita daily, or GPCD) until January 2025; the standard will become stronger over time, decreasing to 50 GPCD in January 2030. For the water use objective, the indoor use is aggregated across population in an urban water supplier’s service area, not each household.
- The outdoor water use standard will be based on land cover, climate, and other factors determined by the Department of Water Resources and the State Water Resources Control Board. The State Water Resources Control Board will adopt the outdoor standard by June 2022.
- The water leaks standard will be set by the State Water Resources Control Board pursuant to prior legislation (SB 555, 2015) by July 2020.
- In addition, the Department of Water Resources and the State Water Resources Control Board will work collaboratively to define performance measures for Commercial, Institutional, and Industrial (CII) water use by October 2021. The State Water Board will adopt the CII performance measures by June 2022.
- To enhance drought planning and preparedness, urban water agencies also will be required to update urban water management plans that specify reliability of water supply, define the agency’s strategy for meeting its water needs, including conducting annual “stress tests” of supply versus demand to ensure water service continuity assuming the five worst or driest years in the supplier’s historical record.

- Agricultural water users will be required to expand existing agricultural water management plans to include an annual water budget that specifies water supply versus use, and creates water efficiency objectives to improve both delivery and historical water loss.
- In addition, agricultural water users must provide specifics on how they will stretch their water supplies during long term, or multi-year droughts while meeting water allocation needs to grow crops and support livestock.

Background:

Governor Brown's April 2017 [Executive Order](#) lifted his [January 2014](#) drought declaration for most of the state and replaced it with a long-term plan to better prepare the state for future droughts. The order included [establishing a framework](#) for efficient water use that reflects the state's diverse climate, landscape and population growth.

In April 2017, five state agencies (State Water Board, Department of Water Resources, Energy Commission, Public Utilities Commission, Department of Food and Agriculture) published a framework document that was used to formulate the water conservation legislation.

For more information, please visit our [webpage](#) on water conservation and efficiency statutes on the [State Water Resources Conservation Portal](#).

(This fact sheet was last updated June 7, 2018)